

**MINUTES OF THE FEOCK PARISH COUNCIL MEETING HELD ON MONDAY 15<sup>TH</sup> JANUARY 2024 AT  
7PM IN FEOCK PARISH COUNCIL OFFICES, DEVORAN**

Councillors present:	CARNON DOWNS	DEVORAN	FEOCK
	C Kemp	A Allen	R Brickell
	M Griffiths		R Bowers
			K Hambly-Staite
			B Johnson

In attendance: Debra Roberts, Parish Clerk & Responsible Financial Officer  
Cornwall Councillor Martyn Alvey  
3 members of the public

CHAIR: Cllr Richard Brickell

**1. MEETING PROCEDURES & INTRODUCTION**

The Chair welcomed everyone to the meeting.

**2. APOLOGIES**

Apologies had been received from Cllrs J and P Allen, Steel and Woolcock.

**3. TO CONSIDER THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON 11<sup>TH</sup>  
DECEMBER 2023 AS A CORRECT RECORD OF THE MATERIAL DECISIONS MADE FOR A  
SIGNATURE BY THE CHAIRMAN**

Cllr Bowers asked that Cllr Alvey's response to his request to attend the Cornwall Council Planning Committees site visit to Trelissick be included in the minutes. (The answer was that this was not permitted as it was only for Cornwall Council members of that Committee)

**RESOLUTION: CLLR A ALLEN PROPOSED THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11<sup>TH</sup> DECMBER 2023 AS CIRCULATED BY THE CLERK WITH THE AMENDMENT ABOVE, BE SIGNED BY THE CHAIRMAN AS A TRUE AND ACCURATE RECORD OF THE MEETING, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.**

**4. DECLARATIONS OF INTEREST FROM COUNCILLORS ON ITEMS ON THE AGENDA**

There were no declarations of interest.

**5. PUBLIC PARTICIPATION**

Sue Cooper attended and said that the Cornwall Wildlife Trust report on the Tram Road environment had now been received and this overlapped a lot with the Feock Eco Groups Report on the Tram Road. Sue said the reason for this being done was due to nature being a vital part of the climate and environment, these were things Sue was very keen to highlight when she was on the Council. She felt that it would be useful to focus on an area that would be easily highlighted as an area that people

could see what we were talking about in terms of nature. The Tram Road was an obvious area to choose, a lot of it is also a County Wildlife site.

At Devoran Quay and Tallacks Creek the wildlife site is very definitely shown on the maps as on the land. Sue had spoken with Devoran Quay Preservation Society who were happy to have the survey carried out. Penpol Pond had also been included with a view to adding this into the County Wildlife site as well. Penpol Pond has now been confirmed as an extension to the County Wildlife site as well. It was hoped this could be enhanced as part of a Nature Recovery corridor, Sue hoped that the Tram Road could be looked as part of Cornwall Councils Nature Recovery strategy together with land in neighbouring parishes. A copy of the reports had been circulated to all Councillors, Sue felt that communication was important to get the message out about the importance of trees and information about 'not doing things' to promote nature such as not chopping branches off trees to improve their views. Sue felt that the Parish Council could help with this as they had previously written to residents along the Tram Road about how they would be managing their own property along there and what they expected from private landowners. There was also an issue with Japanese Knotweed that needed to be tackled.

Cllr A Allen said that one of the reports said that they did not want to see the hedges cut any more often than 2 to 3 years as she was concerned that this wouldn't be safe for drivers and cyclists along the Tram Road.

Cllr Hambly-Staite said that the Cornwall Wildlife Trust has kindly completed the survey pro bono and also he felt that this focussed the Council on the County Wildlife site which the Council maybe hadn't considered highly enough in the past. Cllr Hambly-Staite said that he felt that we should work more closely with the Cornwall Wildlife Trust but there may be a cost to this but he would like the Parish Council to consider this for the future.

Cllr Brickell said that his concern was highways safety and the hedges needed to be kept cut back for this reason. Cllr Bowers said that the Cornwall Wildlife Trusts report did take account of highways safety and was clear on this. The Clerk said that a Tram Road Working Group had been set up to look at all these issues and this was where this should be discussed, a meeting would be set up now that the reports had been received.

Cllr Hambly-Staite said that the Active Feock feasibility study would look at the Tram Road and walking routes. Cllr Bowers said that Laura from the Wildlife Trust was happy to come along and speak with the Parish Council but she had limited time so it would be more productive if the Council compiled a list of questions for her prior to the meeting.

Cllr Bowers said he would like to propose a vote of thanks to both Laura at the Cornwall Wildlife Trust and the Feock Eco group for the work they had carried out on both reports. This was seconded by Cllr Hambly-Staite and supported unanimously.

The Chairman brought forward item 18 Point Quay Association so that the members of the public who were here to speak on the item did not have to stay for the whole meeting if they did not wish to.

Adrian Bossey introduced himself as Chair of the Point Quay Association and Paul Hobson as Chair of the Point Regatta Committee.

Paul explained that Point Quay Association (PQA) were looking at moving the Point Quay Association charity into a Charitable Incorporated Organisation (CIO), this would allow the incorporation of the Point Regatta into the same committee. The Committees have both had problems recruiting people and one reason for this had been the concern of the level of liability on trustees and this change would remove this concern. A CIO would give better protection for individuals on the Committees and also removed the named trustees from the lease some of who were no longer involved.

The PQA were here today to ask the Council if they support this move before they take this any further. The draft constitution is based on the Charity Commission model which had been tweaked to meet the aims of the Point Quay Association and Regatta Committee. Point & Penpol Regatta had also been included in the Constitution.

The Chairman felt that there should be a £1 lease as was usual with these type of leases. It would be checked if this had been paid previously.

Paul Hobson confirmed that once the charity had been moved into a CIO the lease would then be reassigned.

**RESOLUTION: CLLR KEMP PROPOSED THAT THE PARISH COUNCIL SUPPORT THE POINT QUAY ASSOCIATION AND REGATTA COMMITTEES MOVE TO A CHARITABLE INCORPORATED ORGANISATION (CIO), SECONDED BY CLLR A ALLEN AND CARRIED UNANIMOUSLY.**

#### **6. CLERKS REPORT ON ACTIONS FROM PREVIOUS MINUTES**

The Clerks report on actions taken had been circulated with the agenda.

#### **7. MATTERS FOR REPORT**

Cllr Griffiths said he had attended a CALC course on Communicating with Your Community and there was a second part to this course the next day. The common theme seemed to be a lot of Councils struggled with engagement in their community. The course leader stressed using a variety of methods of communication and the importance of having a communication strategy to co-ordinate communications. This needs to be fully supported by all Councillors and he would like to work on a communications strategy for the Council once he had attended further sessions and would bring this back to the Council for discussion and approval.

Cllr Johnson attended the CALC Planning training which was very useful and also the Community Area Partnership meeting. Cllr Brickell had also attended the Planning Enforcement training session.

Cllr Kemp did feel that lately more of the planning decisions being made aligned with our views and Parish Council policies. Cllr Hambly-Staite said that was concerned about how the planning system was abused.

Cllr Bowers attended the Community Area Partnership (CAP) meeting as our representative, the group have drawn up a priority action plan, the next meeting in April would look at Health & Wellbeing, other areas would be looked at later in the year. There is a group linked to the CAP, the Low Carbon & Net Zero group which is continuing alongside the CAP. There was an interesting report from Cornwall

Lithium and their future projects, one being Lithium from hard rock and also looking at extracting Lithium from geo thermal waters. The Community Hub Networks work with the Integrated Care Service and Volunteer Cornwall are working together to set up hubs in community buildings and looking at volunteers in the community for example to help people when they come home from hospital. There were also issues raised about motorbikes using the Bissoe Trail, although these were not in the Feock parish area of the trail.

Cllr Hambly-Staite said that he also attended the CAP meeting and he felt the CAP needed to work more closely with the Coastal PCN and Integrated Care in future.

There was a discussion about lack of funding for health and care services which was a very large nationwide issue.

## **8. CURRENT REPORTS**

The Clerk advised the Police crime figures were still not available online.

Cllr Alvey has managed to get the Cornwall Council Planning Committees to go out and do site visits again now prior to Committee meetings, these had ceased during Covid. The Central Planning Committee will be visiting the Trelissick site at the end of the month, with regards to the planning application which was being discussed by the Committee. Cllr Alvey also advised that Feock and Devoran were in the second phase of overnight streetlighting that were being switched off between midnight and 5am from this week. There was a discussion about the retro fitting of energy systems into Council owned houses.

Cllr Kemp said it was disappointing that the Coastline affordable houses that were going to be built at Valley Lane in Carnon Downs were not being built in line with latest environmentally friendly heating systems etc and the reason we had been given was that this was due to cost. Cllr Alvey said that these were not being built by the Council, Coastline were a private provider so they could not force them to build using the latest technology as they were unfortunately not Council social housing.

## **9. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT**

The Clerk circulated the invoice list by email, together with individual invoices and gave an overview of the Council's current financial position and payments this month. The gave a summary of the Council's current financial position and there were no concerns or questions raised.

**RESOLUTION: CLLR GRIFFITHS PROPOSED THE CHAIRMAN SIGN THE INVOICES FOR PAYMENT LIST AUTHORISING THE PAYMENTS, SECONDED BY CLLR A ALLEN AND CARRIED UNANIMOUSLY.**

## **10. CODE OF CONDUCT AND CIVILITY & RESPECT PLEDGE TRAINING**

The Clerk explained that she had circulated to all Councillors the two resignations from Councillors towards the end of last year which raised various issues relating to the Council and Civility & Respect. The Clerk confirmed that neither had made formal complaints to Cornwall Council via the Code of Conduct complaints procedure. The Clerk and Chairman had spoken with CALC about the issues raised and recommended that CALC deliver Code of Conduct and Dignity & Respect Pledge training to the whole Council. The Clerk said this would be useful as it would give Councillors the opportunity to ask questions about various scenarios relating to the Code of Conduct.

**RESOLUTION: CLLR JOHNSON PROPOSED THE CLERK ARRANGE CODE OF CONDUCT & CIVILITY & RESPECT PLEDGE TRAINING FOR THE WHOLE COUNCIL WITH CALC, SECONDED BY CLLR BOWERS AND CARRIED UNANIMOUSLY.**

## **11. LOCAL WARD REPORTS**

### **Feock**

Cllr Hambly-Staite said the leaves had not yet been swept in Feock and he would let the Clerk know where this so that the Clerk could chase this up with Biffa. There was a blocked drain near to Polgwynn which the Clerk would report.

Cllr Bowers said he was aware of the theft of oil from a tank in Feock so people needed to be aware of this.

### **Devoran**

Cllr A Allen said that the moss on the pavements at Chycoose Parc was very bad again. The Clerk would report this to Highways to see if they would clear this. Cllr A Allen said that the sign at the top of Harris Hill was very dirty and you could hardly see it but that it may be best to compile a list of all the signs that needed cleaning in the parish and request these were done all in one go.

### **Carnon Downs**

Cllr Griffiths said that he had noticed on the local Facebook group that there was a plea from a resident who was subject to a no fault eviction and asking for help, he had looked online and there was information available but when someone was in a vulnerable position they may struggle to find it. Cllr Griffiths suggested that a one page document be produced that Councillors could give out to residents and we could have this in the office and library. The Clerk would put together list from information on Cornwall Council's website.

Cllr Alvey said that Councillors could always refer residents to himself as well and he would do his best to help and signpost them.

## **12. PLANNING COMMITTEE REPORT**

The Assistant Clerks planning statistics report had been circulated.

**PA23/10123 - Outline application for Construction of 10 homes for elderly people with manager's office and community lounge without compliance with condition 12 of decision notice PA16/06449 dated 29/06/2018 - Treheath Meadows Bissoe Road Carnon Downs TR3 6GT**

The Clerk explained that there was an application to amend condition 12 on this application to include provision for a carer to also live in the property and had circulated to all Councillors details of the application and supporting information. The Council discussed the application and agreed the following consultee comment be made.

**RESOLUTION: CLLR KEMP PROPOSED THE FOLLOWING BE THE PARISH COUNCILS CONSULTEE COMMENT ON THIS APPLICATION, SECONDED BY CLLR JOHNSON AND CARRIED UNANIMOUSLY.**

*The Parish Council recognised, through public consultation during the creation of the Neighbourhood Development Plan, that there was a need within the Parish for elderly people to downsize to single storey lifetime accommodation.*

*The application in 2016 to provide 10 homes for elderly people with manager's office and community lounge appeared to meet this need, and as stated in the Planning Officer's report for the application 'There would be a warden to provide advice and support and alarm call monitoring and care packages would be available to cater for the whole range of care needs and tailored to the needs of each individual.'*

*We do not consider that amending planning condition no.12 to allow a 'carer' to occupy the properties should be allowed considering that the developers chose not to provide the support that was proposed and approved as part of the original application. To maintain the integrity of the original permission for this site we therefore object to this application and consider that the condition as it stands is necessary, relevant to the development, enforceable, precise and reasonable.*

### **13. EVENT LICENSING APPLICATION**

Killiw, Country Park. TR3 6AG Ref : L123\_O07591 – 4<sup>th</sup> to 6<sup>th</sup> May 2024 Spring Ball

Application for provision of live music, recorded music, late night refreshment and sale of alcohol

The Clerk explained that although this was not in our parish and we were not a statutory consultee, the Council still could register any concerns about this Licensing application if they wished to. Concerns were raised about safety, security, traffic control and impact on the environment and wildlife. Cllr Alvey commented that the Police and Highways were statutory consultees so would comment on the safety and highways issues. The Council were concerned about disturbance to neighbours by noise and impact on the environment.

**RESOLUTION: CLLR KEMP PROPOSED THAT THE PARISH COUNCIL OBJECT TO THIS LICENSING APPLICATION ON THE GROUNDS OF NOISE NUISANCE TO NEIGHBOURS AND IMPACT ON THE ENVIRONMENT, SECONDED BY CLLR JOHNSON AND CARRIED UNANIMOUSLY.**

### **14. ACCESS & AMENITIES COMMITTEE REPORT**

There were no questions and a meeting had not been held in December.

### **15. FEOCK ECO GROUP REPORT**

The Feock Eco report had been circulated prior to the meeting.

**RESOLUTION: CLLR HAMBLY-STAITE PROPOSED ITEMS 15 FEOCK ECO GROUP STATUS RELATING TO PARISH COUNCIL AND ITEM 16 HIGHWAYS ISSUES BE DEFERRED TO THE NEXT MEETING DUE TO LACK OF TIME, SECONDED BY CLLR BOWERS AND CARRIED UNANIMOUSLY.**

### **16. HIGHWAYS ISSUES**

Deferred until the next meeting.

### **17. PARISH COUNCIL SMALL GRANTS SCHEME**

The Clerk said that previously the Council had a Participatory Budgeting Scheme called Your Choice, this had not been in place since the pandemic and the council had decided they wished to revisit how

grants were awarded to local groups. The Participatory Budgeting Scheme provided good engagement with the groups but some of the smaller groups found it difficult as they did not have the large amount of support of other groups and it was also onerous to administer.

Cllr Bowers said he had more details about the River testing kits the Feock Eco group were looking for funding to purchase and maybe this could come from any new grants scheme. It was a £30 donation to the Rivers Trust for 25 strips and £8 for future test kits.

The Clerk had drafted a simple criteria for a new Grant funding scheme and if the Council were happy with the principles of this would produce a simple application form accompany this.

Cllr Hambly-Staite said that we had an Information & Wellbeing Officer who liaises with groups in the Parish, this role had come about as a result of the HAIRE project, one of her roles was to identify where groups may need support with developing what they provide to the community. He suggested that the grants budget come under the control of the Information & Wellbeing Officer who could work with the organisations.

The Clerk advised that any funding awarded would need sign off by Councillors for audit requirements but applications could come with a recommendation from the Information & Wellbeing Officer. Grant funding had not been included in the budget for the 2024/25 so any funding would need to come from reserves.

**RESOLUTION: CLLR HAMBLY-STAITTE PROPOSED THAT £2000 BE ALLOCATED FROM RESERVES FOR A SMALL GRANTS SCHEME, SECONDED BY CLLR BOWERS AND CARRIED UNANIMOUSLY.**

It was noted that Feock Eco who would be applying for £30 did not have their own bank account or a constitution but Cllr Bowers commented that he understood that a donation could be made directly to the Rivers Trust for the kits.

**RESOLUTION: CLLR BOWERS PROPOSED THAT £30 BE ALLOCATED FROM THIS FUNDING FOR THE RIVER TESTING KITS FOR FEOCK ECO GROUP, SECONDED BY CLLR HAMBLY-STAITTE AND CARRIED UNANIMOUSLY.**

**18. POINT QUAY ASSOCIATION NEW CONSTITUTION**

This item had already been dealt with earlier in the meeting.

**19. ADDITIONAL DEFIBRILLATOR FOR DEVORAN**

Cllr Kemp said that she felt an additional defibrillator was needed in the vicinity of the Parish Council Office/Church and would work with the Clerk on finding funding to facilitate to this.

The meeting moved into closed session and members of the public left the meeting.

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There being no further business the meeting closed at 10pm