

Clerks Report

Update on actions from previous meeting and supporting information on items on the agenda for Access & Amenities Committee – Monday 23rd September 2024

Actions from previous meeting held on 17th June 2024

Carnon Gate Roundabout sponsorship

- Sponsorship sign design agreed with sponsor and on order
- Cormac booked to install signs under lane closure at end of September
- Contractor booked to carry out maintenance under lane closure

HAIRE Report

This was on the agenda for the July Parish Council meeting and feedback from Councillors was requested.

Below is the summary of outcomes and action points taken from the report with the actions the Parish Council has taken on these to date and possible future actions.

Summary of principle outcomes and key action points from HAIRE project:

1. Individual support is important for many older residents and Feock PC will provide resource for this on an ongoing basis.

Action taken: Information & Wellbeing Adviser appointed on a permanent basis.

Helpline phonenumber set up and manned weekday mornings, residents are signposted to local groups for support or pointed in the direction of local Council and voluntary sector services that may be able to assist them if their query/request is outside of the Parish Council's remit.

2. Information regarding activities and services is extremely important and Feock PC will both extend its range of information methodologies and also support those provided within the community.

Action taken: Whats On Monthly Events/Groups guide set up and produced every month in hard copy from various points around the Parish, available to download online (PC website and MyFeock website) and from social media (MyFeock Wellbeing, Parish Council and Whats On Devoran). Also distributed monthly by email to subscribers with monthly Connect newsletter. Consider setting up Instagram for MyFeock and other social media methods.

Social media links:

[What's On - Devoran, Carnon Downs, Feock and Point & Penpol | Facebook group](#)

1.9K members.

Feock Parish Council [Facebook](#) page - 1.2K followers

MyFeock [Facebook](#) page – 837 followers

3. The loss of personal transport options can be very difficult for older people and Feock PC will actively support alternative options under three categories:

a. personal – volunteer car service

Action taken: Information & Wellbeing Adviser manages the Feock Local Transport Service, co-ordinating volunteers, lifts and prescription collections.

b. general – improved bus services

Action taken: Councillors met with Cornwall Council regarding bus service provision and promotion. Additional loop on 493 bus Truro to Feock secured with effect from 1st September 2024 to include Penpol. Flyers produced to promote this and articles included in local newsletters.

c. groups – support of a community bus

Action taken: Current provision needs assessing, St Feock Church have a community minibus which is proving very popular, investigation needed into if another minibus is needed or is the St Feock bus is sufficient and meeting the current need.

4. Village/Church halls and other places housing community services are very important as local meeting places. Feock PC will encourage these through active support and the Planning Process.

Action taken: The HAIRE project set up Repair Café in conjunction with The Hub Carnon Community Church and Information & Wellbeing Adviser continues to run and co-ordinate this each month with the Hub volunteers and our volunteer repairers. This group is proving very popular. The Carnon Crafters group which was supported by HAIRE providing funding to pay for venue fees at Carnon Downs Village Hall to start up, the group continues to go from strength to strength and are now fully self funding. Local venues/events are promoted via social media and posters on noticeboard (when there is space). Additional community noticeboards being considered.

5. Older people particularly value community groups and cultural organisations active within the Parish and Feock PC will seek to encourage a wide range of such groups.

Action taken: The monthly Whats On Guide and MyFeock website helps to promote the different groups and activities, the Information & Wellbeing Adviser is in regular contact with the groups to ensure their details are up to date. Staff at the new MP's office were very surprised at how much goes on in the Parish when sent a copy. The Repair Café provides a way for people with skills to get involved in the community as well as people with items for

repair to meet new people whilst at the same time have something that often means a lot to them repaired and given a new lease of life. The Walk & Talk fortnightly walks set up by HAIRE continue to run and co-ordinated by the Information & Wellbeing Adviser. Posters to promote events are included with the Connect newsletter as well as Whats On, and these are also promoted via our social media and on noticeboards (when there is space). Consideration is being given to new noticeboards around the parish for community information.

6. Older people value the distinctive heritage, landscape and environment within the Parish and Feock PC will develop programmes which both protect and sustain these aspects whilst making them more accessible for all residents.

Action taken: The new project Active Feock includes environmental aspects and getting people out and about in nature and the impact this has on wellbeing. It is anticipated that the Information & Wellbeing Adviser will be involved with this project.

7. Feock Parish Council provides an important first port of call for residents navigating local government and public services, it will continue to actively liaise with other councils, schools, health services and other public services in order to provide appropriate information to residents.

Action taken: Helpline phonenumber set up and manned weekday mornings, residents are signposted to local groups for support or pointed in the direction of local Council and voluntary sector services that may be able to assist them if their query/request is outside of the Parish Council's remit. The Parish Council office is manned weekday mornings for drop in callers. The library at the office has a large noticeboard to display information regarding events and groups and also has lots of information leaflets available for residents to pick up.

Other local Parish Councils have been involved in focus groups for Active Feock and the Clerk liaises with local Clerks on common issues. Our social media pages are used to share information regarding the local Doctors Surgeries and they in turn share our information about our wellbeing work.

Tram Road Field

- Successful opening event held
- Benches and signage installed
- Cycle rack to be installed shortly
- Letter to promote the field agreed by Council and sent to Devoran Pre-School and School for circulation to parents/carers
- Maintenance schedule is on agenda for September Access & Amenities Meeting

Small Grants Funding

Carnon Downs Memory Café payment made in June.

Active Feock

Walking Routes report

- This would be placed on a future agenda for further discussion about how this could be incorporated into the Councils work.

Benches

- Council had given delegated authority to the Active Feock Working Group to look at design of benches and installation as a first priority for the project on the basis of securing funding for this.

Land & Playing Fields Update

Point Orchard

- Cllr P Allen has sent an email to the PQA
- This item is on the agenda for discussion at the September Access & Amenities Committee following a recent meeting with the tank owner.
- PQA will come back to the Council with regards to new lease when CIO is being put in place and responsibility for the Orchard will be discussed again then.

Restronguet Point

- Working Party has tidied up the area and notices put on unusable boats to request they are moved
- Responsibility/liability in relation to the Common Land is being established and advice sought from Open Spaces Society (included below) for discussion at September Access & Amenities Committee before any further works are carried out.

Supporting Information on items on the September agenda

Item 7 – MyFeock Wellbeing & Information Adviser Monthly Report

Small Grant Scheme 2024/25:

Two new applications are being presented for consideration at this Access & Amenities Committee meeting bringing the total applications received to six of our local groups. The four groups who have put their funding to good use have expressed their gratitude and acknowledged the benefit it has made to their operations. There is still funding available this financial year should any other groups come forward who meet the criteria.

Enquiry Line:

We have received several phone and in-person enquiries some of which are not necessarily Parish Council responsibilities but can be addressed with signposting to the appropriate organisation.

- Desire to donate two old bikes to be fixed and given to people who need them – *signposted to 'Bikesave' charity based in Redruth who collected the bikes and will distribute them to local people.*
- Recommendation of gardeners and other trades people – *as the Parish Council is unable to make recommendations, we can sign post to various Trader Newspapers and Cornwall Council's own Handyperson's Scheme for the 60 +, and Trading Standards' Trusted Traders Register.*
- Registering a concern that people have been picking the plumbs in Point Orchard while it is cordoned off – *more signage provided by FPC.*
- Reports of antisocial behaviour – *directed to Devon & Cornwall Police 101 and Neighbourhood Officers to report anonymously, and to Social Housing as appropriate.*

This service provides residents with reassurance their concerns are legitimate and can be addressed, providing peace of mind and reduction of anxiety just speaking to a real person.

Walks & Talks:

Tuesday 24th Walks & Talks will be the first Short Walk of the programme with a gentle Amble/Stroll from Penpol to Dyson's Field. This is an opportunity to provide a different offer to encourage new attendees. Mary Weston of the Ramblers' will lead the walk should anyone wish to join for a 10am start.

Note of thanks:

I would like to acknowledge my thanks and gratitude to Penny Lilley-Brickell who kindly volunteering at the June Repair Café, in my absence, and for keeping a log of the repairs and donations received on the day.

'What's On' Hard copies – delivery call-out request

When I am away on leave I would be most grateful for these printed copies of the 'What's On' guide to be distributed in the following locations at the end of September ready for 1st October:

Carnon Downs: Phone box/Defibrillator/Bookswap (8), Dentist reception (5)

Devoran: Phonebox/Defib/Bookswap (8), Village Hall post-box by side door (4), Surgery (6) Church foyer (3)

Point: Phone box/defib/Bookswap (8)

Feock: Phone box/defib/Bookswap (8), Church foyer (3), Linden Hey Tearooms (15)

Thank you.

Cathy Whitmore – MyFeock Information and Wellbeing Adviser

17.9.2024

Item 8 – Small Grants Applications

Funding payment made to Carnon Downs Memory Café as agreed at last meeting.

Summary of applications received as follows for consideration

- Devoran Village Hall - £200 towards an outside bench
- Carnon Downs Village Hall - £200 towards a replacement projector in the main hall

Item 9 – Dyson's Field update

To receive report from Edwin Lanyon who is monitoring the fields development on maintenance required (grass cutting and hedges required for the next financial year to help with budgeting), wildflower and bulb planting and how the field is progressing and Committee to consider allocating budget for daffodil bulbs to be planted for Spring colour next year.

Committee to consider provision of Nature Information Board and Nature Trail and funding for this, Restronguet Creek Society have indicated they would be willing to fund an Information Board for the field.

Example of possible board design styles are below. I have contacted this company to ask for an indicative idea of cost for something like the below. [Standard Wooden Lecterns - Nature Sign Design](#) Examples of their work [Graphic Design work completed by Nature Sign Design](#)



Item 11 – Parish Council owned land October hedge cutting

Committee to discuss and agree method to be used for cutting to enable a contractor to be arranged to cut the hedges on PC land.

Item 12 – Risk Assessments

Cllr Keith Hambly-Staite has provided the following update on Porthgwidden bus shelter, Fourturnings bus shelter and Restronguet Point.

Four Turnings bus shelter repairs needed as shown in photos.



Porthgwidden bus shelter needs gutter cleaning following Autumn leaf fall.

Restronguet Point - Boat clearance in progress. Work on access to seating suspended pending legal status being defined.

Item 13 – Common Land

Summary of advice received from Open Spaces Society is below relating to Common Land in the Parish where there is no registered owner.

In 1967, the council both provisionally registered and registered a claim to ownership of the common. Neither registration was contested, and both became final. The claim to ownership is not proof of ownership then or now, but it is suggestive that the council then was managing the land and considered that it could claim title to it — and that no-one thought to dispute the claim.

Nearly 60 years later, the position appears to be unchanged. There is no known owner of the paper title, and the council has continued to manage the land. Presumably it has records of at least some of what has been done both before and after 1967, and it may be possible to prepare written statements of evidence from longer-standing residents of the parish or members of the parish council.

1. The council could ask Cornwall Council to make a scheme of regulation and management under Part I of the [Commons Act 1899](#), the effect of which is to vest the regulation and management of the land in Cornwall Council (for the purposes of Part I of the 1899 Act, the county council exercises the functions of a district council). A scheme is subject to a veto by the owner, but that seems unlikely, or by a proportion of commoners, but there is none. The county council can then assign to the parish council its entire responsibilities under the scheme, by means of an agreement under [s.101](#) of the Local Government Act 1972. This will give the parish council all the powers it needs to manage the lands in perpetuity (or at least, from the parish council's perspective, so long as the agency endures), confident that, even if the owner subsequently 'turns up', it will retain management control. A scheme will also confer powers to make byelaws. However, the county council may be reluctant to engage, although the parish council can offer to defray all or some of the costs of making the scheme (see s.5). The parish council would need to inquire of the county council whether it were willing to proceed in this way. One potential obstacle is that, if arrangements are made to delegate the scheme functions to the parish council under an agency agreement, but the parish council subsequently withdraws from the agreement, the burden under the scheme reverts to the county council yet remains inescapable. Anything your council can do to offer reassurance on this point may be helpful.

There appears to be some limited scope for a scheme to depart from the precise terms of the model scheme, which is in scheduled to the Commons (Schemes) Regulations 1982 ([SI 1982/209](#)). For example, we suggest that the scheme could confer express powers to control the beaching of craft on the managed lands.

2. Alternatively, the council may be able to rely on [s.9\(b\)](#) of the Open Spaces Act 1906, which, on one reading, appears to enable a council to:

undertake the entire or partial care, management, and control of any such [*i.e.*, per para.(a), 'whether situate within the district of the local authority or not'] open space or burial ground, whether any interest in the soil is transferred to the local authority or not[.]

3. Some councils look to [s.45](#) of the Commons Act 2006, assuming that the tests in subs.(1) are satisfied, and that taking, 'any steps to protect the land against unlawful interference' (subs.(2)(a)) includes maintaining the land (it doesn't). But it does enable the parish council to take action to address any encroachment or trespass on the waste.

4. There is also the discretion conferred on local authorities by [s.1](#) of the Localism Act 2011 (to do anything which a person may do), which is available to an eligible parish council. Arguably, a person may maintain an unclaimed piece of land — although we have doubts about that, because it is a trespass against the owner to do so, even though the owner cannot be identified, and so a civil wrong. An eligible council is one which satisfies the conditions in the [Schedule](#) to the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. **Note: Feock PC has the General Power of Competence**

5. Efforts could be made to trace the true owner of the waste. The waste very likely is manorial in origin, and owned by the lord of the manor. But diligent research, particularly in local archives, and local knowledge, may prove helpful in tracing the likely owner. However, even if the true owner is identified, that does not guarantee good management, nor a willingness to delegate management to the parish council.

Item 14 – Enhanced LMP Footpath project

Report to follow.

Item 15 – Active Feock

Committee to consider funding options to start on priorities identified (referred from Full Council) and agree bench designs/materials as the first priority for Active Feock project.

Idea for suppliers/different styles available:

Recycled plastic benches available from [DCW Polymers | Plastic Recycling & Sustainable Products](#) based in Exeter, below is a bench they supply that looks similar to that outside of Carnon Downs Spar. Discount may be available for bulk purchase.

- Handmade in Devon from 100% Recycled Plastic
- Delivered fully assembled
- Rot, rust, water & frost-proof
- Weather, insect and vandal resistant
- Easy to wipe clean or jet wash



The Falmouth bench - £420 inc VAT and free delivery

Dimensions: 1560 × 560 × 950 mm

Below is the Chatty bench we installed by the defibrillator phonebox in Carnon Downs from Glasdon. [Lowther™ recycled plastic and aluminium seat \(glasdon.com\)](https://www.glasdon.com)
Current price £758 including VAT and free delivery

Length: 1903mm
Depth: 584mm
Seat Height: 430mm
Overall Height: 830mm



Item 16 – Funding application for Everyday Heritage Grants: Celebrating Working Class Histories

[Everyday Heritage Grants: Celebrating Working Class Histories | Historic England](#)

Committee to consider making a funding application for a “A celebration of the working people of the River Fal, at play” for making films of the local sailing Regattas to link with Feock Trails walks

Deadline for applications for funding: Monday 7th October 2024

Project prospectus: A celebration of the working people of the River Fal, at play:

The River Fal has been a central artery of trade in Cornish Tin and Copper throughout the centuries and its waters have provided home to a plethora of industries which have shaped Cornish life and contributed a major thread to the nation's industrial revolution. Working conditions have invariably been hard, however time was still found for recreation. The many village regattas and fetes are testament to an indomitable character of local working people and this legacy continues amongst our communities to the present day.

Attached is an article I wrote describing the Regattas of the Upper Fal. I believe the project should centre on these regattas, which are now represented solely by Feock, Point/Penpoll and Devoran in recent years.

Project content:

- The Fal at work; Docks and Quays, Shipbuilding, Oyster Fishery, Horticulture and Kea Plums
- Boats of the Fal; The Falmouth Working Boat, The Cornish Gig
- The Fal at play; Regattas of Devoran, Point and Penpol, Feock Loe Beach, Tregothnan, Malpas, Truro Royal Regatta
- The Shanty Tradition
- Records Search:
- Kresen Kernow - Royal Cornwall Museum - 19th century Newspapers
- Community engagement - call for family records and memories

Outputs:

- Open Displays at each of the village regattas - memories in photos
- Video montage of each regatta, past and present, with commentary. To be presented on the Parish website as an extension of the "Feock Trails" project.
- Collection of records and family memories "The Fal at play - Regattas and fetes"
- Subject: BBC News: Grant offer for working class history
- <https://www.bbc.com/news/articles/cp354wwy3e7o>

Funding criteria

- We will accept proposals for projects with costs of up to £25,000 but we are particularly keen to fund a number of smaller projects up to £10,000
- Projects at a lower cost will not automatically be looked at more favourably, the overall strength of the project is the key factor
- We do not require match funding, but partnership funding or in-kind/volunteer contributions are encouraged

Assessment criteria for proposals will be based on:

- How your project connects to a building or place in a rural or coastal location
- How the project reveals overlooked working class heritage stories
- The extent to which the project is meaningfully co-created with communities
- How you have demonstrated that you will overcome project specific barriers to participation and engagement
- How your project will positively impact on people who are involved in it
- Realistic and achievable methods that will deliver the aims and outcomes
- Realistic costs, timescale, and value for money

We want to fund projects that recognise and/or celebrate:

- Places where ordinary people work and live
- Working class communities
- Work and workers
- People from lower socio-economic backgrounds
- Heritage related to places with low social mobility
- Leisure and pastimes for working class people
- Social housing
- Industrial heritage
- Community heritage

The projects must:

- have co-creation at their centre
- allow people to share overlooked or untold stories of the places they live, work, and play in creative ways
- encourage communities and local people to learn more about their local historic places and tell their own stories about them in their own ways
- contribute positively to participants' [wellbeing and/or health](#)
- address barriers faced by local people when engaging in heritage projects
- help Historic England to broaden the public's understanding and knowledge of different types of heritage, and to promote enjoyment of local heritage

Applicants will be informed of the decision in November 2024.

Projects can start as soon as a contract has been signed and should aim to be complete by **31 July 2026**. Please note, the project does not need to run for the full duration, you may want to start later and/or end sooner.

Updates on other items not from the last meeting just for information (not for discussion as not on the agenda)

- VAS installation on B3289, homeowners have now all given permission for installation and this is with Highways to progress.
- Currently arranging joint Highways Meeting with Kea PC, to be held at Playing Place Community Centre in October
- Working with Highways re Free Parking signs for EA car park at Devoran end of cycle trail to help promote this parking and discourage use of Devoran Village Hall car park by cyclists which has become an issue. Costs for signage being sought and it is hoped the EA may be able to fund these signs.
- Trying to arrange Highways training for our contractor to move the portable VAS around the parish, have tried to get interest from other local parishes via CALC to keep cost per person down but so far only one has shown interest.