

## MEETING NO. 1083

### Minutes of the FEOCK PARISH COUNCIL MEETING held on Monday 1<sup>st</sup> December 2014 at The Parish Council Office, Devoran at 7.15pm

Members Present:

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	I MacDonald	B Shankland	L West
	B Richards	V Gordon	R Andrew
	M Kemp	C Carter	C Blake
	C Kemp		

In attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer

CHAIRMAN: Councillor M Kemp

#### 1. INTRODUCTION

The Chairman welcomed everyone to the meeting.

#### 2. APOLOGIES

Apologies had been received from Cllr Johnson and Allen.

#### 3. APPROVAL OF MINUTES OF PREVIOUS MEETING – 4<sup>TH</sup> NOVEMBER 2014

**RESOLUTION: CLLR C KEMP PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 4<sup>TH</sup> NOVEMBER 2014 AS CIRCULATED BY THE CLERK, BE CONFIRMED AS A TRUE RECORD, AND SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR RICHARDS AND WAS CARRIED BY THE MEETING.**

#### 4. DECLARATIONS OF INTEREST

Cllr Andrew made the following declaration of interest statement.

“I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working on the Localism Agenda. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes”

#### 5. PUBLIC PARTICIPATION

There was one member of the public present at the meeting.

#### 6. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MEETING

This had been circulated prior to the meeting and is attached at Appendix 1.

The Clerk advised that the application for the funded Defibrillators (x 4) was in progress, she had contacted the SW Ambulance Trust as we needed them to authorise our application and advise on the type of defibrillators to be applied for.

The Council agreed to initially apply for defibrillators for Feock and Devoran

**ACTION: CLERK TO AMEND APPLICATION**

The Clerk advised that no one had come forward to request an election so the Council were now free to co-opt a new member for Feock ward. It was agreed to advertise the vacancy on the noticeboards and website, preference would be for someone who lived in Feock but not essential.

## **7. MATTERS FOR REPORT FROM OUTSIDE BODIES**

Cllr Richards advised that he had attended a meeting of Kea Parish Council regarding a controversial application at Come to Good adjacent to our parish boundary. There were similarities to the application at Carnon Crease. Cllr Richards was pleased to advise that Kea Parish Council were not supporting the application.

Cllr C Kemp advised that the Devoran Community Association were arranging a 100 year anniversary to mark the date of the last train to come into Devoran on the Chacewater and Redruth Railway. This will be a celebration held over the weekend of 25<sup>th</sup> September 2015.

## **8. CURRENT REPORTS**

### **Cornwall Council**

Cllr Chamberlain reported that the budget was the big news, Cllr Pollard had presented this very well and has been agreed with a 1.97% rise on Council Tax. Cllr Chamberlains group were either against this or abstained as there are concerns about services and cuts to these and how the cuts were presented to the public and if the public were given the option to pay for these in a slightly different way.

The Local Plan is going to full Council on 16<sup>th</sup> December. The 47,500 housing number likely to stay as is. Cllr Chamberlain had presented an alternative but this had been turned down. Cllr Chamberlain had tried to get a different way of looking at providing housing in Cornwall based on need rather than the number of people moving into the County. Cornwall Housing are looking initially to build 500 Cornwall Council houses and increase this number in the next few years with different tenures, owned and operated by Cornwall Housing. Devolution for Cornwall is back on the table, Cornwall Council will be putting a case to Government, unsure that at present many members have a clear idea of what form this will take.

### **Devon and Cornwall Police**

PCSO Tom Care was unable to attend the meeting. There were no crimes recorded for the month of November. The Clerk highlighted to the Council the website [www.immobilise.com](http://www.immobilise.com) where valuable items could be registered and the police use this website to help trace items in the event that they are lost or stolen.

## **9. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT**

The Accounts for payment for November were presented to the Chairman for authorisation and signature, copies had been circulated to all members for their information prior to the meeting.

The Clerk gave the following financial summary.

Total outgoings since the last meeting	£14,545.83
Total income since the last meeting	£7,651.28

The outgoings included £7422.06 to the Public Works Loan Board payment and £420.00 grant to Devoran Church for maintenance of the churchyard.

Current account bank balance and bank reconciliation +£119,604.16 as at 01/12/14

**Profit & Loss report to date**

Shows to date for the year for general/working account:-

Income	£132,032
Expenditure	£77,807
Balance	+£54,224

**10. LOCAL WARD REPORTS****Feock – Cllr West**

Cllr Blake and Johnson would be sitting on the working group for the Feock Village Hall (previously the Church Hall). There was still no progress with Cornwall Council carrying out moss clearance in Wellington Plantation. The speeding at Come to Good was getting worse, both in the dip and down Tregye Road from Carnon Downs. There are a large number of leaves on the road by the Church Hall in Feock and Tregye Road and these need clearing as soon as possible as they are clogging up the drains and will eventually cause flooding.

**ACTION: CLERK TO REQUEST ROAD SWEEPING BY CORY ASAP**

**Devoran – Cllr Kiernander**

There were still complaints being received about the location of the burger van and the state of the grass verge which is now looking very churned up and messy. The Parish Council wished to take over this verge and needed a license agreement with Cornwall Council to do this and then this would enable the verge to be tidied/planted.

The Clerk advised that the car park at the bottom of Devoran opposite Devoran Car Sales is not owned by Cornwall Council, and suspect it is owned by the Environment Agency and this will be raised when herself and Cllr Allen meet with them.

Devoran School are looking to introduce a walking bus scheme possibly from Carnon Downs.

Cllr Gordon reported that on Point Road going up towards Carnon Downs, there are some very deep pot holes.

**ACTION: CLERK TO REPORT**

**Carnon Downs – Cllr M Kemp**

The Taylor Wimpey exhibition regarding the Trevince development was well attended with most of the local residents appearing to be in favour of scheme, there were concerns raised regarding disruption during building working. Taylor Wimpey were likely to submit the application in January with building planned to commence in March 2015.

Cllr Carter commented that the entranceway to the slip road off the A39 is not very well lit. Cllr Richards would like to see a 'no through road' sign installed.

**ACTION: CLERK TO CONTACT HIGHWAYS TO INVESTIGATE IF ANYTHING CAN BE DONE**

Cllr Carter asked if she could swap wards with Cllr MacDonald, as she lived in Carnon Downs now and Cllr MacDonald lived in Devoran.

**ACTION: CLERK TO CHECK IF THIS WAS POSSIBLE AND THE CORRECT WAY TO DO THIS**

## **11. NEIGHBOURHOOD PLAN REPORT**

Cllr Richards said that the plan process had currently stalled due to comments from Natural England regarding use of the water/creeks, they had concerns regarding our housing policies and use of and access to the water and the effect of this on the AONB. We are now formulating some minor amendments to our environment and housing policies to hopefully resolve these issues with Natural England and avoid the need to have a Sustainability Environment Impact Assessment. We have put our 6 week consultation period on hold, will resubmit to Natural England for scoping, and suggest start the consultation period in January 2015, then a further 6 week consultation will be carried out by Cornwall Council. The St Eval plan had just been through referendum and had a 34% turnout and 92% in favour. There was a discussion regarding the date of the referendum and if this should be on the same date as the General Election, most were in favour of this.

## **12. REPORT ON PLANNING COMMITTEE MEETING**

Cllr Richards advised that the next Planning Committee meeting is on Thursday this week, there are 16 applications to discuss. Planning Committee meetings are now being held on Thursday evenings as these were more convenient for most. Cllr MacDonald had been suggested to join the Planning Committee in place of Cllr Johnson who was now Chairing the Access and Amenities Committee and would be formally elected at this meeting.

We had the first test of the draft Neighbourhood Plan at the Cornwall Council Planning Committee which had agreed with our recommendation not to support an application to build in a garden outside of the settlement boundary as this was against the policies in our draft Neighbourhood Plan.

The pre-application of Trevince has been completed by Cornwall Council and one of the recommendations was for the developer to work closely with the Parish Council. There had also been suggestions for more bungalows on the site which the Parish Council would raise with Taylor Wimpey.

The Chairman commented that out of the 16 affordable dwellings, 8 were to rent and 8 were for shared ownership. There had been some comments regarding affordable housing to buy, rather than rent or shared ownership as the current proposal shows but this was not feasible. Cllr Richards commented that there were still discussions to be had with Taylor Wimpey regarding the location of the footpath down Bissoe Road to the site.

The Chairman asked if the S106 money for the recreation area could also be spent on the current Park an Gwarry play area to provide improvements, the Clerk advised that she had asked Cornwall Council to investigate this already and was waiting for their response.

## **13. FINANCE & GENERAL PURPOSES COMMITTEE**

The Chairman commented that several items from this Committee were listed as separate items on the agenda.

The excess reserve account money (and any money left from this year at end of March) to be moved into a Cambridge Building Society account to achieve a better interest rate.

The £50K bond that has just matured would be moved into Close Brothers on a 1 year scheme (1.4%), this would then mature at approximately the same time next year as the £150K bond. The current £150K bond was invested at 3.5%

Cllr Shankland said the Access and Amenities Committee in the future were likely to need a budget to spend on projects and wondered if this could be considered.

The Chairman advised that the £200K in bonds would eventually need to repay the Public Works Loan (totalling £250K) and that the only likely source of income would be the Feock Reading Room. The Chairman would like to redeem a large portion of the Public Works Loan over the next 2 – 3 years. A separate discussion and meeting was needed on whether we should fund future projects out of our income or through borrowing. The Chairman felt that it was the Access and Amenities Committees job to prioritise projects and then bring these to the full Council for agreement.

#### **14. ACCESS & AMENITIES COMMITTEE & OUR PLACE PROJECTS REPORT**

##### **Phonebox at bottom of Market Street, Devoran**

The Clerk explained that we had requested that we adopt the red BT phone box which BT were proposing to remove due to lack of use. This would cost a £1 plus insurance and would possibly house a defibrillator.

##### **Tidying of roundabouts**

Cllr West has contacted Mark Williams, Falmouth Town Clerk, the Town Council has funded sustainable planting schemes on the two roundabout in Falmouth when no sponsor could be found. Cormac actively seek sponsorship for the revenue costs of the roundabouts. If a sponsor cannot be found then the Town Council fund this, but only those roundabouts that are part of Britain in Bloom applications and are the gateways to Falmouth.

The example/estimated costings for a Parish Council to sponsor roundabouts was circulated to those present. The cost was approximately £28 a week per roundabout.

Cllr West felt that it was well worth investing in sponsoring the roundabouts (Carnon Downs and Carnon Gate).

Cllr Richards felt that commercial sponsorship plus some funding from the Parish Council should be considered.

Cllr Andrew felt that we should work with local companies to achieve sponsorship, a maximum of 3 companies/organisations could sponsor each roundabout. It was suggested that Councillors approach local businesses/advertise that we were looking for sponsors, to see if any were interested and have an informal meeting with them to explain the scheme.

The Chairman felt that the initial outlay may be able to be funded by the Parish Council but the ongoing maintenance costs should be sought to be covered by local sponsorship.

##### **ACTION: CLERK TO CONTACT BEN DICKINSON REGARDING NEED TO TIDY ROUNDABOUTS AND ADVERTISE THAT WE WERE SEEKING SPONSORS**

Cllrs Shankland and Gordon had met with a local resident regarding concerns over play park accessibility funding application and felt this went well and allayed his concerns. It was hoped to have a revised design early next year to carry out consultation with residents before resubmitting the application to Cory.

### **Risk Assessments**

The Clerk said it was time to review the Risk Assessments and she would be setting up a system to ensure Councillors were reminded in future to enable the assessments to be reviewed on time.

### **15. POINT QUAY ASSOCIATION REPORT**

Cllr Gordon advised that Point Quay had held their AGM last week, and would be holding a Committee meeting in February.

### **16. FEOCK WARD COUNCILLOR VACANCY**

This item had been discussed previously in the meeting.

### **17. AWARDING OF "YOUR CHOICE" FUNDING TO LOCAL GROUPS**

The Clerk commented that the public meeting had gone very well and we had over 180 people place votes for the groups (listed below).

#### **ACTION: CLERK TO ISSUE PRESS RELEASE AND CONTACT GROUPS TO ADVISE OF OUTCOME**

**RESOLUTION: CLLR ANDREW PROPOSED THE FOLLOWING GROUPS RECEIVE THE FULL AMOUNT OF FUNDING THEY HAD APPLIED FOR, THIS WAS SECONDED BY CLLR GORDON AND CARRIED UNANIMOUSLY.**

(Groups awarded funding:- Devoran Brownies, Devoran Rainbows, 17<sup>th</sup> Truro Scouts, Truro River Rowing Club, Feock PALS, Devoran Village Hall, Devoran Pre-School and Theatre for Children).

**RESOLUTION: CLLR KIERNANDER PROPOSED THAT THIS SCHEME BE RUN AGAIN IN 2015/16, THIS WAS SECONDED BY CLLR MACDONALD AND CARRIED BY THE MEETING WITH ONE ABSETENTION.**

Cllr Blake commented that for next year he felt we should ensure we ring fence money to those parish based groups and charities and needed to be aware that those groups with less members may end up disadvantaged by the voting system.

The Clerk suggested that if lots of groups apply next year or they did not meet the criteria which should be agreed by the Finance and General Purposes Committee, then the Parish Council could go through a shortlisting process to decide which ones go to the public vote.

Cllr Andrew felt that in future we should hold the public meeting on a Saturday morning so that the young people who benefit could attend as well.

### **18. AGREE PRECEPT 2015/16**

The Chairman advised that we needed to agree the precept level to submit to Cornwall Council by 31<sup>st</sup> December 2014. We could then discuss setting the budget after Christmas and prioritise projects to be funded. The Chairman advised that we were on target to manage our 2013/14 budget within constraints budgeted for.

There would be a decrease in the Localised Council Tax Support grant we receive from Cornwall Council (from £4112 in 2013/14 to £2994 for 2015/16), however our income had gone up due to renting out the Market Hall and Office. The Council may need to consider investing money in staff costs in future to secure funding and this would be discussed at a future meeting.

The Chairman said he and the Finance and General Purposes Committee had considered the draft budget for 2015/16 and did not feel there was a need to increase the precept as our income was more than our projected outgoings.

Cllr Kiernander felt that we needed to look at this on a 3 year budget as suggested by Cllr Andrew and that there was a very good discussion at the Finance and General Purposes Committee regarding the precept and budget.

Cllr Shankland felt if we reduced the precept it would purely be a gesture but we needed to be careful not to cut it too much and affect the projects the Parish Council wished to implement. He felt the expertise for bid writing should be kept in house. The Clerk commented that the bulk of the work was not in writing the bid but running the project that resulted from any funding received, the current arrangement with employing a temporary Project Officer for the Our Place projects was working well (this cost was funded from the Our Place funding).

Cllr Chamberlain left the meeting at 8.45pm.

Cllr Andrew said that we needed to bear in mind that we might be subject to referendum caps in the future.

**RESOLUTION: CLLR ANDREW PROPOSED THAT THE PRECEPT REMAIN THE SAME AS IN 2014/15 AT £97,000 FOR 2015/16, THIS WAS SECONDED BY CLLR WEST AND UNANIMOUSLY CARRIED BY THE MEETING.**

**ACTION: CLERK TO COMPLETE PAPERWORK AND SUBMIT TO CORNWALL COUNCIL**

#### **19. UNKNOWN DONORS CHARITY ACCOUNT**

Cllr Kiernander requested this item be deferred to the January meeting when had had more time to investigate the money available.

#### **20. COMMUNITY CHEST**

The Clerk reminded the Council that each Cornwall Councillor had a Community Chest of money which we could apply to receive a portion of for a project. Cllr Andrew suggested that the Clerk check if any money was remaining before we start considering whether or not to submit a request.

**ACTION: CLERK TO CHECK IF ANY MONEY WAS STILL REMAINING**

#### **21. FEOCK READING ROOM & OUTCOME OF PUBLIC MEETING REGARDING CHURCH HALL ALBERMALE SCHEME PROPOSAL**

Cllr Shankland requested clarification that as the Parish Council decided not to accept his proposal for use of the Reading Room, that he no longer needed to declare an interest in this item. The Chairman and Clerk confirmed that Cllr Shankland no longer needed to declare an interest in this item and should remain in the meeting and take part in the discussion.

The Chairman advised that approx 75% of those attending the public meeting were in favour of the Albermale Scheme for St Feock Church Hall. Cllrs Blake and Johnson had been nominated to sit on the new Village Hall Committee.

The Chairman commented that he had said at the public meeting that the Parish Council may be to provide some funding support if the Albermale Scheme was adopted and the Church Hall became a Village Hall.

The Finance and General Purposes Committee had discussed this item and the Parish Council needed to decide how to optimise the value of the Feock Reading Room to fund the projects we wished to implement. One suggestion was that the building could be developed into affordable housing to benefit local people. Consideration needed to be given to whether we wanted to sell an asset on a freehold basis to a third party or did the Council wish to retain ownership of the property on a long term lease.

The Chairman advised he had approached two commercial agents and they will give us a current valuations for selling outright, for the Parish Council to develop and then sell for affordable housing. The Clerk would meet with two Housing Associations to see if they wished to (a) buy the freehold from us or (b) we develop and then either sell 1 or 2 units to them.

The Chairman advised once we had the figures we would then be able to have a more quantifiable discussion and make a final decision. We would get a lot less by selling to a Housing Association but needed to consider the social capital aspect and how we could utilise funds from the building to assist with projects and affordable housing.

Cllr Richards commented that from the Neighbourhood Development Plan aspect and policies, he would not like to see it sold off for development and end up as a second home/holiday home, especially when there were a large number of people in the Parish needing affordable housing.

Cllr Carter left the meeting at 9.05pm.

Cllr Richards did not feel we should sell the building. Cllr Kiernander agreed that he did not feel we should dispose of the freehold but keep on a long leasehold.

It was agreed to add this item to the January meeting agenda so it could be discussed further when the figures were known and if there was any interest from the Housing Associations.

## **22. COMMUNITY EMERGENCY PLAN**

The Chairman, Cllr Andrew and Kiernander would be arranging a meeting in January to meet with Mark O'Brien from Cornwall Council to start on this plan.

## **23. PARISH COUNCIL MEETING DATES 2015**

These had been circulated previously by the Clerk and were agreed by those present (attached at Appendix 2).

## **24. SPEEDING ON KING HARRY FERRY ROAD**

A report had been received from a resident regarding speeding on the King Harry Ferry Road and a recent accident there involving their dog being run over.

Cllr West commented that speeding through Come to Good to get to the ferry from Carnon Downs direction was also a problem. It was agreed to request that Cornwall Council carry out speed monitoring on both these roads.

**ACTION: CLLR RICHARDS PROPOSED THAT SPEED MONITORING BE CARRIED OUT ON BOTH THESE ROADS, THIS WAS SECONDED BY CLLR KIERNANDER AND CARRIED UNANIMOUSLY.**

**ACTION: CLERK TO CONTACT CORNWALL COUNCIL TO ARRANGE**



**UNDER THE S100A LOCAL GOVERNMENT ACT 1972 (as amended) MEMBERS OF THE PUBLIC LEFT THE MEETING**

There being no further business the meeting closed at 9.20 pm.

**DATE OF NEXT MEETING: TUESDAY 13<sup>TH</sup> JANUARY 2015, 7.15PM**

**Parish Clerk report on matters arising/actions from Council meeting held on 4th November 2014**

**Tim Smithies resignation**

I have written to Tim Smithies on behalf of the Parish Council to thank him for his service on the Council.

**Cambridge Building Society**

I am in the process of opening the account to move the money from the reserve account and the surplus of the 2013/14 budget (at end of March 2015) into this account to achieve a better interest rate but retain instant access. Some paperwork needs signing and I will provide this to the signatories.

**Highways notices in Devoran**

I have checked and the Highways Notices that were displayed around the village related to a 'no waiting zone' for the Quay bonfire and fireworks.

**Use of Point Quay for Wedding Reception**

I have written to the people who requested this to confirm that the Council have agreed this.

**Proposal to support St Feock Church with their Albermale Scheme proposal**

I have advised Margaret Saville that the Parish Council were supportive of the proposal and a public meeting has been held since.

**Helston Town Council letter regarding Sunday Parking charges**

I have written to Helston Town Council to confirm that the Parish Council support their proposal.

**Environment Agency Land at Bissoe Valley**

I have contacted the Environment Agency to request a meeting and am waiting for them to come back to me with suitable dates.

**Proposed dates for full Parish Council Meetings 2015**

**Appendix 2**

Date	Venue	Ward Report		
		Carnon Downs	Devoran	Feock
Tuesday 13 <sup>th</sup> January	Parish Council Office	Bob Richards	Claire Carter	Caroline Johnson
Monday 2 <sup>nd</sup> February	Parish Council Office	Mike Kemp	Vanessa Gordon	Colin Blake
Monday 2 <sup>nd</sup> March	Parish Council Office	Cathy Kemp	Dominic Kiernander	Rob Andrew
Tuesday 7 <sup>th</sup> April	Parish Council Office	Phil Allen	Ben Shankland	Lis West
Monday 4 <sup>th</sup> May	St Feock Church Hall	Iain MacDonald	Claire Carter	Vacancy
Monday 11 <sup>th</sup> May Annual Parish Meeting	Parish Council Office	N/A	N/A	N/A
Tuesday 2 <sup>nd</sup> June	Parish Council Office	Mike Kemp	Vanessa Gordon	Caroline Johnson
Monday 6 <sup>th</sup> July	Carnon Downs Village Hall (Main hall)	Bob Richards	Dominic Kiernander	Colin Blake
Tuesday 8 <sup>th</sup> September	Parish Council Office	Cathy Kemp	Ben Shankland	Rob Andrew
Monday 5 <sup>th</sup> October	Parish Council Office	Phil Allen	Claire Carter	Lis West
Tuesday 3 <sup>rd</sup> November	Parish Council Office	Iain MacDonald	Vanessa Gordon	Vacancy
Monday 7 <sup>th</sup> December	Parish Council Office	Mike Kemp	Dominic Kiernander	Caroline Johnson