

MEETING NO.1135

Minutes of the FEOCK PARISH COUNCIL MEETING held on Tuesday 3rd May 2016 at the Parish Council Office, Devoran at 7.15pm

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	R Richards		C Shefford
	C Kemp		C Blake
	M Kemp		C Johnson
	I MacDonald		K Hambly-Staite

In attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer
Cornwall Councillor Chamberlain
1 member of the public

CHAIRMAN: Councillor Richards

1. INTRODUCTION

The Chair welcomed everyone to the meeting.

2. APOLOGIES

Apologies had been received from Cllrs Lightfoot, Andrew, Gordon and Allen.

3. APPROVAL OF MINUTES OF THE MEETING HELD ON 4TH APRIL 2016

Cllr MacDonald commented that the discussion regarding proof of purchase being included in the criteria for funding. The Clerk to add this in to the minutes.

The Clerk had clarified the situation regarding funding of religious groups and buildings and this was included in her report which had been circulated prior to the meeting.

RESOLUTION: CLLR M KEMP PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 4TH APRIL 2016 AS CIRCULATED BY THE CLERK BE CONFIRMED AS A TRUE RECORD, AND SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR MACDONALD AND WAS CARRIED BY THE MEETING.

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. PUBLIC PARTICIPATION

There were no public present.

6. CLERKS REPORT ON MATTERS ARISING FROM PREVIOUS MINUTES

The Clerk read out her report which is attached at Appendix 1 and had been circulated prior to the meeting.

7. MATTERS FOR REPORT

The Chairman had been to Carnon Downs WI about planning issues and the planning system. One lady who had attended the meeting had asked for it to be passed on to the Council how much she appreciated the local transport scheme.

Cllrs Johnson and C Kemp attended the official opening of the newly refurbished Devoran Village Hall. SITA were in attendance to officially open it and it was a very well attended event.

Cllrs Blake and Richards met the Milestone Society representative and had also met with Nick Johnson, Cllrs Hambly-Staite and Blake to discuss protection of hedgerows and how this could be incorporated in our Neighbourhood Plan.

A meeting had been held with Restronguet Creek Society regarding the Quiet Lane status for the Tram Road and possible installation of warning signs.

Cllrs MacDonald and Hambly-Staite had attended the Community Network Area Panel meeting. There had also been a meeting of the volunteer drivers today.

8. CURRENT REPORTS

Cornwall Council

Cllr Chamberlain had had to leave the meeting early and had given his apologies. He had asked for the following to be mentioned for everyone's information before he had left the meeting. There were some changes to the Housing Bill and the Clerk would circulate Cllr Chamberlain's email regarding starter homes to everyone. Neighbourhood Right of Appeal is being considered for inclusion in the Housing Bill.

Cllr Keith Hambly-Staite commented that for the Devon & Cornwall Police Commissioners Elections there had been very little publicity or leaflets delivered and he felt this should be raised with Cornwall Council as it was very poor that no one really knew anything about these elections.

Devon & Cornwall Police

The Clerk read out the Police report which is attached at Appendix 2.

9. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

The Clerk gave the following financial summary.

Total outgoings/accounts to be paid since the last meeting	£138,332.14
Includes £132,755.51 part repayment of Public Works Loan	

Total income since last meeting in March	£1,048.83
Comprising of normal rent from Pre-School and office.	

Current account bank balance and reconciliation - £107,100.35 as at 03/05/16

£101,611.68 is the true balance taking into account uncashed cheques (£4915.67 – Our Place funding repayment, Trolver Croft residents association, Devoran PCC £420)

Cambridge Easy Access Saver (Reserve a/c) - £72,451.32 (includes £50K matured bond)

Profit & Loss report to date

Shows to date for the year 2016/17 for general/working account:-

Income	£52,084
Expenditure	£9,104
Balance	+£42,980

We have now received 50% of the precept payment of £48,500

10. LOCAL WARD REPORTS

Feock – Cllr Blake

Cllr Blake said the drains through Feock Churchtown still haven't been cleared. This had been reported and the Clerk would chase up Cornwall Council to request this is done urgently.

Cllr Blake said that the footpath up by the side of the electricity sub-station (by the one way system in Feock) there is a tree down by the path. Cllr Blake to advise the Clerk of the name of the houses which have overgrown hedges so that she can write to the homeowners to ask them to cut their hedges back. One landowner is Western Power/SWEB by the substation, the brambles are growing out into the road.

Cllr Shefford said that some people in Feock would like to have a village wide free magazine to keep them informed with what is going on. Cllr Shefford asked if someone could start their own if they wished to, the Chairman said anyone was welcome to do this but it was not something that the Parish Council had regularly funded, although the lady who produced the free Carnon Downs magazine had this year applied for "Your Choice" funding to help support the magazine as the advertising was no longer covering the cost. The other village/parish magazines were produced by the Churches/Chapels and were sold. Cllr Shefford to give Cllr Blake the details of those who would like a copy of the St Feock Parish magazine.

If anyone has any comments about the voting process please email these to the Clerk or Cllr M Kemp so that these can be discussed at the Finance & General Purposes Committee and the criteria amended for the next round of funding.

Devoran – Cllr Johnson

The newly refurbished Village Hall in Devoran has now been officially opened. The launch of the book "Devoran Journeys" which was produced using the Heritage Lottery Funding is being held tomorrow.

Carnon Downs – Cllr M Kemp

Cllr Kemp had visited Pengelly Meadows and they hoped the construction would be completed by Christmas. The Valley planning application for the conversion of holiday homes to permanent homes was ongoing. There were still problems with parking on the pavement in Forth Coth. Cllr M Kemp would like to be involved in the feasibility study discussions, especially regarding this area. The Clerk advised that she had formally requested a Feasibility Study be carried out by Cormac on Carnon Downs to include Forth Coth, Old Carnon Hill, corner of Bissoe Road and speed in the village centre.

11. NEIGHBOURHOOD PLAN REPORT

The Chairman advised that we had now completed our meetings to review the public comments received from the initial public consultation. A meeting was being held tomorrow with Cornwall Council to go through the comments relating to the environment and landscape sections and the next consultation on the Neighbourhood Plan will be done following its submission to Cornwall Council.

Once these meetings had been completed, the agreed changes would be made to the plan and it would then go out for the second period of public consultation, prior to inspection and referendum.

12. PLANNING COMMITTEE REPORT

A site meeting had recently been held at the land named "Creek End" at Pill Creek, however this application had now been withdrawn. A pre-application meeting had been requested from a developer for 2 new dwellings on land outside the settlement boundary but in the AONB of the Feock ward. The Assistant Clerk will suggest dates to the Planning Committee for a meeting next

week. The Chairman is in discussions with Cornwall Council regarding 'small sites tariff' and the criteria for this and when this contribution came into effect.

13. FINANCE & GENERAL PURPOSES COMMITTEE REPORT

Cllr M Kemp advised there had not been a meeting, however one had been arranged for Thursday 16th June. One of the issues to be discussed would be the sale of the Reading Room as hopefully the planning permission would have been granted by then. The bat surveys were currently being carried out during this month. It was suggested that the property be auctioned to achieve the best price. The second issue to be discussed would be to review how the Council is structured in the future and looking at how the Council would work if there were a limited number of Councillors. The suggestion of employing an administration apprentice in the Parish office would also be discussed.

14. ACCESS & AMENITIES COMMITTEE REPORT

Cllr Johnson said that a meeting had been held on 14th April and reported as follows.

The Old Tram Road

The suggestion of putting up 'Quiet Lane' type signs with Restronguet Creek Society was discussed and a walk of the Old Tram Road had been held, with 9 sites suggested (18 signs to make 9 double sided) mainly to be sited on 20mph posts. It had been agreed to go with 'Share with care' signs and 'Supported by RCS'. Restronguet Creek Society would be funding 50% of the cost. The total cost of 20 signs with clips cost £833.95+VAT. The Council had previously agreed a budget of £100. £416.97 ex VAT would need to be paid each by both RCS and Feock Parish Council

Cllr MacDonald felt that there should be one at each end (not double sided). It was felt that the size quoted for (A3) was too big and the Clerk would request a price for an A4 size sign and 8 signs would give 5 locations. One single sided at the start (Old Tram Road) and the end by the Penpol Chapel, with 3 double sided signs in between.

The Clerk to get a price for 8 signs at A4 size and to circulate the price to all the Council for approval and for these to be ordered asap.

Old A39 Footpath

The Clerk had contacted a number of companies for a price for the groundworks but had received only one quotation back. The Chairman suggested that it may be suitable to employ a company to do the groundworks and for the time being go with a compacted hardcore surface (similar to the park).

RESOLUTION: CLLR JOHNSON PROPOSED THAT THE QUOTATION OF £2800 BE ACCEPTED, SECONDED BY CLLR C KEMP AND CARRIED BY THE MEETING. THE CLERK TO CONTACT THE COMPANY WHO HAD QUOTED AND ASK FOR THE WORK TO BE CARRIED OUT ASAP.

Several Councillors had met with the Milestone Society to look at the 5 fingerposts and to review their condition. It was suggested that the 5 milestones be cleaned each year by the Councils contractor.

The Clerk to arrange this with the contractor.

The fingerpost at Porthgwiddden would be repainted soon by the Milestone Society. A couple of the fingerposts needed work to the bolts to hold the arms still as they were swinging. A price was needed for repair of these from Iron Brothers in Wadebridge.

The fingerpost on the King Harry Ferry road will be blasted clean by the King Harry Ferry Company and repainted.

The Milestone Society would like a replica fingerpost to be installed at Fourturnings. There is evidence that fingerposts slow traffic. It was agreed for Cllr Blake to contact Iron Brothers for a price for a new fingerpost at Fourturnings.

A successful meeting of the volunteer drivers had been held today and we now had a new volunteer to help with the administration of the scheme.

15. POINT QUAY ASSOCIATION

There was no report from Point Quay Association.

16. GREENBANK ROAD, DEVORAN – VIRTUAL FOOTWAY

The Clerk had received an email from Cormac regarding the cost of installing a full length virtual footway (without build out. Cormac had advised that the scheme as presented within the feasibility study has yet to be formally discussed with Cornwall Council, informal discussions had been undertaken which did not dismiss the scheme. To progress the scheme a formal safety review will be required, to be funded by the Parish Council. Should the scheme receive a satisfactory safety review, Cornwall Council would also require a public consultation exercise (this is included in the price quoted). Following a satisfactory consultation, the scheme will require detail design taking into account all land ownerships and constraints in the area. A formal construction price would follow detail design, however at this stage, an estimate for a virtual footpath along the entire length of Greenbank Road without red surfacing would be in the region of £2000 (note CC policy regarding red surfacing has changed since the original report and would be unlikely to be supported due to the cost of maintenance). It is anticipated that the safety review and consultation exercises would cost in the region of £3-5000 depending on final layout and number/complexity of responses received.

RESOLUTION: THE CHAIRMAN PROPOSED THAT AN EXACT COST BE OBTAINED FROM CORMAC FOR THE FULL LENGTH VIRTUAL FOOTWAY INCLUDING FEES (TOTALLING IN THE REGION OF £7000), SECONDED BY CLLR JOHNSON AND CARRIED.

17. LIVING WELL AGENDA

Cllr Hambly-Staite said that this was an NHS Kernow project, 'Living Well' had been piloted in several areas and they were extending these, working closely with GPS, Social Workers and other carers to help connect people. Carnon Downs Surgery had indicated an interest in taking part in the scheme through NHS Kernow. The main sponsor is Age UK who have co-ordinators who are currently funded by the NHS in the West and Macmillan in the East of the county. The scheme is about co-ordination of care, the focus being on treating the patient as a human being not just an elderly or frail person and helping them to 'live well'. One of the co-ordinators has said they would be happy to come and speak to the Parish Council to explain how we could be involved in this project in our Parish and Cllr Hambly-Staite suggested that this be taken forward by the Access & Amenities Committee as a single agenda item and for any other members of the Parish Council to be welcome to attend as well. Cllr Hambly-Staite to arrange a suitable date with Cllr Johnson

18. REQUEST TO USE POINT QUAY & GREEN FOR POINT & PENPOLL REGATTA & A COMMUNITY EVENT

A letter and email requesting use of the Green and Quay had been circulated by the Clerk.

RESOLUTION: CLLR RICHARDS PROPOSED THAT THE REQUEST FOR THE QUAY AND GREEN AS SET OUT IN THE EMAIL AND LETTER BE APPROVED, SECONDED BY CLLR JOHNSON AND CARRIED BY THE MEETIG.

19. REQUEST FOR 20MPH ZONE IN VILLAGES

Cllr Johnson said that this had come from a lady who attended the Access & Amenities Committee and would like the Parish Council to consider a 20mph zone in Feock. The Chairman said that he felt that 20mph zones were very expensive to install as we had already looked into this for Devoran, 20mph zones had to be self policing as Devon & Cornwall Police do not enforce 20mph limits. Cllr Johnson said she would like to aspire to a village such as Devoran having a 20mph zone in the village centre. Speed checks would be carried out on the main road into Feock by Highways.

The Chairman felt that we should respond that we were sympathetic it was not financially feasible for 20mph zones to be introduced in all 3 village centres.

Following further discussions, the Chairman suggested that the issue be taken back to the Access & Amenities Committee and for more discussion and then brought back to the full Parish Council in September. Cllr Johnson would phone the lady who had made the suggestion to advise her of the Parish Council's views.

20. FAL RIVER FESTIVAL REQUEST FOR SUPPORT

The Clerk advised that the Fal River Festival had asked if the Parish Council wished to become a 'Friend of the Festival' at a cost of £65, this would be in the form of sponsorship and in return the Council would receive tickets for the Beer Fleet event, their logo in the programme and on the Facebook page and twitter feed.

RESOLUTION: CLLR C KEMP PROPOSED THAT WE BECOME A FRIEND OF THE RIVER FESTIVAL, SECONDED BY CLLR MACDONALD AND CARRIED BY THE MEETING.

21. TIDYING OF BOATS ON FORESHORE AT PENPOL

The Clerk advised that we would shortly be carrying out the same exercise regarding wrecked boats at Penpol as we had at Restronguet Point, ie. putting notices on them to ask the owners to contact the office.

22. COMMUNITY EMERGENCY PLANS

The Chairman is awaiting the latest guidance note on this from Mark O'Brien.

23. DEVORAN RECREATION GROUND

Members discussed their role as trustees of Devoran Recreation Ground and reflected that new play equipment had been installed in the summer which had proved very popular with local residents and visitors. The Clerk advised that a resident had reported issues with the back fence as it needed to be made more secure and she had asked the Council's contractor to carry out the necessary works.

24. "BAGS OF HELP" FUNDING FOR RECREATION AREAS

The Clerk advised that there was funding of up to £12K available via Tesco's Bags of Help fund to make improvements to recreation areas, these did not have to be owned by the applicant (ie. the Parish Council) but the landowners permission had to be sought. The Clerk suggested one area for possible green gym equipment could be on the EA land at the Carnon Valley. She had contacted the EA for their thoughts on this but had not yet received a response.

RESOLUTION: CLLR RICHARDS PROPOSED THAT SUBJECT TO EA AGREEMENT, THE CLERK PUT IN A BID FOR GREEN GYM EQUIPMENT TO BE INSTALLED ON THE CARNON VALLEY CYCLE TRAIL, SECONDED BY CLLR M KEMP AND CARRIED.

25. CONFIRMATION OF COUNCIL INSURANCE POLICY FOR 2016/17

The Clerk confirmed that the Council's insurance is due for renewal on 1st June 2016 and she had made arrangements for this to be renewed. The Clerk would check the cover to ensure our volunteer drivers were covered in the same way Councillors were.

26. PROTECTION OF CORNISH HEDGEROWS

Cllr Hambly-Staite had met today with Cllr Blake and Nick Johnson to identify which hedgerows are protected by the Hedgerow Regulations. Nick Johnson was going to carry out some work on the history and age of the hedgerows in the parish. It would be ideal to put together evidence on the history of hedgerows, walls, trees etc. as this would help with planning application decisions.

It was commented that the hedgerows shown on the 1840s tithe maps were protected by the Hedgerow Regulations.

27. JUDGING LANDSCAPE CAPACITY WORKSHOP

Cllr Hambly-Staite asked for budget to be approved of £175 for a workshop to be delivered by one of the Cornwall Council Landscape Architects. This toolkit should be used by Planning Officers when looking at planning applications. Planning Committee members will have a framework and additional information from the toolkit to include in their planning comments. It would be ideal to eventually produce a Landscape Character Assessment of the parish.

RESOLUTION: CLLR HAMBLY-STAITE PROPOSED THAT £175 BE BUDGETED, SECONDED BY CLLR RICHARDS AND CARRIED BY THE MEETING.

There being no further business the meeting closed at 10.00pm.

Clerks report on matters arising from previous meeting

Funding Assistance for Devoran Village Hall

A bank transfer of £2400 has been made to the Village Hall by BACS.

Cornwall Council Devolution Fund

An application has been submitted to Cornwall Council to expand our library area. The panel meeting is on the 12th April. We have applied for £3500 for the project. The Truro & Roseland Community Network area has a total allocation of £47,000.

Local Transport Scheme

I have had one person come forward interested in volunteering to do the admin work for the scheme, he is coming to see me tomorrow morning. He is retired and lives in Devoran.

Star Council Awards

The awards are now open again with a closing date for nominations of 30th June 2016. More information can be found here <http://www.nalc.gov.uk/news?view=entry&id=526>

Defibrillator cabinet for Feock – Ferris Garage

This has been ordered by the Lions Club and we have today had the cheque from the Lions Club part of the funding for £139 so the cost to us is £260. The Lions Club have given us slightly more funding (£39) than agreed as they felt that the location would require a slightly more robust cabinet and have met this cost themselves. The cabinet should arrive within the next 7 days.

Carnon Downs defibrillator

The Carnon Downs Film Club have said they will donate £100 towards a defibrillator. Applications for BHF funded defibrillator (£400 donation) should open soon so I will keep an eye out for this. Devoran School have also mentioned that they might be able to hold a donations day to go towards the cost of the defibrillator. I have the agreement from BT to adopt Carnon Downs phonebox to house the defibrillator, a cheque needs to be signed for £1 and sent off with the contract.

There were three crimes recorded in March 2016, one drink driver, one theft of heating oil from the village of Feock and one theft from a garage at Trolver Hill (please see our facebook page for the details & photographs of the stolen bicycles). I am sure you are aware of a burnt out vehicle at Market Street, on Friday 1st April, at this time police are still investigating this crime.

There were 40 crimes recorded from within the parish between April 1st 2015 and March 31st 2016. One of these crimes was classified as a dwelling burglary and there were a couple of burglaries to sheds, aside from these crimes the majority were low level crimes predominantly low value thefts and criminal damage. This compares with 62 crimes recorded for the previous year within the parish, including 8 dwelling burglaries (all committed on the morning of January 27th & the offender was apprehended extremely quickly & is still in prison).

Apologies for the brevity of the report but in a nutshell Feock is a lovely place to live with little crime and very low levels of anti-social behaviour.

PCSO Thomas Care

Devon & Cornwall Police