

MEETING NO.

Minutes of the FEOCK PARISH COUNCIL MEETING held on Monday 5th February 2018 at the Parish Council Office, Devoran at 7pm

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	R Brickell	I MacDonald	H Freeman
	C Kemp	C Johnson	R Andrew
	P Allen	S Parker	C Blake
		B Thomas	

In attendance: Cornwall Councillor Martyn Alvey
Debra Roberts, Parish Clerk & Responsible Finance Officer

CHAIRMAN: Councillor Johnson

1. INTRODUCTION BY CHAIRMAN

The Chairman welcomed everyone to the meeting.

2. APOLOGIES

Apologies had been received from Cllrs Morgan-Lundie and Hambly-Staite.

3. MINUTES OF PREVIOUS MEETING HELD ON 9TH JANUARY 2018

Cllr MacDonald asked that it be added in to the minutes that he had asked that all Councillors look at the minutes of the previous meeting in relation to the Planning Committee.

Item 16 – Boundary Commission Review

Cllr MacDonald said that he wished it recorded that he had said that Perranarworthal may also be included in our new boundary. The Chairman asked that it be included that she had asked Councillors to supply any comments on the review.

RESOLUTION: CLLR ANDREW PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 9TH JANUARY 2018 AS CIRCULATED BY THE CLERK WITH THE 3 AMENDMENTS ABOVE, BE SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR MACDONALD AND WAS CARRIED UNANIMOUSLY BY THE MEETING.

4. DECLARATIONS OF INTEREST

Cllr Andrew gave the following statement:- "I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working in the Place Shaping team. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes"

Cllrs Andrew, Thomas, Kemp, Parker, Allen, MacDonald and Freeman declared an interested in Item 12 as members of the National Trust. Cllr Blake declared an interest in Item 12 as he was a member of and a volunteer for the National Trust at Trelissick Gardens. Cllr Blake would take no part in the discussion or vote on this item.

Cllr Blake said that he would like it noted that he was not representing the Council at the recent National Trust fundraising event and was there in his capacity as a volunteer. Cllr Kemp also went along to the fundraising meeting and went as the Parish Council were invited.

5. PUBLIC PARTICIPATION

David Nightingale from Carnon Downs wished to speak regarding the planning application at Valley Lane. for a planning application for 38 houses at Valley Lane which had been refused by Cornwall Council at the end of last year. He would like to draw the Councillors attention to the Planning appeal that has been lodged and the documents that are available online. David was very pleased that the Parish Council had supported residents and objected to the application. David said that there was reference to the Neighbourhood Plan and he knew that a lot of people and the Parish Council had put a lot of time and effort into the Plan and he very much hoped that the Plan would be supported at Referendum. David asked that the Parish Council make a representation to the appeal and hoped that the Council would be represented at the appeal hearing.

The Clerk advised that the Parish Council would be writing to all residents to give them information regarding the referendum. Cllr MacDonald said the Council would be making a submission to the appeal on the Valley Lane site when the appeal had officially been lodged.

6. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MINUTES

The Clerk commented as follows.

Trevilla postbox had now been re-opened.

Leaning Eucalyptus tree on Devoran Lane – she had contacted the Diocese regarding residents concerns but had not received a response.

“Your Choice” funding was now open for groups to apply for, the deadline for applications was the end of March.

The surplus chairs had been delivered by Cllr Brickell to Carnon Downs Village Hall and a thank you email from the hall had been received and circulated to all Councillors. The Chair thanked Cllr Brickell for delivering these.

Library expansion - a third builder has visited to give a quote and the Clerk was waiting for this to be supplied, the Clerk had also contacted another builder for a price. The Clerk confirmed that our Financial Regulations state that due to the value of the work she had to get 3 quotes.

Potholes on road into Feock – these had been reported to Cornwall Council and had now been filled, drains had also been cleared at Fourturnings. It was in the highways plan to resurface the road from Playing Place to Fourturnings by the end of February.

Cllr Alvey was chasing up the Section 106 money which was due for Pengelly Meadows.

The Clerk had received no comments on the Boundary commission review.

The Clerk would chase up the request to the West Briton for them to print a clarification on the Down Your Way article which the Parish Council felt was misleading.

Cllr Andrew said he would set up a further Business Plan workshop after the Neighbourhood Plan Referendum.

7. MATTERS FOR REPORT

The Chairman attended the Devon & Cornwall Police Liaison Meeting today where around 6 other Parish Councils were represented. This was chaired by Inspector Rick Mulburn who updated on crime figures and the nature of crime and how this is changing, for example cyber crime. There had been an increase in homelessness and hate crime. In Truro the street drinkers were reducing and being better controlled.

80% of the work that the Police do now is social work, ie. domestic disputes. The parking on zig zag lines outside of schools was raised and the Police would be responding to the Parish Council on this. The general feeling was that it would be good to see more police presence in schools to raise awareness of the police role. It was raised about parishes sharing mobile speed monitoring and warning equipment (flashing signs not community speed watch) and the Chairman felt that this was a very good idea. The Clerk would find out more information about this project and then this could be discussed at the Business Plan meeting. The next meeting would be held out in a Parish Council office and Feock has offered to host a future meeting.

Cllrs MacDonald and Brickell attended the Truro & Roseland Community Network Panel Meeting. Environmental projects were discussed and Cllr Allen was hoping to meet with the project lead regarding this as it may be useful with regards to the Carnon Valley. The proposed restructuring of the NHS in Cornwall was also discussed for example in relation to contracts being awarded and the benefits of this type of Accountable Care System and how this could help with pooling of budgets and breaking down silos.

8. CURRENT REPORTS

Cornwall Council

Cllr Alvey reported that he has now allocated all his Community Chest funding, some had been allocated to Devoran Village Hall to refurbish the lower hall toilets. Residents at Mount George Road had requested a mirror be installed to aid visibility. Residents of Pill Lane had been in contact regarding the condition of the road and the potholes and possible new signage which Cllr Alvey had passed on to highways.

There would be a Court Hearing on 21st February regarding the breach of the TPO at Pill Creek. There were more liveboards appearing at Penpol Boatyard and Planning Enforcement Officers have visited and served enforcement notices.

Alan Mason from Planning Enforcement would be willing to come and meet with the Parish Council regarding enforcement but they would like to have details of which enforcement cases the Parish Council had queries on before attending. This would be discussed further at the next Planning Committee meeting.

There was a meeting on 15th February with Sarah Newton, EA and SWW regarding flooding at the bottom of Old Carnon Hill.

With regards to the Boundary Commission Review, there is now a suggestion that the new Feock/Kea division may also possibly take in part of Truro (by Arch Hill), as well as Kea and Feock parishes.

Cllr Alvey said he would of course support the Parish Council in their objection to the Valley Lane appeal when this was formally lodged.

Devon & Cornwall Police

The Clerk advised that there had been 4 crimes in the parish during November.

The latest figures available for the area were available online <https://www.police.uk/devon-and-cornwall/CIOS.4065/crime/+LCXfe2/>

In November there had been 4 crimes all in Carnon Downs

1 vehicle crime, 1 shoplifting and 2 criminal damage and arson

9. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

The Clerk gave the following financial report, full details of payments for approval were circulated to those present, together with a budget v actual. A bank reconciliation had been carried out and this balanced.

PAYMENTS FOR APPROVAL SINCE LAST MEETING **£7,686.51** (ex VAT)
Including donation to Cornwall Community Flood Forum (£250.00), new photocopier (£1816.00) and Trolver Residents Association membership (£100.00)

INCOME RECEIVED/INVOICED SINCE LAST MEETING: **£1,635.46**

PROFIT & LOSS YEAR TO DATE

Total Income	£123,605
Total Expense	-£80,775
Profit/Loss	£42,830

The Clerk requested that permission be given by the Council for a debit card to be obtained for the current bank account, currently for online payments where invoicing was not an option, the staff had to pay for the item and then be reimbursed. The Standing Orders and Financial Regulations provided for a company debit card to be used in cases such as these.

RESOLUTION: CLLR ANDREW PROPOSED THAT THE CLERK ARRANGE A DEBIT CARD FOR THE CURRENT ACCOUNT, SECONDED BY CLLR MACDONALD AND CARRIED UNANIMOUSLY.

10. LOCAL WARD REPORTS

Feock Ward

Cllr Blake said there were still problems with drains being blocked in Feock, one drain by the noticeboard (near to the Church) was coned off and the built up concrete one on West Pill Lane was also blocked as well as the one that this concrete one fed into, the Clerk would report this online. Cllr Andrew felt we should ask what the long term solution was to this problem. The Council had submitted a TPO application but have not yet had a response. The new noticeboard at Porthgwidden bus shelter had been installed and was excellent. There were problems with recycling falling from the recycling truck in Feock and being left all over the road.

Devoran Ward

Cllr Thomas said that a new bus shelter had been installed on the sliproad which part of the One Transport Cornwall Council project. The flooding on Greenbank Road still continued. The Village Market was being held on Saturday.

Carnon Downs Ward

Cllr MacDonald advised that the first speed watch session had been held in Carnon Downs, it seemed to be effective in that when people saw the speedwatch team they slowed down. Around 5% of those clocked were speeding. This is the only location at present that has been signed off by the Police but it is hoped that we could set up several other locations. There were currently 6 volunteers in the group. The Planters that we were going to put outside of the dentist to help control parking needed a formal license and Viv Bidgood was arranging the legal agreement.

The Clerk was arranging a site meeting at Pengelly Meadows with interested residents to look at the new recreation area and would let the Councillors know when this had been arranged. It was suggested when we owned the land that we put a self closer on the pedestrian gate to stop the gate swinging.

11. SOCIAL MEDIA POLICY & MEETING PROTOCOL

The Clerk had circulated an example from Helston Town Council and would like this to be adopted by the Parish Council. Cllr MacDonald felt the policy needed some amendment as he didn't feel it was very clear and the Chairman asked that Councillors send through comments to the Clerk once they have read through the policy again.

The Chairman reminded Councillors that if they set up meetings with other organisations in their capacity as Parish Councillors then they must advise the Parish Clerk of these arrangements. The Clerk reminded Councillors that only items on the agenda could have resolutions passed on them and if they wished an item to be included for this to be notified to her a week before the meeting.

12. ACCESS & AMENITIES COMMITTEE REPORT

The minutes of the meeting had been circulated to all members of the Council for information.

Ownership of foreshore

After discussion with the Common Land Officer it had been suggested that we could register foreshores abutting our common land as Village Greens to protect them from inappropriate use. The Access & Amenities Committee had agreed that they would recommend to the Parish Council that we follow this course of action. This related to land we owned/common land we were responsible for at Restronguet Point, Penpol Pond, Carnon Yard, Point Quay, Chycoose Beach and Carnon Mine.

RESOLUTION: CLLR ALLEN PROPOSED THAT WE REGISTER THE ABOVE LAND AND RELATED FORESHORE AS VILLAGE GREENS, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.

Footpaths working party

It had been suggested that a working party would be useful to set up to involve members of the public who use the footpaths and have in the past contacted the Parish Council with their concerns and suggestions with regards to improvements.

RESOLUTION: CLLR MACDONALD PROPOSED THAT A WORKING PARTY BE SET UP INVOLVING COUNCILLORS AND MEMBERS OF THE COMMUNITY, SECONDED BY THE CHAIRMAN AND CARRIED UNANIMOUSLY.

Trelissick Garden bridge

Cllr Blake declared an interest in this item as he was a volunteer at Trelissick, it was noted that Cllr Blake did not take part in the discussion or vote on the resolution.

Cllr Allen advised that this item had been discussed by the Access & Amenities Committee who felt it should be discussed further by the whole Council. The Clerk had circulated an email from Cllr Hambly-Staite supporting the Parish Council in making a donation towards this fundraising project and to inform this evenings discussion, the Chairman read out Cllr Hambly-Staite's email.

Cllr Allen suggested that the Parish Council make a donation towards the cost of replacing the bridge in line with their Your Choice funding maximum awards of £400.

Cllr Andrew felt we should not donate as you had to pay to go into Trelissick Gardens so not everyone in the Parish would benefit from using the bridge, Cllr Brickell and Parker were in agreement with Cllr Andrew. Cllr MacDonald felt that a donation should be made but less than £400, he felt that this bridge was a gateway to the parish for those coming from the King Harry Ferry. Cllr Freeman felt that as the bridge was in an area which you had to pay to access she was not in agreement with making a donation. Cllr Kemp said the bridge had historical importance and in the past had been used to take carriages, she

felt that any donation should go directly to the bridge fund and not into National Trust general funds, she would be in favour of the Parish Council making a donation.

Cllr Andrew felt that if we were to donate he would like to see Trelissick hold a 'Parish/Locals day' a bit like Eden do so that everyone could visit the gardens regardless of whether or not they were a NT member.

Cllr Andrew requested recorded votes on this item.

RESOLUTION: THE CHAIRMAN PROPOSED THAT THE PARISH COUNCIL MAKE A DONATION TO THE NATIONAL TRUSTS TRELISSICK BRIDGE FUND, SECONDED BY CLLR MACDONALD, CARRIED WITH 6 IN FAVOUR (CLLRS JOHNSON, KEMP, ALLEN, BRICKELL, MACDONALD AND THOMAS) AND 3 AGAINST (CLLRS FREEMAN, ANDREW AND PARKER).

RESOLUTION: CLLR ALLEN PROPOSED THAT WE DONATE £400 TO THE NATIONAL TRUST TOWARDS THE COST OF REPLACING THE BRIDGE, SECONDED BY CLLR BRICKELL.

PROPOSED AMENDMENT: CLLR MACDONALD PROPOSED AN AMENDMENT TO CLLR ALLEN'S PROPOSAL, THAT A DONATION OF £250 BE MADE TO THE FUND TO REPLACE THE BRIDGE. THERE WAS NO SECONDER THEREFORE THE PROPOSAL WAS NOT PROGRESSED AND CLLR ALLEN'S ORIGINAL PROPOSAL WAS PROGRESSED.

RESOLUTION: CLLR ALLEN PROPOSED THAT WE DONATE £400 TO THE NATIONAL TRUST TOWARDS THE COST OF REPLACING THE BRIDGE, SECONDED BY CLLR BRICKELL, CARRIED WITH 5 IN FAVOUR (CLLRS JOHNSON, THOMAS, KEMP, ALLEN AND BRICKELL) AND 4 AGAINST (CLLRS ANDREW, FREEMAN, MACDONALD AND PARKER)

It was noted that the Parish Council would like recognition of the donation and that the Clerk would write to the National Trust suggesting that a Parish/Locals day be held.

Bench seat at Chycoose Beach

It was agreed that the Access & Amenities Committee would recommend to the full Parish Council that a bench seat be sited on the concrete plinth at Chycoose Beach which had been installed by Cornwall Council when they repaired the culvert.

RESOLUTION: CLLR ALLEN PROPOSED THAT A BUDGET OF £500 BE SET ASIDE TO PROVIDE A BENCH SEAT AT CHYCOOSE BEACH, SECONDED BY CLLR MACDONALD AND CARRIED UNANIMOUSLY.

Reduction of plastic in the community

The Chairman said that one possibility was the installation of water bottle refill points around the parish and also to encourage businesses to become free water points for people to fill up their bottles. Funding was available from the Seed Fund for up to £500 with a crowdfunding element to top this up. The Clerk would investigate local groups who were working on these projects and report back. The Clerk had registered the Parish Office a free water point and was waiting for the window stickers to advertise this.

Cllr Brickell said that we should be encouraging people to use clear plastic bags for rubbish as this encouraged people to recycle more as you could see that there were recyclable materials in the bags.

Cllr Johnson would like to write to the local groups who were promoting reducing one use plastics and write a letter of support to those plastic free towns. It was agreed to arrange local litter picks across the parish.

Cllr Brickell would be our lead on recycling, litter and reducing one use plastics.

Cllr Allen said there was funding available through the Grow Nature Seed Fund for seed planting and marine litter pollution reduction amongst other projects. It was agreed to look at sites for planting and also consider how we could provide free water points in the future. This would be discussed again at the Access & Amenities Meeting in March.

Defibrillator at Point

Cllr Allen said that Point WI had requested that the Parish Council consider installing a defibrillator in the phonebox at Point Green. The Clerk advised that the cost would be in the region of £1000.

RESOLUTION: CLLR ALLEN PROPOSED IN PRINCIPLE THAT THE COUNCIL LOOK AT PROVIDING A DEFIBRILLATOR AT POINT, SECONDED BY CLLR THOMAS, CARRIED UNANIMOUSLY.

Risk Assessments

The Clerk and Cllr Allen had carried out risk assessments in January. The main item for expenditure that had come from these would be for new vehicle barriers on Point Quay and also new steps in the Orchard area. The Clerk would obtain quotations for this work and bring these to the full Parish Council.

13. PLANNING COMMITTEE REPORT

Cllr MacDonald said that the Planning meeting minutes are very detailed and he referred everyone to those minutes for a full update. An appeal was in the process of being lodged for the Valley Lane development in Carnon Downs. The application for a house at the Stables at Harcourt had received some local objection and the Parish Council had also objected to it.

Restronguet Point Planning Policy Guidance

Cllr MacDonald asked Cllr Allen to give an overview of the guidance he had written regarding Restronguet Point. Cllr Allen felt that if we continued to use 'precedent' in regards to Restronguet Point he felt there would be very little natural beauty left and no point in having an AONB. He felt we should be looking at the cumulative effect of development at Restronguet Point. Cllr Allen felt we should continue to ensure trees are protected as this was a big feature of the landscape character, he felt the traditional walling of the properties and boathouses also needed to be protected. The policy set out what we needed to do to protect the AONB status of the area.

The Chairman thanked Cllr Allen for all his work on this guidance.

Cllr MacDonald felt this should be our working document and basis for policy and that we should form a summary document to give to those wishing to make planning applications on Restronguet Point.

RESOLUTION: CLLR MACDONALD PROPOSED THE PARISH COUNCIL ADOPT THE RESTRONGUET POINT PLANNING GUIDANCE, SECONDED BY CLLR BLAKE AND CARRIED UNANIMOUSLY.

New member of Planning Committee

Cllr Brickell said that he was interested in joining the Planning Committee.

RESOLUTION: CLLR MACDONALD PROPOSED THAT CLLR BRICKELL BE ELECTED TO THE PLANNING COMMITTEE, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.

14. NEIGHBOURHOOD PLAN REFERENDUM – 8TH MARCH 2018

The Clerk had circulated a letter that she had drafted and proposed to send to all residents in the Parish and asked for comments on this and for the Council to agree to the cost of the mailing which would be in

the region of £700 if all were posted, the Clerk asked if possible that Councillors help hand deliver the letters to keep the costs down. It was agreed to also include a copy of the poster with the letter.

RESOLUTION: CLLR ALLEN PROPOSED THAT THE CLERK ARRANGE A MAIL DROP TO ADVERTISE THE NEIGHBOURHOOD PLAN, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.

15. FINANCE & GENERAL PURPOSES COMMITTEE REPORT

There had not been a meeting of this committee since the last full Parish Council meeting.

16. HEALTH & WELLBEING PROJECT UPDATE

The Chair advised that the working group were meeting again this Wednesday. A coffee morning had been held last week where 20 of our volunteers, both drivers and community lunch volunteers attended. The Clerk is drawing up a flyer for each type of group/events in the parish (ie. Food, Exercise etc.) Copies of this would go to the GPs and also be displayed on our website.

The Chair said that the transport scheme had surplus funds from the donations and it was hoped that soon the community lunch would also be in this position, she suggested that this money be put into a separate health and wellbeing fund and that this be used for a community project.

PROPOSAL: CLLR THOMAS PROPOSED THAT SURPLUS MONEY FROM THE TRANSPORT SCHEME AND COMMUNITY CAFÉ IS PUT INTO A SEPARATE HEALTH & WELLBEING FUND AND WE USE THIS TO FUND A SUITABLE COMMUNITY PROJECT, SECONDED BY CLLR MACDONALD, CARRIED UNANIMOUSLY.

17. POINT QUAY ASSOCIATION REPORT

There had not been a meeting of Point Quay Association since the last meeting.

There being no further business the meeting closed at 9.15pm.

The next meeting would be held at 7pm on Tuesday 6th March 2018.