

**** DRAFT MINUTES ****

REPORT OF ACCESS & AMENITIES COMMITTEE MEETING HELD ON TUESDAY 6TH JUNE 2023 AT 7PM IN THE PARISH COUNCIL OFFICE, MARKET STREET, DEVORAN

Councillors present: CARNON DOWNS DEVORAN FEOCK
 J Allen S Cooper K Hambly-Staite
 P Allen A Allen L Fitt
 M Woolcock R Brickell

In attendance: Debra Roberts, Parish Clerk & Responsible Financial Officer
 Brian Ashdown (member of the public)

CHAIR: Cllr K Hambly-Staite

1. ELECTION OF CHAIRMAN OF ACCESS & AMENITIES COMMITTEE FOR YEAR 2023/24

The Clerk asked if there were any nominations for the role of Chairman of the Access & Amenities Committee for the coming year.

RESOLUTION: CLLR BRICKELL NOMINATED CLLR HAMBLY-STAITE, SECONDED BY CLLR J ALLEN AND CARRIED UNANIMOUSLY.

There were no other nominations.

2. INTRODUCTION BY CHAIRMAN

Cllr Hambly-Staite thanked everyone for re-electing him as Chairman and for attending the meeting this evening. He explained how the meeting would run this evening including time allocated for public participation.

3. ELECTION OF VICE CHAIRMAN OF ACCESS & AMENITIES COMMITTEE FOR YEAR 2023/24

The Chairman asked if there were any nominations for the position of Vice Chair of the Access & Amenities Committee.

RESOLUTION: CLLR BRICKELL NOMINATED CLLR J ALLEN, SECONDED BY CLLR FITT AND CARRIED UNANIMOUSLY.

4. APOLOGIES

There were no apologies received.

5. COMMITTEE TO AGREE THE MINUTES OF PREVIOUS MEETING HELD ON TUESDAY 2ND MAY 2023 FOR SIGNATURE BY THE CHAIRMAN AS A TRUE AND ACCURATE RECORD

RESOLUTION: CLLR A ALLEN PROPOSED THE MINUTES OF THE MEETING HELD ON 2ND MAY 2023 AS CIRCULATED BY THE CLERK BE APPROVED FOR SIGNATURE BY THE CHAIRMAN, SECONDED BY CLLR WOOLCOCK AND CARRIED UNANIMOUSLY.

6. DECLARATIONS OF INTEREST

There were no declarations of interest.

7. PUBLIC PARTICIPATION

Mr Ashdown commented that he felt the previous Chairman, who had just been re-elected did a good job as did this Committee on the whole.

8. CLERKS REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

The Clerks report had been circulated with the agenda.

Cormac Verge Cutting

The Clerk had chased Cormac for an update.

Pavement on Point Road

The footway on Point Road had been completed. The Chairman felt the Parish Council should write to Cornwall Council regarding them not responding to our request to put in a dropped kerb and request that if in the future a pavement is installed on Tregye Road that Cornwall Council pay for the dropped kerb element.

RESOLUTION: THE CHAIRMAN PROPOSED THE CLERK SEND A REQUEST TO CORNWALL COUNCIL REQUESTING THAT IF A FOOTWAY IS INSTALLED IN THE FUTURE THAT THEY FUND THE DROPPED KERB ELEMENT OF THIS, SECONDED BY CLLR J ALLEN AND CARRIED UNANIMOUSLY.

Removal of hoop

The hoop has been removed and the resident who contacted the Council about the issue this was causing to mobility scooter users, had been emailed to advise them the works were completed.

Noise from Carnon Downs bypass

This had been added to the Full Parish Council agenda for discussion.

Welcome Pack for new residents

The Clerk has drafted this and the contents were read out and agreed at the meeting. Agreed to include a summary in next issue of Connect

TPO at Pengelly Meadows

The Assistant Clerk had submitted a TPO request to Cornwall Council. Cllrs Cooper and Fitt confirmed they had also submitted a TPO request which had been rejected with the reason that the risk was not substantial enough to warrant a TPO being placed on these trees.

It was agreed to put review of TPOs in the parish on the next Access & Amenities Committee agenda. The Clerk was asked to request a meeting with Cornwall Council planning regarding TPOs.

9. HEALTH & WELLBEING 30 MINUTE WALKS

Funding opportunities

The Clerk had attended a Teams meeting today regarding potential funding sources via Cornwall Council. The Clerk would circulate the summary that she read out at the meeting.

There was a discussion regarding forming an action group to look at the 30 minute walks and funding opportunities but it was agreed that there was already a 30 minute walk working group who could look at these elements.

RESOLUTION: THE CHAIRMAN PROPOSED THAT THE 30 MINUTE WALK WORKING GROUP MEET TO LOOK AT THE PROJECT AND ELEMENTS THAT THEY WOULD LIKE A CONSULTANT TO TAKE FORWARD TO CREATE A BUSINESS PLAN SUITABLE FOR FUTURE GRANT APPLICATIONS, SECONDED BY CLLR P ALLEN AND CARRIED WITH A MAJORITY, WITH ONE ABSTENSION BY CLLR COOPER.

10. HIGHWAYS UPDATES

Cllr Brickell said there were some hedges that needed cutting back to improve visibility. The Clerk asked that Councillors provide a list to her of where highway visibility was impeded by vegetation and she would submit this to Cornwall Council and ask them to cut these to improve highway safety.

Speeding on Bissoe Road

The Clerk explained that the issue of speeding vehicles from the Doctors Surgery down to the Carnon Valley road had been raised by a resident at the Electors Meeting and placed on this agenda for further discussion.

It was noted that Bissoe Road was part of the National Cycle route network and Cllr P Allen would like to see the speed limit from the Doctors Surgery down to the Carnon Valley road reduced to 30mph.

RESOLUTION: CLLR P ALLEN PROPOSED THAT THE PARISH COUNCIL PERSUE A REDUCTION TO THE SPEED LIMIT ON THIS STRETCH OF ROAD TO 30MPH FROM THE CURRENT LIMIT, TO MATCH THE ROAD ON POINT ROAD, SECONDED BY CLLR COOPER AND CARRIED BY A MAJORITY, WITH ONE ABSTENSION, CLLR J ALLEN.

The Clerk advised that this could be fed back as part of the 20mph zone consultation which was due to come out later this month.

The Chairman gave an update on the 20mph proposal, Trevilla Hill and Trevilla Road had now been included following the Parish Council's comments but Penelewey was still not included in the draft plans. The Clerk would ask for an update on Penelewey.

The Clerk was asked to look at the approved highways signs in the Highway Code relating to cyclists and circulate details.

11. PUBLIC RIGHTS OF WAY ISSUES

Enhanced LMP Footpath project update

The Clerk needed to arrange a meeting with our contractor to go through any outstanding work on the Enhanced LMP footpath project.

Penpol Pond footpath registration update

Cllr Fitt had distributed copies of the witness forms for the registration of the footpath at Penpol Pond. The Clerk was asked to find out if there was a minimum number of witness forms needed.

Any other urgent footpath issues

None raised

12. LAND & PLAYING FIELD UPDATE

Penpol Pond Common Land issues update

The Clerk had submitted the application to Land Registry who had now acknowledged receipt of the application to register the Common Land.

Carnon Valley Woodland update

Cllr P Allen had attended a site meeting with Kea Parish to look at the Carnon Valley woodland land, around half the site had now been planted with trees. He had also met with a representative from the Forest For Cornwall about grant funding for the land but it appeared that none was currently available, funding was also not available for maintenance on land that we had already started work on. Funding of £350 a year was available for maintenance work. Around 95% of the trees we had planted were still surviving despite last years drought. Everyone who attended the working group meeting were very positive about helping maintain the woodland. Volunteer effort was needed to improve the surface with more planting planned for October/November this year.

13. MYFEOCK WELLBEING

The Clerk would circulate the Information & Wellbeing Advisers report to members of the Committee. The Clerk would invite the Information & Wellbeing Adviser to the Access & Amenities Committee on a quarterly basis.

14. RISK ASSESSMENTS

The Chairman commented that a list of Parish assets had been circulated to Councillors and a list had been drawn up of which Councillors would look after each asset.

Cllr Woolcock said that the risk assessments had identified the risks but he felt that the Risk Assessments needed to be brought to the Access & Amenities Committee to review the actions that had been taken on the identified risks and that this information should be reviewed and recorded centrally.

Cllr Cooper felt that as well as the standard risk assessment form we include a comments box just to make notes on the assets and the Clerk would keep a risk assessment summary to monitor actions.

It was agreed that Risk Assessments would be a standing item on the Access & Amenities Committee agenda and that the Clerk would arrange a separate meeting for Councillors carrying out risk assessments to go over the process.

Committee to report any issues on Parish/land assets and risk assessments

Cllr Cooper said there was an issue with granite stones being taken out of a wall near to the stepping stones and fire pits being made. It was noted this was not a Parish Council owned asset. Cllr P Allen said that the Parish Council may wish to consider registering part of the foreshore by the stepping stones which had been allocated as public foreshore around 20 years ago.

15. FEOCK ECO GROUP

Tram Road hedges and Nature Corridor

Cllr Cooper said the Nature Corridor project was being worked on by the Feock Eco group in conjunction with Devoran Quay Preservation Society and they also hoped to include Cornwall Wildlife Trust with regards to management of land in the County Wildlife site at the quay.

16. CYCLE RACKS ON GREENBANK ROAD

Cllr Cooper said that a resident had raised an issue about the construction of the cycle rack at Greenbank Road as it was too large and also wooden and asked if this could be replaced. Cllr A Allen said that cycle racks were also needed at bus stops around the parish. The Clerk said this would be included in the reserves discussion when looking at projects and she would get costings.

There being no further business the meeting closed at 9pm.