#### REPORT OF ACCESS & AMENITIES COMMITTEE MEETING HELD ON TUESDAY 23<sup>RD</sup> JANUARY 2024 AT 7PM IN THE PARISH COUNCIL OFFICE, MARKET STREET, DEVORAN

Councillors present:	CARNON DOWNS	DEVORAN A Allen	FEOCK K Hambly-Staite R Bowers
			B Johnson (substitute for M Woolcock)
In attendance:			
	Cathy Whitmore, MyFeock Wellbeing Report from Information & Wellbeing Adviser		
	Debra Roberts, Parish Clerk & Responsible Financial Officer		

CHAIRMAN: Cllr Hambly-Staite

#### 1. INTRODUCTION BY CHAIRMAN

Cllr Hambly-Staite welcomed everyone to the meeting. The Chairman reminded everyone present of the Council's commitment to the Civility & Respect Pledge which applies to Councillors, staff and members of the public.

## 2. APOLOGIES

Apologies had been received from Cllrs P and J Allen, Woolcock and Brickell.

#### 3. APPROVAL OF PREVIOUS MINUTES HELD ON 21<sup>st</sup> NOVEMBER 2023

RESOLUTION: CLLR A ALLEN PROPOSED THAT THE MINUTES OF THE ACCESS & AMENITIES COMMITTEE MEEING HELD ON 21<sup>st</sup> NOVEMBER 2023 AS CIRCULATED BY THE CLERK, BE SIGNED BY THE CHAIRMAN AS A TRUE AND ACCURATE RECORD OF THE MEETING, THIS WAS SECONDED BY CLLR BOWERS AND CARRIED UNANIMOUSLY BY THE MEETING.

#### 4. DECLARATIONS OF INTEREST

There were no declarations of interest.

## 5. PUBLIC PARTICPATION

There were no members of the public present.

## 6. MYFEOCK WELLBEING REPORT FROM INFORMATION & WELLBEING ADVISER

Cathy Whitmore ran through her report which had been circulated with the agenda. It was noted there were a large number of enquiries recently regarding planning enforcement and it was agreed that an article in the next issue of Connect would be useful to explain the process. Connect would also feature an article on Active Feock and the Focus Groups/Workshops that residents could get involved with.

## 7. CLERKS REPORT ON ACTIONS ARISING FROM PREVIOUS MEETING

The Clerks report had been circulated and was as follows.

Trolver Hill hedge – landowner has been written to requesting hedge is cut back.

Tram Road has been requested to be swept by Biffa by the Clerk.

Verge at bottom of Penpol by Chapel, Clerk has contacted our contractor about tidying this up.

Clerk has raised the leak on the A39 Carnon Downs bypass with Highways. Highways advised they had looked at the issue during the November lane closures.

The Council has now joined the Open Spaces Society.

Clerk is arranging another site visit to Restronguet Point re improvements to access with the contractor to look at the issues.

The status of Feock Eco group was on the January Parish Council agenda but deferred to February 2024 meeting due to lack of time in the meeting.

A funding scheme for local groups was agreed at the January 2024 Parish Council meeting and would be available from April 2024.

# 8. HIGHWAYS ISSUES

With regards to the new 20mph speed sign posts that have appeared recently, the Clerk would request that Highways move two of the posts which had been put on Parish Council land. One was at Point Quay (noted this was also a listed building) and on the Common Land at Penpol Pond. Alternative locations were agreed to be suggested.

Cllr A Allen said that the ditches on the Bissoe road and at the bottom of Old Carnon Hill had recently been cut out.

# 9. **PUBLIC RIGHTS OF WAY ISSUES**

The Clerk confirmed the application to register at footpath beside Penpol Pond had now been accepted and logged by Cornwall Council.

Advice had been received from the Open Spaces Society regarding the use of the common land at Penpol Pond, Cllr Johnson had more information on this and the Clerk would provide this to the Open Spaces Society to get clarification on their advice.

The Clerk had chased land registry for an update on where the application to register land at Penpol Pond was.

## 10. LAND & PLAYING FIELDS UPDATE

The first meetings of two of the working groups had been held and were covered under Item 13.

## 11. **RISK ASSESSMENTS**

Councillors had started to carry out their risk assessments. New Councillors were needed to cover Carnon Yard and Penpol Pond. Cllr Bowers volunteered to take on Carnon Yard and Cllr A Allen would cover Penpol Pond.

It was noted that the footpath at Carnon Yard was getting grown in.

# 12. ACTIVE FEOCK

The Clerk would circulate the dates for the Active Feock Focus Groups to Councillors and the Chairman asked Councillors to confirm which groups they would like to be involved with. Cllr Bowers would like to be part of the Health & Wellbeing group (including short walks), this would also include representatives from the Surgeries.

There would be two further Focus groups – Environment and Cycling.

# 13. WORKING GROUPS UPDATE

The Clerk confirmed that working groups had been held for Parish Land and Signage. The Clerk would circulate the action notes to members. The Clerk needed to set up further meetings once the investigation work had been completed to enable actions to be taken forward.

The Cornwall Wildlife Trust report on the Tram Road had now been received together with the Feock Eco Group report on the same area. The Clerk would arrange for a representative from Cornwall Wildlife Trust to come to a future Access & Amenities Committee meeting.

# 14. TERMS OF REFERENCE FOR ACCESS & AMENITIES COMMITTEE

The Clerk advised that the current maximum number for the Committee was 8, there was one vacancy but two Councillors who wished to join the Committee, the Council may wish to consider upping this number to 9.

The Chairman felt that by the Committee not having any delegated authority for a budget held up work as everything had to be taken back to Full Council to be authorised. The Clerk had circulated a revised Terms of Reference to take this suggestion into account which would need to be approved by Full Council and would give delegated responsibility to spend the Parish Maintenance – Miscellaneous budget line to the Access & Amenities Committee. The Clerk would make the changes discussed and put on the next Parish Council agenda for further discussion and agreement. The Clerk said that the Local Groups funding needed to be approved by a Committee or Full Council.

Councillors would come back to the Clerk with any further comments.

There being no further business the meeting closed at 9.05pm.