

MEETING NO. 1088

Minutes of the FEOCK PARISH COUNCIL MEETING held on Monday 12th January 2015 at The Parish Council Office, Devoran at 7.15pm

Members Present:

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	I MacDonald	V Gordon	C Johnson
	B Richards	D Kiernander	R Andrew
	P Allen		C Blake
	C Kemp		

In attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer

CHAIRMAN: Councillor R Andrew (Vice Chair)

1. INTRODUCTION

Cllr M Kemp had given his apologies for the meeting and Vice Chairman, Cllr Andrew chaired the meeting.

2. APOLOGIES

Apologies had been received from Cllrs Chamberlain, West, Shankland, M Kemp and Carter.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING – 1ST DECEMBER 2014

Cllr MacDonald commented that under Item 6 Clerks update on Matters Arising needed to be amended to “The Council agreed to initially apply for defibrillators for Feock and Devoran”.

RESOLUTION: CLLR R ANDREW PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 1ST DECEMBER 2014 AS CIRCULATED BY THE CLERK WITH THE AMENDMENT ABOVE, BE CONFIRMED AS A TRUE RECORD, AND SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR ALLEN AND WAS CARRIED BY THE MEETING.

4. DECLARATIONS OF INTEREST

Cllr Andrew made the following declaration of interest statement.

“I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working on the Localism Agenda. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes”

Cllr Richards declared an interest in Item 9 Accounts for payment as there was a payment for reimbursement to him on the list of accounts.

It was noted that Cllrs Blake and Johnson represented the Parish Council on the Steering Group for the Church Hall Albemarle Scheme (related to Item 22). The Clerk would check if the Councillors needed to declare an interest in this item at this time.

5. PUBLIC PARTICIPATION

There were no members of the public present at the meeting.

6. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MEETING

The Clerk had circulated her report and update prior to the meeting and this is attached at Appendix 1.

Cllr Johnson commented that she had spoken to the Feock Bookswap group regarding housing defibrillator the defibrillator in the Bookswap telephone box, and was awaiting a response.

The Clerk would raise the issue of the pot holes on the side of Point Road with CORMAC/Highways at the regular meeting on Thursday.

The Clerk would find out the projects the Community Chest money had been spent on.

ACTION: CLERK TO CONTACT MARK O'BRIEN AT CORNWALL COUNCIL

7. MATTERS FOR REPORT FROM OUTSIDE BODIES

Cllrs Johnson and Blake attended the first meeting of the new Feock Hall group and the second meeting is planned for next week. Ben Morgan-Lundy is the Chair of the group. The group had agreed that they are going to carry a building survey which will be funded partly by the Church, and options for renovation are being explored.

Cllr Richards is attending the Community Network Meeting on Tuesday 13th January which is focussed on Planning.

Cllr Shankland had given a reading at the Devoran Christmas Church Service.

Cllr C Kemp advised that the Pre-school, Riverside Singers and Devoran Community Association had held their annual lantern parade from the Methodist Chapel to the Church and Park for Carols around the Tree and sold mulled wine, raising £151.75 for the Truro Food Bank.

8. CURRENT REPORTS

Cornwall Council

Cllr Chamberlain had given his apologies for the meeting.

Devon and Cornwall Police

PCSO Tom Care was unable to attend the meeting. The Clerk read out his report and this is attached at Appendix 2.

9. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

The Accounts for payment for December were presented to the Vice Chairman for authorisation and signature, copies had been circulated to all members for their information prior to the meeting.

The Clerk gave the following financial summary.

Total outgoings since the last meeting	£7953.56
Total income since the last meeting	£982.14

The outgoings included £1750 for the Your Choice grants, a new gate in Devoran park costing £350 and boiler servicing in Market Hall costing £156.

Bank reconciliations had been carried out today and were as follows:-

Current account bank balance and bank reconciliation +£110,821.86 as at 12/01/15
Reserve account bank balance and bank reconciliation +£22,450.37 as at 12/01/15

Profit & Loss report to date

Shows to date for the year for general/working account:-

Income	£133,835
Expenditure	£85,073
Balance	+£48,762

The Clerk had previously circulated the Budget v Actual report as at the end of December 2014, we were under budget and she expected us to be under budget at the end of March 2015.

10. LOCAL WARD REPORTS

Feock – Cllr Johnson

The damaged road name sign at West Pill Lane has now been replaced and the road by the Church has been swept of leaves. The next Steering Group meeting for the Feock New Hall Albemarle Scheme will take place next Wednesday.

There was an issue with fireworks being set off in the hedge of the playing field on New Years Eve, a substantial hole had been dug and re-filled but had left a trip hazard. Litter had also been left in the field and there was a large spent firework disposed of in the bin.

The Clerk suggested we should include 'no fireworks/bonfires' on the standardised signage we were hoping to install this year in all the parks.

RESOLUTION: CLLR KIERNANDER PROPOSED THAT NO FIREWORKS OR BONFIRES BE ALLOWED ON PARISH COUNCIL OWNED LAND, WITHOUT THE EXPRESS PERMISSION OF THE PARISH COUNCIL, CLLR GORDON SECONDED AND THIS WAS CARRIED BY THE MEETING.

Cllr Blake commented that there was lots of chainsaw activity on the banks of Pill Creek every weekend, he was very concerned about the possible loss of trees in this area. Cllr Blake and Cllr Allen agreed to photograph the areas and identify the trees that we would like to see TPO's placed on.

ACTION: CLLRS ALLEN & BLAKE TO PHOTOGRAPH AND IDENTIFY TREES AND PROVIDE TO THE PLANNING COMMITTEE

Devoran – Cllr Carter had given her apologies

Cllr Johnson commented that footpath no.28 is blocked at Heron's Creek and Little Narabo, Clerk to contact our contractor to ask him to remove these.

ACTION: CLERK TO CONTACT CONTRACTOR TO ASK TO REMOVE THESE BLOCKAGES

Carnon Downs – Cllr Richards

Cllr Richard's report had been circulated prior to the meeting. Cllr Richards was concerned and there had been several complaints regarding cars parking on the pavements (and the position on the pavement they park on) in Forth Coth as this meant that people with buggies and mobility scooters had to go out onto the road which was very dangerous. The Clerk has a list of car registration numbers and would be reporting these to the PCSO. It was agreed to raise the possibility of white lines on the pavement to show which is footway and which is available for parking, with Highways at our meeting on Thursday.

ACTION: CLERK TO REPORT TO PCSO

11. NEIGHBOURHOOD PLAN REPORT

Cllr Richard's report had been circulated prior to the meeting.

We are still waiting to hear whether the changes we have made to the policies in the Draft Neighbourhood Plan now means that Natural England no longer require us to complete an SEIA. The Clerk is obtaining a quote from a company who completed a Sustainable Environment Impact Assessment (SEIA) for the Truro & Kenwyn Neighbourhood Plan so that this could be budgeted for in the event that Natural England request that we carry out an assessment. Cllr Richards said he would like to ask the Council to use money from the Neighbourhood Plan budget to pay for additional hours for a member of the existing staff to assist with a survey regarding capacity of the school, Doctors, Dentist, the shop and other local facilities. Cllr Richards hoped to have an initial report by the March Parish Council meeting.

PROPOSAL: CLLR RICHARDS PROPOSED THAT THE COUNCIL AGREE UP TO 20 HOURS ADDITIONAL ADMINISTRATION TIME (EITHER THE CLERK OR ASSISTANT CLERK OR COMBINATION) TO ASSIST WITH THIS SURVEY AND REPORT, SECONDED BY CLLR ALLEN AND CARRIED UNANIMOUSLY BY THE MEETING.

Cllr Allen said that in the Neighbourhood Plan there is a Community Heritage List, and he wished to add to the very comprehensive list that has been drawn up. Cllr Allen would like to suggest that additional wells and water supplies are added (Quenchwell, Roundwood Well and Devoran old water supply) and the granite posts along the Footpath no.23 which goes from Carnon Downs towards Tresithick, this is a very old, old mule train path.

RESOLUTION: CLLR ALLEN PROPOSED THAT THESE ADDITIONAL WELLS/WATER COURSES AND GRANITE POSTS ON FOOTPATH 23 ARE INCLUDED IN THE COMMUNITY HERITAGE LIST, THIS WAS SECONDED BY RICHARDS, AND CARRIED BY THE MEETING.

12. REPORT ON PLANNING COMMITTEE MEETING

Cllr Richard's report had been circulated prior to the meeting.

Cllr Richards advised that Taylor Wimpey intend to submit the full planning application for Trevince during week commencing 26th January 2015. As previously mentioned, Cllr Richards felt that the Full Parish Council should make the decision and response on Trevince and not just the Planning Committee, he suggested that as soon as the application is received that a Full Parish Council meeting be set up with just this item on the agenda.

ACTION: CLERK TO ARRANGE MEETING WHEN APPLICATION SUBMITTED

13. FINANCE & GENERAL PURPOSES COMMITTEE

There had not been a Finance and General Purposes Committee meeting held in December. The Clerk raised the issue that our tenants were querying the cost of the buildings insurance which they had an obligation to pay a percentage of.

Cllr Gordon declared an interest in this item and took no further part in the discussion or vote.

RESOLUTION: CLLR KIERNANDER PROPOSED THAT IF THIS COULD NOT BE RESOLVED BETWEEN THE COUNCIL AND TENANT THEN WE OBTAIN LEGAL ADVICE ON HOW TO PROCEED, CLLR ANDREW SECONDED AND THIS WAS CARRIED BY THE MEETING.

14. ACCESS & AMENITIES COMMITTEE & OUR PLACE PROJECTS REPORT

Cllr Johnson advised that the pilot Community Transport volunteer car scheme was starting on Friday 23rd January for a month. This would be advertised by a leaflet drop and it was suggested that perhaps Scouts could help in Devoran. No hotspots for additional work had yet been

identified in the Parish for additional lengthsman work, however there was now a form on the website where any problems could be reported to the Parish Council. The Access and Amenities Committee had discussed the projects they would like to take forward in 2014/15, these were as follows:-

Lengthsman project (to cover additional work and repairs to milestones/fingerposts under the direction of the Milestone Society) £2-3K

Carnon Gate roundabout sponsorship - £5K, it was noted that eventually we would like to sponsor Carnon Downs roundabout as well.

ACTION: CLERK TO ADD THIS ITEM TO THE FEBRUARY PARISH COUNCIL AGENDA

Risk assessments were currently being reviewed and a budget of £500 to cover signage was suggested for next year.

Devoran Park improvements (£5K) further consultation (as requested by Cory for our funding application) is being organised by Cllrs Gordon and Shankland, who are liaising with two local play equipment companies and will then consult with the local community regarding new equipment and accessibility improvements.

£6K for a volunteer car scheme was recommended following the Our Place funding project, this covered reimbursement of mileage and administration costs.

Cllr Allen suggested that accessible play equipment may be able to be covered by the funding.

Cllr Allen and the Clerk are meeting with the Environment Agency regarding the land at the Bissoe Valley and their future plans for it on Thursday 22nd January 2015.

Cllr Allen raised the issue of the Truro to Devoran cycle route and better signage to encourage use and it was agreed in principle to support this.

The next meeting of the Access & Amenities Committee is being held on 26th February 2015.

15. POINT QUAY ASSOCIATION REPORT

Cllr Kiernander has put the suggestion of a barbeque point on the quay to the Point Quay Association Committee. Cllr Gordon advised that the repairs to the Point Quay structure were currently being carried out, and our contractor would also be replacing the concrete block boundary wall shortly with a stone wall.

Cllr Allen said that he was still not happy with some of the risk assessments carried out on Point Quay as he felt some still needed recommendations adding. The Clerk had circulated the risk assessments for the responsible Councillors to review by the next Parish Council meeting on Monday 2nd February. The Clerk advised she would be taking a pro-active approach to managing this process and would send reminders to Councillors when reviews were due.

16. FEOCK WARD COUNCILLOR VACANCY

The Clerk advised that currently no one had come forward for the Feock ward vacancy, this vacancy could remain unfilled until someone came forward and could be co-opted.

17. UNKNOWN DONORS CHARITY ACCOUNT

Cllr Kiernander had nothing to raise under this item.

18. CONTRACTS 2015/16

The Clerk commented that we had gone through the tendering process last year to ensure best value and recommended that we retain the current contractors for the next year, subject to prices quoted and asked the Council if they would agree to this.

RESOLUTION: CLLR ANDREW PROPOSED THAT THE CURRENT CONTRACTORS CONTRACTS BE EXTENDED, CLLR RICHARDS SECONDED THIS AND THIS WAS CARRIED BY THE MEETING.

ACTION: CLERK TO CONTACT CONTRACTORS

19. DEDICATION ARRANGEMENTS FOR BENCH IN DEVORAN PARK

Cllr Allen suggested that we should hold a reception in the office with past Parish Councillors/Staff, John Langdon and members of the Langdon family to dedicate the bench (which was now in place in Devoran park).

RESOLUTION: CLLR RICHARDS PROPOSED THAT A RECEPTION BE HELD TO DEDICATE THE BENCH AND FOR CLLR ALLEN TO SPEAK TO JOHN LANGDON REGARDING WHO HE WOULD LIKE TO INVITE, THIS WAS SECONDED BY CLLR KIERNANDER AND CARRIED BY THE MEETING.

20. YOUR CHOICE FUNDING TIMETABLE 2015/16

The Clerk had circulated the proposed revised funding criteria and timescale for 2015/16 funding (attached at Appendix 3) and asked the Council if they were in agreement with this.

RESOLUTION: CLLR GORDON PROPOSED THAT THE CRITERIA AND TIMETABLE BE ACCEPTED AS CIRCULATED BY THE CLERK, THIS WAS SECONDED BY CLLR JOHNSON AND CARRIED BY THE MEETING.

ACTION: CLERK TO PUBLICISE SCHEME WITH APPLICATIONS FOR FUNDING OPENING ON MONDAY 19TH JANUARY 2015

21. PRIORITISE & AGREE PROJECTS FOR 2015/16

The following were suggested as potential projects for the coming year and to be included in the budget discussions at the next Parish Council meeting.

Repainting of play equipment/swings in Retallack Park - £1000

New play equipment for Devoran Park - £5000

Sponsorship of Carnon Gate roundabout – £5000

Lengthsman scheme additional work - £2500

Signs arising from risk assessments - £500

Volunteer car scheme - £6000

General maintenance of property £2000 - £3000 (noted that £1200 a year is put aware in the sinking fund for the Market Hall)

Installation of Community Library, additional works required to building to house - £500 (noted may be able to access £1000 from Cornwall Council for a computer and shelving)

BBQ point on Devoran Quay - £1500

Bench seat and mirror for Carnon Downs bus shelter

The Clerk advised that there was up to £500 funding available via the West Briton and Cornwall Community Cashback scheme, for applications of £500 match funding was required, the Clerk asked if the Council would like her to apply for this funding on the basis of match funding for a piece of play equipment for Devoran Park.

RESOLUTION: CLLR KIERNANDER PROPOSED THAT THE FUNDING BE APPLIED FOR AND MATCH FUNDING BE PROVIDED BY THE PARISH COUNCIL OF £500, THIS WAS SECONDED BY CLLR C KEMP AND CARRIED.

There was a discussion regarding the need to provide a footpath either on the carriageway or on the footpath on the old A39 leading up towards the school.

There being no further business the meeting closed at 9.15pm.

DATE OF NEXT MEETING: MONDAY 2ND FEBRUARY 2015, 7.15PM (CONFIRMED DATE)

Item 6 - Parish Clerk report on matters arising/actions from Council meeting held on 1st December 2014

Defibrillator funding

I have submitted our application for funding, initially for two defibrillators to be sited in the phone boxes in Devoran and Feock and am awaiting the outcome.

Roadsweeping required by Feock Church

Cory have now swept the road and Cllr Blake has confirmed that this is much better.

Potholes on Point Road

I have emailed Cornwall Council to ask them to inspect the road.

Lighting of sliproad to Carnon Downs from A39

I have contacted Cornwall Council regarding this. There is a team that assesses each request such as these in regards to lighting, based primarily on risk to public safety and fear of crime, as of today (06/01/15) this has yet to be discussed internally but they will come back to me as soon as they can with how this could be taken forward. It may be that the Parish Council has to fund/make a contribution towards the project. Lighting designs are required so even if the Parish can fund the scheme it would still need to go through CORMAC so the design can be completed to meet the British Standard. They cannot just put one light in at this location as it must link in with the existing to be to the standard.

Swapping of wards for Cllrs Carter and MacDonald

I have checked with CALC, unfortunately this is not possible as Councillors are elected/co-opted to a specific ward, the only way this could be changed is through an election. There is nothing stopping any Councillor representing the views of the residents in the village they live in, even if it is not their specific elected ward.

Roundabout sponsorship

I have spoken to CORMAC. There is one business still interested in sponsoring the Devoran Gate roundabout. CORMAC are working on some accurate costs. The costs are the same regardless of who sponsors it, be it the Parish Council or a commercial business. CORMAC are happy for us to take the lead in identifying additional sponsors. I have asked for accurate costs by the January Parish Council meeting.

Your Choice funding

I have sent a press release to the Falmouth Packet and West Briton, and also contacted the groups who were awarded funding and sent the funding cheques. I have put this item on the agenda as I would like to agree the timetable for this years funding and the funding criteria (see Appendix 2).

Precept 2015/16

I have completed and submitted the paperwork to Cornwall Council for our precept request (£97K the same as last year).

Cornwall Councillors Community Chest funding

Unfortunately there is no money remaining from Cllr Chamberlains community chest.

Speeding on King Harry Ferry Road

I have spoken to CORMAC who will arrange for speed monitoring on both the King Harry Ferry Road and at Come to Good early in the New Year.

Feock Parish Council Report 09/01/2014

There were 5 reported crimes within the Parish for December 2014;

1. This crime relates to the theft of a boat trailer from Devoran, it was stolen at some point after 22:00 hours on Sunday 7th December and prior to 07:00 on Monday 8th December. The trailer was an Anssens with an aluminium body and it had a blue UPVC cover and a registration of DN)SNFV.
2. This crime relates to an assault in a domestic setting, the victim did not wish to assist police with a prosecution.
3. An assault was reported and it is currently under investigation although the victim is not willing to assist police any further so this crime is also likely to be undetected.
4. A property under renovation in Feock was broken into & thieves attempted to steal a boiler but only managed to steal a small amount of metal, this theft occurred either on Saturday 20th December or during the early hours of Sunday 21st December.
5. This crime relates to a communication act offence, this is currently under investigation & the alleged offender lives outside of our force area.

During December the police received 23 calls from within the parish, there were several calls from a resident at Carnon Crescent who has since moved on. As I write this report today (09/01/15 @ 21:53), so far no crimes have been reported within the parish since Monday 22nd December. Two kayaks were stolen earlier this week from a driveway in Kea, aside from that I cannot think of anything relevant at this stage.

PCSO Thomas CARE 30277

Truro rural neighbourhood policing team.

Serving the parishes of Kea, Feock, Chacewater & Kenwyn.

Truro Police Station,

Castle House,

Pydar Street,

Truro,

Cornwall,

TR1 2UD

☎ 01872 227114

☉ thomas.care@devonandcornwall.pnn.police.uk

Your Choice Participatory Budgeting Funding 2015/16

DRAFT - Proposed timetable & terms and conditions

Terms and conditions

1. Grants are available up to £250 and should be made on the application form either in hard copy or electronically.
2. The Parish Council will complete a short-listing process prior to the Public Meeting to ensure all applications that go forward to the public vote meet the set out criteria.
3. All applications will be considered on their merits, but in general grants will be awarded for capital projects, such as the purchase of equipment, works to buildings, improvements to premises. In addition the Council may support a community event, festival or other special event. Grants towards running costs, salaries or consumables, may be considered in exceptional circumstances.
4. Grants will be awarded to voluntary groups and societies, clubs, not-for-profit organisations and charities operating in the Feock Parish area where the benefit will be for residents of the Feock Parish.
5. Grants will not be awarded to individuals or to regional or national charities unless it is for a specific project in Feock Parish or where there will be obvious benefit to the parish.
6. Groups from outside the Parish who can strongly demonstrate direct benefit to the Parish are eligible to apply.
7. No grant will be awarded to or for any commercial venture for private gain.
8. Retrospective applications will not be funded where the expenditure has been made, the project has been carried out or the event has taken place.
9. All grant recipients are required to provide the Parish Council with a brief report, including photographs where appropriate, of how the grant has been utilised, how it has assisted the organisation or group and what it has achieved. This should be presented at the Annual Parish Meeting in May 2016.
10. If the grant is put to purposes other than those for which it was awarded without the prior approval of the Parish Council, the recipient organisation or group will be required to repay the grant to the Parish Council.
11. A public meeting will be held (during the Annual Parish Meeting on 11th May 2015) where groups who have been shortlisted for the public vote need to give a short presentation on what they would spend the money on if they are successful.
12. Members of the public at the meeting then rank the applications in order of preference, applications can also be made via the Parish Council's website.

13. The Parish Clerk will compile the results of the vote and these will be announced at the next Parish Council meeting where the Parish Council will authorise the payments (up to a grand total £2000) to be made to those applications receiving the most votes.
14. The number of grants awarded is dependent on the amount applied for by each group (ie. if the most votes received are for 8 applications each of £250, then 8 grants will be given, if the most voted for applications comprise of 10 applications for £100 and 4 of £250 then 14 grants will be given).
15. Grants must be spent by 31st March 2016.

Timescale	
Applications open	Monday 19th January 2015
Deadline for return of applications	Monday 30th March 2015
Parish Council short-list applications	Tuesday 7th April 2015
Public meeting to present projects and public vote	Monday 11th May 2015 (Annual Parish mtg)
Public vote closes	Monday 25th May 2015
Parish Council authorise funding	Tuesday 2nd June 2015 (Parish Council mtg)
Deadline for spending grant	Thursday 31st March 2016