

MEETING NO. 1097

Minutes of the FEOCK PARISH COUNCIL MEETING held on Tuesday 7th April 2015 at The Parish Council Office, Devoran at 7.15pm

Members Present:

| WARDS | CARNON DOWNS | DEVORAN | FEOCK |
|-------|--------------|--------------|-----------|
| | P Allen | B Shankland | C Johnson |
| | M Kemp | D Kiernander | R Andrew |
| | C Kemp | | A Hawken |
| | B Richards | | C Blake |

In attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer
No members of the public present

CHAIRMAN: Councillor M Kemp

1. INTRODUCTION

The Chairman welcomed everyone to the meeting.

2. APOLOGIES

Apologies had been received from Cllr MacDonald.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING – 2nd MARCH 2015

RESOLUTION: CLLR RICHARDS PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 2nd MARCH 2015 AS CIRCULATED BY THE CLERK BE CONFIRMED AS A TRUE RECORD, AND SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR KIERNANDER AND WAS CARRIED BY THE MEETING.

4. DECLARATIONS OF INTEREST

Cllr Andrew made the following declaration of interest statement.

“I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working on the Localism Agenda. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes”

5. PUBLIC PARTICIPATION

There were no members of the public present.

6. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MEETING

The Clerk had circulated her report and update prior to the meeting and this is attached to these minutes.

The Clerk had investigated the need for heated cabinets to prolong the life of the batteries in the defibrillator from the manufacturers (Zoll) and was waiting for them to advise the minimum temperature to be reached before the heating needed to cut in as this was set by the user and not automatic. **(Post meeting note: the recommended minimum temperature is 10 degrees C)** It did not appear that a heated cabinet was essential, as defibrillators were installed outside in various places around the country, not in cabinets. The cabinets were available to purchase at

£475 each + VAT. The batteries for the defibrillators cost £95+VAT and had a maximum lifespan of 5 years.

Cllr Richards commented that there was a defibrillator installed on the outside wall of the Perranwell Village Hall if anyone wanted to go and look at one.

The Clerk had received advice from CALC regarding adopting the General Power of Competence, for the Council adopt this it would need the Clerk to be CILCA qualified (currently being worked towards) and 2/3rds of the Council to be elected at the time of the power being adopted. This would mean 10 out of the 14 seats being filled by elected members, the Council currently only had 9 elected members and therefore could not adopt this power before the next election even when the Clerk had achieved the CILCA qualification. The Council requested the Clerk seek further clarification on this as it was felt this was a difficult criteria to meet and would exclude a large majority of Council's from using this power.

ACTION: CLERK TO SEEK CLARIFICATION

7. MATTERS FOR REPORT FROM OUTSIDE BODIES

Cllr Johnson advised herself and Cllr Blake had attended a meeting of the New Feock Hall Steering Group. This group was very strong and thinking positively. A survey has now been completed of building, which had been paid for by the Parochial Church Council, it had been estimated that a refurbishment of the existing hall would cost £350K, and a full rebuild in the region of £450K. The PCC was being re-elected in July and clarification was being sought as to how a new PCC may affect the Albemarle Scheme that had been agreed by the previous PCC.

Cllr Shankland joined the meeting.

Community Safety Plan

The report from the recent meeting had been circulated prior to the meeting and was attached to these minutes. It was felt that this was something the Parish Council could lead on and facilitate but really needed to be put together by the residents or community groups working together.

Cllr Richards suggested we include a piece about this in the next village magazines to see if anyone comes forward to say they are interested in being involved. Cllr Allen suggested a list of resources (people/venues) that might be useful in the event of an emergency should be included in any plan and included on the Parish Council's website. Cllr Johnson suggested contacting the community associations/groups to see if they would be willing to be involved. It was agreed to do this and also include a piece in the next parish newsletters to ask for volunteers.

ACTION: CLERK TO CONTACT COMMUNITY GROUPS AND INCLUDE ARTICLE IN PARISH NEWS UPDATE

8. CURRENT REPORTS

Cornwall Council

Cllr Chamberlain advised that Cornwall Council is now in the pre-election purdah period. He felt the re-organisation of the PAC (Portfolio Advisory Committee) system has slowed Council business, although there had been no reduction in the number of PACs, there has been a reduction in the number of support staff resulting in informal meetings no longer being able to be minuted.

The Strategic Planning meeting had been held recently regarding the various supermarket planning applications on the outskirts of Truro (Threemilestone). Cllr Chamberlain had put

forward a case for the Inox development, unfortunately their application was not fully complete when submitted, and the S106 was not water-tight. It was agreed to defer the decision and a supermarket is being sought for the site. The Maiden Green and Willow Green applications have been approved with possibly 2 new supermarkets on the A390 where there are already air quality management issues. Cllr Chamberlain had backed the Football Club plan to turn this into a retail area, as the Football Club were having to vacate the site. This application was deferred due to potential conflict with the potential shopping mall on the old Carrick District Council site, which has been rumoured for some years now.

The Hendra supermarket site, next to the park and ride had been deferred, there was the potential for Aldi to move to this site but they had to find another use for the existing Aldi site before moving.

Cllr Chamberlain felt that unfortunately, sensible strategic decisions were not made at the Strategic Planning Committee meeting.

There was a discussion regarding the road network in Truro and any future changes to this to ease traffic congestion. Cllr Allen asked if there was pressure for a park and ride nearer to our parish. Cllr Chamberlain said at present he was not aware of a viable southern park and ride area.

Regarding devolution of powers, there had been a lot of talk about getting a better deal for Cornwall, a package would be going forward from Cornwall Council which has been approved by the main council, however this has been trimmed already since being approved.

Devon and Cornwall Police

PCSO Thomas Care had given his apologies for the meeting and no report had been received.

9. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

The Accounts for payment for March were presented to the Chairman for authorisation and signature, copies had been circulated to all members for their information prior to the meeting.

The Clerk gave the following financial summary.

| | |
|---|-------------------|
| Total outgoings/accounts to be paid since the last meeting | £10,063.97 |
|---|-------------------|

This included:-

Defibrillators - £800

Cornwall Council Business rates first instalment - £939.99

Bus shelter cleaning (£525) and seats and picnic tables (£850 for year), fences/gates (£710 for year)

Street light maintenance for the year - £232

| | |
|-------------------------------|-----------------|
| Total income for March | £1786.64 |
|-------------------------------|-----------------|

This included:-

£500 Community Cashback from Devon & Cornwall Police via West Briton

Insurance contribution £320.88

Rent, electricity, gas and water contributions from Pre-School

The first instalment of the precept was due from Cornwall Council by the end of this week.

The current account bank balance and reconciliation was £97,071.52 as at 07/04/15 (this includes the £50K bond, therefore the true balance was £47,071.52)

Profit & Loss report for the year to 31st March 2015

| | |
|-------------|----------|
| Income | £141,881 |
| Expenditure | £111,977 |
| Balance | +£29,904 |

External & Internal Audit dates

The Clerk advised that the Council need to approve the audit return at the meeting planned for Tuesday 2nd June as the deadline for return to Grant Thornton was 22nd June 2015.

10. LOCAL WARD REPORTS

Feock – Cllr Blake

There had been a problem with a huge bonfire which had given off noxious gases and there was a large pile of building waste that it looked as though it would be burnt in the near future. This had been reported to Parish Council and Environmental Health.

The picnic tables and benches in Retallack field have been cleaned looked as though they had not been pressure washed evenly. The Clerk would speak to the contractor regarding this. The play equipment also needed to be painted urgently and this has been budgeted for in 2015/16.

ACTION: CLERK TO ARRANGE PAINTING OF SWINGS AND WORK TO BENCHES ASAP

Devoran – Cllr Kiernander

The 'boy racers' have appeared again, causing noise disturbance on bikes early in the morning (2.20am to 2.30am), mainly at weekends. There had also been complaints regarding Devoran Metals breaching their planning restrictions, regarding height of stacked containers and working on Sunday afternoons.

A resident had made a complaint to Cornwall Council Planning Enforcement regarding Devoran Metals and the Enforcement Officer had visited the site. Within a few days of the visit the containers were only stacked one high but now stacked two high again.

ACTION: ASSISTANT CLERK TO CONTACT PLANNING ENFORCEMENT TO FIND OUT THE OUTCOME OF THE INVESTIGATION AND TO ADVISE THAT THE CONTAINERS ARE STILL BEING STACKED TWO HIGH

There had been two complaints regarding inappropriate activity in a car in the car park across the road from the car sales garage.

ACTION: CLERK TO CONTACT POLICE REGARDING BOY RACERS ON THE DUAL CARRIAGEWAY

Carnon Downs – Cllr Allen

There had been more complaints from residents regarding parking on the pavements in Forth Coth. Cllr Richards suggested purchasing 6 road cones to stop cars parking fully on the pavement as a short term solution.

RESOLUTION: CLLR RICHARDS PROPOSED THE PURCHASE OF 6 ROAD CONES TO BE SITED UP THE MIDDLE OF THE PAVEMENT WITH A NOTICE ASKING CAR OWNERS NOT TO PARK INSIDE OF THE CONES, THIS WAS SECONDED BY CLLR M KEMP AND CARRIED BY THE MEETING WITH ONE ABSTENTION.

Cllr Allen suggested that a more long term solution could be narrow planters up the middle of the pavements (cost around £600). Cllr M Kemp suggested the possible installation of more bollards.

ACTION: CLERK TO ADD ITEM TO AGENDA FOR FURTHER DISCUSSION AT ACCESS & AMENITIES COMMITTEE ON THURSDAY 16TH APRIL 2015

Cllr Chamberlain said he would look into this problem to see if a solution could be found with Ben Dickinson. The Dentist to be contacted regarding us placing bollards on the pavement near to his premises.

Cllr M Kemp commented that there was an ongoing problem with the Carnon Inn, they had still not finished the fencing around the outdoor area which was in breach of their planning permission.

RESOLUTION: CLLR M KEMP PROPOSED THAT THE CLERK WRITE TO THE MANAGER OF THE CARNON INN ADVISING THAT IF THE FENCING WAS NOT COMPLETED IN 14 DAYS THEN A PLANNING ENFORCEMENT COMPLAINT WOULD BE MADE TO CORNWALL COUNCIL, THIS WAS SECONDED BY CLLR RICHARDS AND CARRIED UNANIMOUSLY.

11. NEIGHBOURHOOD PLAN REPORT

Cllr Richards' report had been circulated prior to the meeting and is attached to these minutes.

Cllr Richards has had email correspondence from Mark O'Brien and Rob Lacey from Cornwall Council regarding the NDP and the issue with Natural England, settlement boundaries and how this can be resolved to allow the NDP to progress. Cllr Richards would arrange a meeting with Rob Lacey, Mark O'Brien and any members of the Council or Steering Group who would like to be involved to explore how we could resolve these issues. The Cornwall Council Local Plan has been submitted and lots of queries have been raised by the Inspector, some of which relate to the issues that we have with our plan, such as the Inspector not being satisfied with the allocation of housing and the methodology Cornwall Council have used to provide these numbers for the Community Network Areas and a lack of evidence of distribution of housing numbers.

Cornwall Council are working on this to provide the necessary evidence requested by the Inspector and it has been suggested that we wait until the Cornwall Council Local Plan comes is adopted which is expected to be early 2016, before we finalise our own NDP. The other solutions are to follow what the Roseland and St Cleer NDPs have done which is to put in their own policies which are very restrictive and we don't feel would work for us.

Options are:-

1. Delay until local plan is adopted
2. Carry out our own scoping exercise SEA (Strategic Environmental Assessment)
3. Carry out further work on landscape sensitivity and then SEA

Both options 2 and 3 are very costly and it was felt there was little point in us completing a SEA ourselves when Cornwall Council would eventually be carrying out an SEA for the whole county.

Cllr Richards would continue to speak to Rob Lacey and Mark O'Brien before the May Parish Council meeting to see if a solution could be reached which would enable our NDP to move forward without the need to wait for the Cornwall Council Local Plan to be adopted.

Cllr Allen commented that Natural England appear to be only interested in development in the AONB, one of the options previously was to remove the settlement boundaries in order that there was no chance of development in this area. If we say that we will have no infill development in the AONB or close to the AONB would this resolve the issue? Do we feel it is important enough to go back to consultation to find out what people feel about this policy change which may ensure the NDP goes through quickly?

Cllr Richards felt that if we were to do this then we would be going back on the principle of reasonable development spread across the Parish, which was one of the main principles of our NDP policies.

Cllr Richards commented that two letters have been sent to service providers regarding the Community Infrastructure report he was hoping to put together, unfortunately there had only been one response received from Devoran School, therefore the additional staff hours previously agreed would not be required.

12. WARD VACANCIES – FEOCK & DEVORAN

The Clerk advised that no one had come forward to request an election and therefore these vacancies could now be filled by co-option, the Clerk would start advertising these on the noticeboards and website.

13. VACANCIES ON PLANNING COMMITTEE & FINANCE & GENERAL PURPOSES COMMITTEES

The Clerk advised that due to Cllrs West and Carter leaving the Council there was one vacancy on each of these Committees and the Full Council needed to elect new members.

RESOLUTION: CLLR RICHARDS NOMINATED CLLR HAWKEN TO BECOME A MEMBER OF THE PLANNING COMMITTEE, THIS WAS SECONDED BY CLLR BLAKE AND CARRIED UNANIMOUSLY BY THE MEETING.

Cllr Shankland said he would be happy to attend the Planning Committee meetings, especially if there were any Devoran related issues. Cllr Richards thanked Cllr Shankland for his offer and advised that any members of the Council could attend the Planning Committee meetings if they wished.

RESOLUTION: CLLR M KEMP NOMINATED CLLR HAWKEN TO BECOME A MEMBER OF THE FINANCE & GENERAL PURPOSES COMMITTEE, THIS WAS SECONDED BY CLLR KIERNANDER AND CARRIED UNANIMOUSLY BY THE MEETING.

14. REPORT ON PLANNING COMMITTEE MEETING

Cllr Richard's report had been circulated prior to the meeting and is attached to these minutes.

Cllr Allen was concerned about a statement in Cllr Richards report regarding considering developments outside of the settlement boundaries on their own merit, he felt that we should always be adhering to our agreed NDP policies and if there was any uncertainty regarding an application then this should be brought to the full Council for a decision.

Cllr Richards confirmed that we did use the principles of our NDP policies as the basis of the Planning Committees recommendations and responses, at the last Planning Committee meeting there had been three controversial applications, all of which were not supported by the Parish Council or in accordance with our NDP policies.

Cllr Richards advised that Taylor Wimpey were still awaiting planning permission for the Trevince development, however this was expected within the next week.

Cllr Allen asked if we formally had confirmation of agreement to make the S106 money non site specific. Cllr Kemp said he understood that Taylor Wimpey did not have a problem with this but we would not have this formally until the planning application was approved. Cllr Allen felt that if this was the case then perhaps we could allocate some money from the S106 to Devoran Park. Cllr M Kemp said that proceeds from the sale of Feock Reading Room could also go towards other projects in the whole parish and potentially Devoran park.

Cllr Allen commented that there are 6 car parking spaces allocated at the front of the recreation area of the Trevince development, he felt that there should be more than this (green car parking spaces (not tarmac)). Cllr Allen felt we needed to raise this with Taylor Wimpey sooner rather than later.

Cllr Richards felt that it was too late to talk to Taylor Wimpey regarding making a revised planning application as the current one was very close to approval. Cllr Allen felt we should at least raise this with them and if they decided against then we had at least requested this.

Cllr Richards felt we could use some of the S106 money to add additional parking spaces if these were needed. Cllr M Kemp felt that some flexibility may be able to be used regarding additional parking spaces once planning permission has been granted.

15. FINANCE & GENERAL PURPOSES COMMITTEE

The Chairman's report had been circulated prior to the meeting and is attached to these minutes.

Cllr Chamberlain left the meeting at 9.00pm.

Cllr Allen had concerns regarding provision of parking at the Feock Reading Room if these were developed into dwellings and queried if this would be a requirement of gaining planning permission. Cllr Richards hoped that this would not cause an issue as it was an existing property not a new build. This issue would be resolved by a pre-application enquiry to Cornwall Council but we would seek advice from the appointed Architect as to whether this was felt a necessary step. Cllr Allen was concerned how the Planning Committee would deal with any objections on the planning application as they would all have an interest. Cllr Richards said that any objectors would be advised to send their objections to Cornwall Council (as for any application) and the Planning Committee would give a very neutral response.

16. ACCESS & AMENITIES COMMITTEE REPORT

The minutes of the last meeting had been circulated prior to the meeting and were available to view on the website.

Cllr Johnson gave a brief summary of the meeting.

Transport Scheme – a meeting had been held with the Community volunteer drivers to discuss how the scheme is going and it was planned to meet with them regularly. Posters would be displayed around the parish to promote the scheme and also flyer had been given to the drivers for them to give to passengers to give to their friends. One of the volunteers had offered to occasionally take the mobile phone and bookings when the office is closed for holidays.

Devoran Park Play Equipment – Cllr Shankland and Gordon were awaiting images of the equipment from the suppliers to enable these to be included in the consultation, the consultation would be completed by the end of April and reported back at the May Parish Council meeting.

ACTION: CLERK, CLLRS SHANLAND AND GORDON TO LIAISE

Carnon Gate Roundabout – Two landscape gardeners were coming up with a design that we could take around to potential sponsors to try to secure sponsorship for the ongoing maintenance of the roundabout.

ACTION: CLERK TO CIRCULATE DETAILS OF THE DESIGN WHEN AVAILABLE TO WHOLE COUNCIL

With regards to the possible installation of a railway engine type sculpture, Cllr Allen had been trying to find out if an advertisement for the manufacturers of the sculpture would be allowed, as this was down to Planning and not Highways. The cost would be approximately £1500.

Defibrillators – installation of a defibrillator in the phone box had been discussed with the Feock Book swap group, it had been decided to install the Devoran defibrillator and have a launch event and then to look at a site for the Feock defibrillator.

Pedestrian safety on Greenbank Road - Cllr Shankland had met with Cormac regarding the provision of a footpath on the bend of Greenbank Road (from the bottom of Market Street) to improve pedestrian safety. A kerbed footway/pavement part of the way and then a virtual footway to the small car park just before the joinery would cost in the region of £15K, a full kerbed pavement for the same stretch of road (75m x 1.4m width) would cost in the region of £20K.

Cllr Johnson suggested that we ask all the residents who lived along there to see how they feel about this. It was suggested that as a short term measure convex mirrors could be installed opposite the Greenbank Terrace properties to enable them to exit their gateways more safely.

Cllr M Kemp felt that this issue was a high priority as it was public safety and that funds from the Feock Reading Room could go towards this project.

Cllr Allen would like to see the pavement/virtual walkway be a dual purpose path so that it would be cycle way as well as pedestrian but accepted this could conflict.

It was agreed that at the Access & Amenities Committee on 16th April a firm recommendation be agreed (up to a cost of £15k) and this then presented to the Parish Council meeting in May. Cllr Shankland to invite the resident who had raised the issue to this meeting so that a site visit could be made during the meeting.

RESOLUTION: CLLR KIERNANDER PROPOSED A BUDGET OF £100 BE AGREED FOR MIRRORS, THIS WAS SECONDED BY CLLR RICHARDS AND AGREED UNANIMOUSLY.

Cllr Andrew suggested we consult with residents, land owners and the businesses before going ahead with any changes.

Cllr Johnson said that one of the Access & Amenities projects was to replace the signage on our land with good clear signage that covered everything, such as prohibited activities and who to contact in the event of a problem with the land (some assets such as Retallack Park had numerous signs on the gate which needed replacing with one), she asked that if anyone had any examples of good signs they provide these.

17. POINT QUAY ASSOCIATION REPORT

Cllr Kiernander said a meeting had been held on 26th March. The PQA were purchasing a PA system which they will rent to the Regatta Committee. The BBQ point suggestion was discussion and the PQA would like one or two disposable BBQ stands installed in the Orchard. A list of work the PQA would like completed was provided to the Clerk.

Regarding the Parish Council's Risk assessment the PQA are going to do a do a site visit to look at the issues raised and come back to us.

18. "YOUR CHOICE" FUNDING APPLICATION SHORTLISTING

The Clerk had circulated details of the applications received, it was felt these all met the funding criteria and the groups would be asked to come along to the Annual Parish Meeting on 11th May to give a presentation to the public regarding what they would spend the grant on if it was awarded. Any groups that had been previously funded should also give a presentation on what they had spent the previously awarded money on and they should acknowledge the contribution made by the Parish Council.

ACTION: CLERK TO CONTACT GROUPS REGARDING PUBLIC MEETING

19. ENVIRONMENT AGENCY LAND AT CARNON VALLEY

Cllr Allen reported that he had spoken to Gwennap Parish Council regarding their ownership of the Wheal Maid site, which was generally positive. The Parish Council had confirmed to the Environment Agency that we were interested in possibly taking on the land at the Carnon Valley and the Environment Agency would come back to us with a proposal. Cllr Allen has spoken to Natural England regarding stewardship grants and also Rob Lacey who would bring forward a planning brief.

20. TREES ON COMMON LAND AT MARKET STREET

Cllr Allen said there were two Christmas trees at back of the common land on Market Street which have had the tops taken out of to make into Christmas trees for homes. There was as very large Yew in the neighbours garden behind these. Cllr Allen felt we should remove these two Christmas trees, this would not affect any views but would open up the land and enable it to be tidied by the volunteering group (hopefully in May) and made into a much nicer area. It was noted that Planning Permission would be needed as they were in a conservation area.

RESOLUTION: CLLR ALLEN PROPOSED THESE TWO TREES BE TAKEN DOWN, THIS WAS SECONDED BY CLLR JOHNSON AND CARRIED UNANIMOUSLY BY THE MEETING.

21. NATIONAL ASSOCIATION OF LOCAL COUNCILS STAR COUNCIL AWARDS 2015

Cllr Andrew suggested we put ourselves forward for Council of the Year, Clerk of the Year and Small project of the year. The Clerk would put the criteria and how to nominate on the May Parish Council meeting agenda.

UNDER THE S100A LOCAL GOVERNMENT ACT 1972 (as amended) MEMBERS OF THE PUBLIC LEFT THE MEETING

There being no further business the meeting closed at 10.00pm

DATE OF NEXT MEETINGS:

TUESDAY 5TH MAY 2015, 7.15PM, PARISH COUNCIL MEETING, PARISH COUNCIL OFFICE

MONDAY 11TH MAY 2015, 6PM - ANNUAL PARISH & ELECTORS MEETINGS, PARISH COUNCIL OFFICE

Reports below to follow.

Planning Committee report, March 2015

Parish Clerk report on matters arising/actions from Council meeting held on 2nd March 2015

Access & Amenities Committee Report