

**MEETING No.**

**Minutes of the Full Parish Council Meeting of Feock Parish Council held on Monday  
9<sup>th</sup> September 2024 at 6pm at the Parish Council Office, Market Street, Devoran, TR3 6QA at 6pm**

Members present:      CARNON DOWNS                      DEVORAN                      FEOCK  
                                 C Kemp                                      A Allen                              R Brickell  
                                 P Allen                                      R Bowers                              K Hambly-Staite  
                                 B Yates  
                                 J Allen

In attendance:              Cornwall Councillor Martyn Alvey  
                                 Debra Roberts, Parish Clerk & Responsible Financial Officer  
                                 Toby Claridge, Point Quay Association  
                                 Eve Govier, member of the public

Chair:                              Cllr Richard Brickell

**1. INTRODUCTION**

The Chairman welcomes those present and reminded attendees of the Civility and Respect Pledge the Council have signed up to and that only items on the agenda could be discussed.

**2. APOLOGIES**

Apologies were received and accepted from Cllrs Johnson and Dyke.

**3. MINUTES OF THE PREVIOUS FULL PARISH COUNCIL MEETING**

It was noted that Cllrs Hambly-Staite and Steel had given their apologies for the July Parish Council meeting and agreed to remove the minute regarding Cllr Bowers questioning the need to register the land at Restronguet Point.

**RESOLUTION: CLLR A ALLEN PROPOSED THE MINUTES OF THE FULL PARISH COUNCIL HELD ON 22<sup>ND</sup> JULY 2024 AS CIRCULATED BY THE CLERK WITH THE AMENDMENTS MADE ABOVE, BE SIGNED BY THE CHAIR AS A TRUE AND ACCURATE RECORD OF THE MEETING, SECONDED BY CLLR BOWERS AND CARRIED UNANIMOUSLY.**

**4. DECLARATIONS OF INTEREST**

No declarations of interest were received.

**5. PUBLIC PARTICIPATION**

All Councillors introduced themselves to the members of the public and the Chair welcomed the members of the public to the meeting.

A resident of Carnon Downs spoke about concerns she had with the layout of the traffic calming and lack of adherence to the 20mph limit on Old Carnon Hill. The layout was such that it was difficult to see around the bend if anyone was coming down the hill or the right of way was simply ignored and then there was conflict between motorists. She felt the signage was confusing and when the A39

was closed due to an accident the traffic on Old Carnon Hill was terrible and caused traffic jams. The resident asked if there were any plans to put a flashing speed sign on Old Carnon Hill like in other areas of the parish.

The Chairman explained that the Parish Council had funded the traffic calming on Old Carnon Hill to make it safer for pedestrians and slow traffic, it was disappointing to hear that this was not working as expected.

The Clerk advised that there was a location agreed for the portable VAS sign which was by Wellington Place and this sign would soon be in use again once a contractor had been appointed with the necessary highway work qualifications.

Councillors asked the Clerk to contact Highways to ask them to look at two issues. Firstly signage and the positioning of this for visibility and secondly the layout of the give way sections.

The member of the public left the meeting.

Toby Claridge from Point Quay Association was attending to answer any questions on behalf of the PQA regarding the septic tank in Point Orchard. It was agreed for Toby to attend a meeting with the owner of the septic tank which had been arranged shortly.

**RESOLUTION: THE CHAIRMAN PROPOSED THAT STANDING ORDERS WERE SUSPENDED TO ENABLE TOBY CLARIDGE TO SPEAK DURING ITEM 7 MATTERS FOR REPORT DURING WHICH THE ISSUE WITH POINT ORCHARD AND THE SEPTIC TANK WOULD BE REPORTED ON, AND TO BRING THIS ITEM FORWARD, SECONDED BY CLLR A ALLEN AND CARRIED UNANIMOUSLY.**

#### **7. MATTERS FOR REPORT FROM ATTENDANCE AT OUTSIDE BODIES**

Cllr P Allen had attended the Point Quay Association meeting where the issue of the management of the Orchard under the lease with the Parish Council and the problems with the septic tank were discussed. Point Quay Association have written to the Parish Council regarding their views on the management of the Orchard and this would likely to be discussed in the future.

Toby advised that the PQA had discussed the maintenance of the Orchard and said that they were a volunteer run group and the Orchard did require a lot more maintenance than the Quay. Previously they had asked residents how much they wanted to see the Orchard maintained and this had come up with the result that they would like it to be accessible and usable but with an element of rewilding. It had become somewhat overgrown due to lack of volunteers to help with maintenance but they would be happy to continue to maintain the area but would ask that the Parish Council assist with this. The energy of the PQA was more towards the use of the Quay, the Regatta and the moving of the organisation to a CIO and they may give consideration when the lease was being renegotiated during the forming of the CIO to handing back the Orchard to the Parish Council.

A meeting was being held with the owner of the septic tank on Friday with Councillors and Toby would attend on behalf of the PQA.

Cllr J Allen (Police rep) advised there was training being put on about 'right care, right person' however this was in Exeter and she would not be attending.

## **6. CLERK'S REPORT**

The Clerks report had been circulated and uploaded to the website as part of the agenda pack. The Common Land at Penpol Pond would be discussed at the Access & Amenities Committee. Cllr Hambly-Staite commented that Cornwall Council hold a register of Common Land and we needed to stop further encroachment onto Common Land around the parish.

The VAS sign had been returned to the office and the Clerk was trying to find a contractor who was qualified to work on the road side to be able to put this VAS up around the parish. The Clerk was investigating provision of funding to an existing contractor and sharing this with other local parishes to keep the cost per person to a minimum.

## **8. LOCAL WARD REPORTS**

### **Devoran ward**

Cllr A Allen asked that the Whats On/Connect email subscription list is checked to ensure the WI contact is on it to receive our monthly emails as they were not aware of the new bus service to Penpol. The Clerk would arrange for bus timetables to be printed off for residents to pick up from the library/Parish Council Office in Devoran.

There had been an issue with parking near to Binfield Cottage where people had been parking in the passing place, the passing place sign had been removed. The no parking sign at Dyson's Field had also been removed and people had been parking in the entranceway.

Cllr Kemp commented that the Devoran Regatta went very well and Devoran Pre-School provided refreshments.

### **Carnon Downs ward**

Cllr A Allen said that the narrow section of road on Tregye Road just after the Village Hall was getting overgrown with brambles and asked the Clerk to send a Cormac notice to the landowner asking them to cut the brambles back.

The Carnon Downs Crafters had held a Table Top Sale to raise funds for Carnon Downs Memory Café which had gone very well, the Chairman had attended with a table to promote the Parish Council and given our Whats On, Connects and Feock Trails leaflets.

### **Feock ward**

Cllr Hamly-Staite said that it was important that the Parish Council promote the 493 bus service. Cornwall Council were yet to install timetables/bus flags to show where bus stops are. At Porthgwidden there wasn't an obvious timetable on the outside of the bus shelter and people did not realise it was a bus stop.

## **9. CORNWALL COUNCIL REPORT**

Cllr Alvey reported as follows:

He thanked Cllrs A Allen and Hambly-Staite for their help into getting the Penpol bus service in place, he agreed it was important to promote it and get the service used so that it continued. Tom Tom Insights global system was now being used by Highways for monitoring speed compliance, this feeds back from sat nav systems in vehicles.

The Quenchwell Road traffic calming consultation will start shortly. Planning for next years Cornwall Council budget will start soon but at the moment this is difficult until the Government announces the Autumn budget measures. At the end of March the Shared Prosperity and Levelling Up funding comes to an end, the Shared Prosperity funding was the main replacement for the EU funding lost when the UK left the EU. This funding funds most of the economic development activity in the county and the staff in this team, running business advice, grant funding, learning hub etc but if there was no indication of replacement funding the redundancy process for these staff would unfortunately need to be started.

Cllr Alvey said that with regards to the airport there was soon going to be a consultation with all stakeholders, the airport is wholly owned by Corserve which is owned by Cornwall Council. The cost to Cornwall Council of the airport is £4M a year. The airport estate is a much larger area than the actual airport itself and there is a lot of unused land. The airport is not being sold but it is hoped that another company will be investing in the airport and bring investment to the whole site.

## **10. FINANCIAL SUMMARY AND ACCOUNTS FOR PAYMENT**

The Clerk gave the Financial Report which summarised the current bank balances, income since the last meeting and bank reconciliations.

**RESOLUTION: CLLR P ALLEN PROPOSED THE ACCOUNTS FOR PAYMENT LIST FOR THE LAST MONTH BE APPROVED FOR PAYMENT AND SIGNED BY THE CHAIRMAN, SECONDED BY CLLR HAMBLY-STAI TE AND CARRIED UNANIMOUSLY.**

It was agreed that the Clerk would arrange a Finance & General Purposes Committee meeting for the second week of October.

## **11. TRAM ROAD LETTER**

The Clerk had circulated the letter and maps that was based on the letter and maps sent to residents of the Tram Road back in 2019 setting out the hedge cutting the Parish Council would carry out. When this letter was sent out previously we had identified the foreshore that the Parish Council felt was associated with the Common Land and received no feedback. It was suggested that this map be sent out again. Cllr Bowers commented where it mentioned we would monitor the safety of the trees at Chycoose beach how would we do that? It was agreed that we would chase up the TPO application we had made for a section of the Tram Road. The Oak at Chycoose was covered by a TPO but had had works carried out to it without permission. It was mentioned that maybe a sign was needed to identify that it was protected by a TPO order.

Cllr A Allen said that she was very concerned about the danger to cyclists of using the Tram Road where there were lots of brambles growing out of the hedges. The advice now for hedge cutting to avoid bird nesting season was to cut between October to February, however the passing places did need to be cut for safety reasons throughout the Summer. Cllr Hambly-Staite proposed an amendment to the wording of the letter.

**RESOLUTION: CLLR P ALLEN PROPOSED THE LETTER WITH CLLR HAMBLY-STAITES AMENDMENT BE SENT TO RESIDENTS OF THE TRAM ROAD WITH THE MAP, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.**

## **12. ACTIVE FEOCK FEASIBILITY STUDY**

The Clerk had circulated the Active Feock Feasibility Study to all Councillors. This had been funded by the CCF Growth Fund. This was looking at providing a physical network of paths to improve how people moved around the parish and improve their health and wellbeing. There may be some under spend available to be applied for towards the end of the year where projects had not spent all their funding and returned a portion of it.

It was suggested to start with small elements of the project such as the installation of benches along the short walk routes, that the Clerk had capacity to work on but in future if further funding was secured for larger elements of the project this may need a Project Manager to be employed. Cllr Kemp said she was concerned about the impact on staff workloads of this new project as they were already very busy. The Clerk said that a working party was needed to run and steer the project and she would email all Councillors to as who wished to be involved.

**RESOLUTION: CLLR HAMBLY-STAITES PROPOSED THE COUNCIL ADOPT THE FEASIBILITY STUDY AS THE BASIS OF THEIR FUTURE WORK IN THIS AREA AND SET UP A WORKING PARTY TO DEVELOP IDEAS FOR FUNDING, SECONDED BY CLLR STEEL AND CARRIED UNANIMOUSLY.**

It was agreed to put this on the agenda of the Access & Amenities Committee meeting to look at the initial priorities such as the benches.

**RESOLUTION: CLLR A ALLEN PROPOSED THAT THE MEETING MOVE INTO CLOSED SESSION AND MEMBERS OF THE PUBLIC AND PRESS LEAVE THE MEETING, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.**

**In accordance with S100(A) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business as it is likely to involve the disclosure of exempt information as specified in the paragraphs of the Act**

### **13. STAFFING ARRANGEMENTS & STAFFING COMMITTEE TERMS OF REFERENCE**

The Staffing Committee at their meeting held on Monday 2<sup>nd</sup> September recommended that amendments were made to the Staffing Committee Terms of Reference. The Committee also recommended that the Council accept the request from the Assistant Clerk to reduce her working hours by 1 hour per week with effect from the 1<sup>st</sup> September and that the Parish Clerk return to working her full time hours and duties from the same date and be allowed to take the remaining compassionate leave hours she had been granted as and when she needed to in relation to her family circumstances.

**RESOLUTION: CLLR STEEL PROPOSED THE PARISH COUNCIL APPROVE THE CHANGES TO THE STAFFING COMMITTEE TERMS OF REFERENCE WHICH HAD BEEN CIRCULATED BY THE CLERK, APPROVE THE REQUEST BY THE ASSISTANT CLERK TO REDUCE HER HOURS BY 1 HOUR A WEEK AND APPROVE THE PARISH CLERK RETURNING TO FULL TIME DUTIES AND USING THE OUTSTANDING COMPASSIONATE LEAVE WHEN NEEDED FROM 1<sup>ST</sup> SEPTEMBER 2024, SECONDED BY CLLR A ALLEN AND CARRIED UNANIMOUSLY.**

There being no further business the meeting closed at 8.20pm.

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