



PARISH OF FEOCK

Notice of Meeting of the Finance & General Purposes Committee

You are summoned to attend a meeting of FEOCK PARISH COUNCIL
which will be held on **Tuesday 20th June 2023 at 7pm at The Old Market Hall,
Market Street, Devoran, TR3 6QA**

Clerk to the Council, 13th June 2023

Members of the public may attend this meeting under the Public Bodies (Admission to Meetings) Act 1960 as amended by S100 of the Local Government Act 1972. With the Chairman's permission, Local Government Electors for the Parish may make representations to the Council on any item on the Agenda.

The Parish Council recommend that any questions for Members should be submitted in writing to the Parish Clerk 24 hours before the Meeting. Questions may not be answered on the night but an answer will be provided in writing after the meeting. Information is available from the Parish Office on any item on the agenda unless it is declared as exempt under the Freedom of Information Act or S100(A) of the Local Government Act 1972.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

AGENDA

1. **INTRODUCTION**
2. **APOLOGIES**
Apologies from Councillors and their reasons for absence.
3. **DECLARATIONS OF INTEREST**
Members to declare any Registered or Non-Registerable personal interests on any item on the agenda.
4. **PUBLIC PARTICIPATION**
Statements and questions
5. **APPROVE DIRECT DEBIT LIST**
Committee to approve ongoing direct debits
6. **INTERNAL AUDITORS REPORT 2022/23**
Clerk to report
7. **PUBLIC WORKS LOAN**
Clerk to report
8. **BANK ACCOUNT BALANCES**
Clerk to report

9. **ALLOCATION OF RESERVES**
Council to consider allocation of reserves

10. **GRANT FUNDING FOR LOCAL GROUPS**
Committee to consider previous Your Choice scheme criteria, funding for local groups and Financial Regulations regarding grants

S100A LOCAL GOVERNMENT ACT 1972 (as amended) - Members of the press and public may be excluded from any discussion on the following items on the basis of the likely enclosure of exempt information

11. **STAFF SALARY INCREMENTS**
Committee to consider making a recommendation to Full Parish Council on staff salary increments due in September

Clerks Report for Finance & General Purposes Committee
Tuesday 20th June 2023

Item 5 – Approve Direct Debit List

List circulated prior to meeting.

Item 6 – Internal Auditors Report 2022/23

I have circulated a copy of this years audit report with the agenda.

Clerks comments:

Risk – investment strategy to be reviewed at a future Finance & GP Meeting

Budgets – In future I need to ensure there is a separate agenda item for approving the budget and not do this as part of the Precept agenda item.

VAT - discrepancy between year end claim and Clearbooks accounting system balance – this was related to timing of receipt of invoices and VAT claim being made. Balance is now correct.

Final Report 2017/18 – minimum and maximum level of free reserves being included in budget setting process, this was included in the discussions for 2022/23 budget/precept.

Interim Report 2018/19 – certification of individual invoices by Clerk/RFO, not implemented but Clerk/RFO does sign Summary of Payments which is presented to each Parish Council meeting, together with signature by Chairman and resolution by Council to approve list of payments.

Item 7 – Public Works Loan

Current balance is £87,013.72.

£7625 annual payment (£3K interest, remaining is capital repayment)

Item 10 – Grant funding for local groups

Criteria and funding scheme details for previous Your Choice funding scheme circulated prior to meeting. Committee to consider any changes to previous scheme or if they wish to start a new scheme/write new criteria etc.