

MEETING NO. 1176

Minutes of the FEOCK PARISH COUNCIL MEETING held on Tuesday 13th June 2017 at the Parish Council Office, Devoran at 7.15pm

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	P Lightfoot	C Johnson	K Hambly-Staite
	R Brickell	B Thomas	R Andrew
	C Kemp	I MacDonald	C Blake
	P Allen	S Parker	
	R Richards		

In attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer
Cornwall Councillor Martyn Alvey

CHAIRMAN: Councillor Johnson

1. INTRODUCTION BY CHAIRMAN

Cllr Johnson thanked everyone for attending and gave a vote of thanks to Cllr Richards the previous Chair of the Council and said that she was pleased that he would be continuing in his role as Chair of the Planning Committee.

2. APOLOGIES

Apologies had been received from Councillor Morgan-Lundie.

3. APPROVAL OF MINUTES OF THE MEETING HELD ON 15TH MAY 2017

RESOLUTION: CLLR RICHARDS PROPOSED THAT THE MINUTES OF THE ANNUAL MEETING HELD ON 15TH MAY 2017 AS CIRCULATED BY THE CLERK BE CONFIRMED AS A TRUE RECORD, AND SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR ANDREW AND WAS CARRIED UNANIMOUSLY BY THE MEETING.

4. DECLARATIONS OF INTEREST

Cllr Andrew gave the following statement:- "I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working on the Localism Agenda. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes"

The Chairman advised that the Clerk had granted three dispensations for Cllrs Richards, Blake and Thomas who were Committee members of three groups who had applied for Your Choice funding. The dispensation would allow the members to take part in the discussion but not the vote on awarding the funding.

5. PUBLIC PARTICIPATION

Mr Geoff Tibbs lives at Point Green and has come today to represent the lady who lives opposite Chycoose Beach regarding the works to the vegetation that have been carried out there. Mr Tibbs said that about 20 years ago the bank was very overgrown and he started tidying up the area as several residents kept their boats there. It was agreed with Parish Council around 20 years ago that Mr Tibbs and

a neighbour's husband would be allowed to keep the beach and bank tidy, over the years the trees lower down on the beach have grown up and they decided several years ago to chop them down as the roots were undermining the bank and possibly undermining the road and the bank was becoming unstable. Mr Tibbs feels that although presently the bank looks quite severe it is safer as people can actually see the edge which before was overgrown. There was previously a sign saying "passing place only" but this has been taken down by persons unknown, possibly by Cornwall Council. There is now a parking pull in which is constantly used by works vans and Mr Tibbs feels this is probably making the problem worse and making the bank more unstable. Mr Tibbs said himself and the other resident have done this work over the years and not charged the Parish Council anything for doing so.

The Chairman asked that item 13 Access & Amenities Committee be brought forward to allow a discussion to take place with Mr Tibbs.

Cllr Allen said he was quite surprised at the severity of the work that has been carried out and he had spoken to the neighbour about her contractor carrying out the work and felt that he wished to bring this to the attention of the whole Parish Council as it was common land which the Parish Council were responsible for, they had recently had works done to the steps going down to the beach area and carried out risk assessments on all their assets and common land each year. Cllr Allen felt now there were two major areas of risk, 1. The edge of bank itself as the trees protected people from falling over the bank and also 2. The culvert area which previously was hidden by brambles and had now exposed a large drainage pipe which appeared unstable but also the works had created a gap underneath which was now accessible to the public.

The Parish Council had asked Highways to inspect the Oak trees last year (it was clarified that these were the trees beyond the concrete embankment) as they were concerned that they may cause damage to the road and Highways did not feel that any of the trees were a current issue for the stability of the road. Cllr Allen said we needed to consider both these safety aspects and decide how we were going to deal with them. Highways have inspected the site and said that any permanent fencing would be the responsibility of the landowner (as common land this would be the Parish Council) and any fencing would fall to the Parish Council. The culvert/drainage pipe issue has been forwarded to the Council's structures team for them to inspect and take action they feel necessary. The Parish Council had roped off the top of the bank and also the area underneath the drainage pipe to warn people of the hazard.

Cllr Allen suggested that Councillors who had not seen the issue went and had a look before we discussed this and made a decision on fencing as this would come at a cost. He commented that large areas of the Tram Road had post and rail fencing in similar areas which may be an option here, alternatively we could leave the rope and notices and wait for the bracken to grow back up, plant new trees there to form a natural barrier or we could leave it as it is. Cllr Allen thanked Mr Tibbs and the local residents for the work they have done to the beach over the years. Mr Tibbs said he felt that trees were not the answer as he felt these may make the bank more unstable.

The Chairman advised that this would be discussed at our Access & Amenities Committee on Thursday 22nd June and asked that at least members of that committee go and have a look so that this can be discussed further at the committee meeting.

6. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MINUTES

Library expansion

A third builder has been to give a price but needs us to apply for building regulations first before he will price for this so the Clerk is in the process doing this.

F.A.S.T. project

Teresa McCormack from Cormac has confirmed that only 1 pole for the repeater sign would be needed outside of the Old Market Hall and she had confirmed that this is acceptable to the Parish Council and to proceed with the works as soon as possible on this basis and removing the speed humps.

7. MATTERS FOR REPORT

Cllr Andrew reported that he had spoken to various people recently and the Green Infrastructure for Growth and EA may be considering works on the Carnon Valley which would be of interest to us.

Cllr Andrew advised that Ben Dickinson who was previously our Highways Manager had sadly passed away recently and it was agreed for the Clerk to write to his family via Cornwall Council expressing our condolences.

Cllr Brickell and the Chair had attended the Code of conduct training.

Cllr Brickell had also attended the Playing Place Scouts AGM.

8. CURRENT REPORTS

Cornwall Council

Cllr Alvey said the new Cabinet was having its first meeting tomorrow. Cllr Alvey had attended planning training and advised that the Conservative group were shadowing the cabinet positions in pairs, 30 of the Conservative group were very new County Councillors and this would help them to gain experience quickly. Cllr Alvey was shadowing the Environment and Public Protection Portfolio Holder and was also a member of the Neighbourhoods Overview and Scrutiny Committee and also the Standards Committee.

Cllr Alvey was not a member of either of the Planning Committees, however the rules regarding how the Planning Committee would work in future had changed in that there was no longer an advantage to being on the Planning Committee as the Divisional Member could now not vote on an application in their area which previously they were able to do. Cllr Richards had raised the issue of the Devoran Car Sales site development and Cllr Alvey had spoken to Cllr Williams the Divisional Member for Perranarworthal (the parish the application site was in) and he shared several of our concerns that we had raised regarding the application, although Perranarworthal Parish Council had supported the application (albeit by a very close vote) and Cllr Williams had said that he is happy to call the application in (to Committee) if the Planning Officer is looking to approve this under delegated powers.

Cllr Alvey had become involved in the enforcement action at Penpol Boatyard where it appears that people are living on boats permanently and also the issue with the works to the woodland at Chyreen, Restronguet Point. It would appear that the wording in the Planning Consent for works at Chyreen relating to the Method Statement was not sufficient to enable the method statement to be enforced. The Tree Officer is happy with the works that have been carried out and where works have been carried out without consent if they had applied in time the works would be have been given permission and therefore no enforcement action would be taken.

Cllr Richards would like to thank Cllr Alvey for taking up the issues relating to the Devoran Car Sales and Chyreen sites.

Devon & Cornwall Police

The Clerk advised that there had been only 3 crimes in March 2017. The latest figures were able to be accessed online <https://www.police.uk/devon-and-cornwall/CIOS.4065/crime/+LCXfe2/>

Location	Description	Current situation
1. Elm Grove, Feock	Violence and sexual offences	Under investigation
2. Green Close, Feock	Criminal damage/arson	Investigation complete; no suspect identified
3. Dicky Lane, Feock	Other theft	Investigation complete; no suspect identified

The Chairman advised that she had heard that there had been a burglary on Old Carnon Hill on Sunday afternoon where the homeowners were out in the garden.

The Clerk would speak to Truro Police to find out if the crime had been reported.

Cllr Andrew asked that the Clerk write to the Police & Crime Commissioner regarding alerts regarding crimes such as burglaries as we generally only find out about these types of crimes through the local grapevine or a few months after they have happened on the Devon & Cornwall Police website as this was normally several months behind.

9. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

The Clerk gave the following financial report as at 13th June 2017, and had also circulated to everyone present a copy of the Budget v Actual report to date and accounts for payment.

Outgoings to be paid since the last meeting including

Council Insurance	£2,979.85
County Pension Fund	£800 (Additional fixed contribution)
Hudson Accounting Ltd	£250 (Year-end internal audit)
Public Works Loan	£3,812.56 (Interest and capital payment)

TOTAL £14,173.97 (ex VAT)

Income invoiced/received since last meeting

Rent from Pre-school	£916.66
Small office	£215.50
VAT repayment	£3,523.49

TOTAL £4,675.35

PROFIT & LOSS YTD

Total Income	£56,650.72
Total Expense	-£15,511.22
Profit/Loss	£41,139.50

The Clerk gave an overview of the recommendations from the Internal Audit report, a copy of which had been provided to the Chair and summarised below.

- The recommendations related to as far as possible a fully priced and signed official order should be sent to suppliers in advance of the delivery of goods and that where authority to spend was approved by Council or Committee a Minute reference is noted on the purchase order or invoice.

- The requirement for an additional authority for internet banking payments should be put in place, preferably resting with Members. Pre and post payment checking procedures by Members should be established.
- Financial risk assessments are carried out at least annually and all new activities are risk assessed prior to commencement and that guidance on the approach and scope of risk assessments contained in proper practice guidance is given due regard.
- A policy setting out the Councils approach to health and safety management is produced.

RESOLUTION: CLLR JOHNSON PROPOSED CLLRS KEMP AND RICHARDS BE ELECTRONIC SIGNATORIES FOR ONLINE BANKING TRANSACTIONS, SECONDED BY CLLR ANDREW AND THIS WAS CARRIED UNANIMOUSLY.

10. LOCAL WARD REPORTS

Feock ward

There was nothing to raise in relation to Feock ward.

Devoran ward

Cllr Thomas said that he had a complaint from a resident regarding speeding vehicles on the bypass who was disturbed at night by constant racing. The only option was for residents to ring 101 at the time and the Police would send a unit over if they had one in the area. Cllr Richards commented that this seemed to be an issue outside of the Parish as well.

Cllr Thomas said he had complaints about dogs barking in the night which appeared to be coming just outside of the Parish. The Clerk advised that this would need to be reported to Environmental Health.

Cllr Parker commented that there was Japanese Knotweed on Greenbank Road and he was concerned that recently the land had been strimmed which would spread the seeds. It was noted that Japanese Knotweed was the responsibility of the landowner.

RESOLUTION: CLLR RICHARDS PROPOSED THAT THE PARISH COUNCIL ADVISE THE LANDOWNER OF THEIR RESPONSIBILITIES REGARDING THE JAPANESE KNOTWEED, SECONDED BY KEMP AND CARRIED UNANIMOUSLY.

Carnon Downs ward

Cllr Brickell said that there had been a couple of serious accidents on the A39 recently which caused chaos on local roads with people trying to find their way around the road closure, he asked if there was anything the Parish Council could do about this problem.

Cllr Andrew suggested that Cllr Alvey contact Highways on our behalf to find out if official diversion routes for accidents on the A39 still existed and the process for putting them in place. Cllr Alvey said he had spoken to one of the Police Officers who was involved with manning the diversion when there had been a serious accident at Arch Hill recently. He had advised that the Police do deploy as many Officers as possible when an accident occurs but they do not always have enough Officers available due to other demands and the process for traffic management is set out in agreement with Cornwall Council. The issue had been raised previously by Kea Parish Council and the method for the diversion had been changed as a result of this. The main issue is Police resources available in the event of an accident.

11. PLANNING COMMITTEE REPORT

Cllr Richards advised a Planning Committee meeting had been held with 15 applications, there were already 6 applications for the next meeting. Cllr Richards was re-elected as Chair and Cllr Allen as Vice

Chair. The issue of meeting times had been discussed with regards to a later start time to enable working members to attend but it was agreed for the time being for these to remain at 3.30pm on a Monday. Any new Planning Committee members who were unable to attend meetings were able to comment via email if they could not attend and still wished to make a comment. This would be reviewed again in the Autumn.

The application for the Devoran Car Sales site had been discussed as although it was outside of our Parish in Perranarworthal parish, it was very close to the boundary in Devoran, as a Parish Council we did have concerns about potential pollution problems, SWW pumping station capacity for foul drainage, method statement to avoid any pollution of the creek during the building phase. The recommendation was to link into the existing mains drainage system which links to the site at the bottom of Old Carnon Hill, SWW have said that this site is currently at or above capacity presently. Cllr Richards thanked Cllr Alvey for raising this with Cllr Williams who had agreed to call it in if the Officer was recommending approval. Cllr Alvey advised that the Planning Committee will allow a member of the neighbouring Parish Council to speak as well as the Parish Council where the application was sited. Cllr Allen had concerns about setting a precedent of turning commercial property into residential in the area.

The Chairman said that she felt that the whole Council were in agreement with the way this was being dealt with and thanked Cllr Alvey and Richards for their efforts with this application.

Cllr Richards advised that the Neighbourhood Plan had been submitted to Cornwall Council for the final stages of consultation, then inspection and referendum stage. The Clerk advised that the final documents were available on our website for everyone to view via this link <http://www.feockparishcouncil.co.uk/neighbourhood-plan>

Cllr Richards was currently a member of the Cornwall Planning Forum who meet on a quarterly basis. Cllr Richards requested that he is able to continue to claim his mileage allowance for attending meetings in Bodmin, this was agreed.

Cllr Parker said he was unable to attend Planning Meetings if they were in the day but Cllr MacDonald had offered before to swap and sit on the Planning Committee and Cllr Parker sit on the Access & Amenities Committees instead as he could attend during the day and was a Devoran Councillor. Cllr MacDonald and Cllr Parker would discuss this outside of the meeting.

12. FURTHER DEVELOPMENT IN THE PARISH & SHORTAGE OF SCHOOL PLACES

Cllr Richards said he had concerns about the number of planning applications for large housing developments in and around the Parish area, especially in Carnon Downs and he felt we needed to ensure that we continued to back our own Neighbourhood Plan.

Cllr Kemp had previously spoken to Cllr Alvey regarding a 4 year old child who lives in Carnon Downs who had been allocated a place at Malabar in Truro with a paid taxi to school which she felt was totally unacceptable. The child was 0.06 miles further away from the last child offered a place in the designated area. Cllr Alvey has spoken to the Education Access team and Devoran had 16 refusals, there were 4 refused in the designated area. Cllr Kemp felt this issue was only going to get worse with more and more developments in Carnon Downs and felt it was something that needed constant monitoring. Cllr Lightfoot said that we needed to also consider Kea as lots of children from Carnon Downs went to Kea as well as Devoran. Cllr Alvey has requested that a representative from the Education Access team meet jointly with Kea and Feock Parish Councils and it had been suggested this be in the Autumn when the team had carried out their places review.

Cllr Allen said he felt that possibly we should be looking at the provision of additional school places if we were not able to restrict the number of new housing developments in the Parish.

13. ACCESS & AMENITIES COMMITTEE

The item regarding Chycoose Beach had been discussed earlier in the meeting.

Carnon Mine

Cllr Andrew reported that there was invasive bamboo growing in a large patch at Carnon Mine and he had started to clear this but unfortunately although it was thought that all the residents at Carnon Mine were in agreement for it to be removed they were not, so this work had been put on hold.

14. HEALTH & WELLBEING WORKING GROUP REPORT

Cllr Hambly-Staite had attended a meeting of the Primary Care Hub Steering Group at the Health Centre this week and had a wide ranging discussion about the Truro Primary Care Home Social Prescribing Model which we were a part of. Mark O'Brien is setting up a special Community Network Panel meeting on 18th July to scope local Council's role in the development and sustainability in the project. Carnon Downs Surgery has shown an interest in social prescribing and also a GP from Devoran was interested in being involved.

Cllr Hambly-Staite said he understood that the Parish Council had in principle agreed to support the Health & Wellbeing project financially in a similar way to our transport scheme. There is a proposal for a new lunch club in Devoran which will compliment and run alongside the the existing projects in Feock and Carnon Downs and we will be looking in this pilot to explore other activities to run alongside the Devoran lunch club.

RESOLUTION: CLLR HAMBLY-STAITE PROPOSED THAT THE PARISH COUNCIL ALLOCATE £1000 TO THE HEALTH & WELLBEING PROJECT, SECONDED BY CLLR ALLEN, CARRIED UNANIMOUSLY.

15. F.A.S.T. PROJECT (FEOCK ACTION ON SPEED & TRAFFIC)

Cllr MacDonald reported that the Speedwatch project had made considerable progress, Cllr Richards and himself had attended several training sessions, the group was almost up and running, a few more volunteers were needed to be trained and DBS checked before we could start running Speedwatch ourselves. Ideally we needed a pool of about a dozen volunteers so that we could run Speedwatch sessions on a regular basis and Cllr MacDonald felt it definitely brought down the speed of cars and raised awareness of excessive speed. Four new volunteers have come forward over the last few days. The Police have to sign off the site to say that it is safe for use for Speedwatch. The King Harry Ferry Road has been looked at for suitable sites and these are unfortunately very limited but one site was identified and the Police have been asked to confirm if this site was suitable. Cllr Richards asked for suggested sites from the Council so these could be put forward for checking.

In Feock yesterday there were 206 vehicles monitored of which 26 were speeding and in Carnon Downs today there were 260 vehicles and 5 were found to be speeding.

Cllr MacDonald has met with ex-Councillor M Kemp regarding the rationale for extended double yellow lines on Quenchwell Road and he felt that this rationale justified the yellow lines. It was also felt that when the housing development was built along Quenchwell Road (that already had permission) this would also cause an increase in traffic.

The Clerk advised that Cllr Macdonald was investigating costs and styles of planters for outside of the Dentist and that a meeting had been arranged with the Practice Manager of the Dentist and the Area

Manager for the 10th July to which the Carnon Downs Ward Councillors, Cllr MacDonald and Cllr Johnson had been invited.

The Clerk would circulate ex Cllr Kemp's email to everyone so they could read the rationale and then this item be discussed again at the next Access & Amenities Committee being held later on this month.

16. TREGYE ROAD – MULCH PROBLEMS & DRAINAGE

Cllr Blake said that the mulch issue on the road at Tregye still remained a problem, it was very dangerous for students walking in the road and the College had confirmed that they felt it was also a very dangerous situation. Cllr Blake strongly felt that we needed to do something about this mulch problem and that a virtual pavement would be a good idea. Cllr Allen felt that this should be fed into the FAST group/Access & Amenities Committee for more investigation work to be carried out.

Cllr Andrew commented that we should be looking to arrange for the mulch on Tregye Road to be cleared and disposed of locally.

Cllr Blake said that this issue was not just around the college on Tregye Road it was throughout the whole of Feock village. Cllr MacDonald felt that if we were going to have to take on additional services then we should look at raising the precept to pay for this.

RESOLUTION: CLLR ALLEN PROPOSED THAT THE CLERK SEEK PRICES FOR REMOVAL OF THE LEAVES ON BOTH SIDES OF THE ROAD FROM CORMAC AND A PRICE FOR DISPOSAL OF THE MULCH, SECONDED BY CLLR KEMP AND CARRIED BY THE MEETING.

17. RISK ASSESSMENTS

Cllr Allen would be reviewing the risk assessments in conjunction with the Clerk shortly.

18. APPROVAL OF ANNUAL STATEMENT 2016/17

The Clerk had circulated copies of the Annual Statement for 2016/17 to those present and asked that the Council agree them so that this could be submitted by the deadline of 23rd June to the external auditors.

RESOLUTION: CLLR LIGHTFOOT PROPOSED THE COUNCIL APPROVE THE ANNUAL STATEMENT FOR SUBMISSION TO THE EXTERNAL AUDITOR, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.

19. APPROVAL OF ACCOUNTING STATEMENT 2016/17

The Clerk had circulated copies of the Accounting Statement for 2016/17 to those present and asked that the Council agree them so that this could be submitted by the deadline of 23rd June to the external auditors.

RESOLUTION: CLLR LIGHTFOOT PROPOSED THE COUNCIL APPROVE THE ACCOUNTING STATEMENT FOR SUBMISSION TO THE EXTERNAL AUDITOR, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.

20. "YOUR CHOICE" FUNDING RESULTS

The Clerk had circulated to everyone present the results of the votes cast. These were as follows with the most popular project being number 1 down to number 10. The Clerk advised that a total of £3380 funding had been applied for but only £2000 had been budgeted and the Council now had to agree how to award the funding.

1. Carnon Downs Sunbeams Toddler & Baby group - £250
2. Carnon Downs Memory Café - £400
3. Devoran Explorers - £400

4. Feock Soup Lunch Group - £400
5. Feock Home & Garden Society, Loe Beach & Pill Creek Regatta Committee and Feock Big Lunch Committee - £400
6. Feock PALS - £100
7. Carnon Downs Methodist Chapel - £100
8. Carnon Valley Messy Church - £100
9. Devoran Village Hall - £100
10. Carnon Downs Community Association - £100

RESOLUTION: CLLR LIGHTFOOT PROPOSED THAT THE TOP 5 MOST POPULAR PROJECTS RECEIVE THE FULL AMOUNT OF FUNDING THEY HAD APPLIED FOR AND THE OTHER 5 GROUPS RECEIVE £100 EACH TOWARDS THEIR PROJECT, SECONDED BY CLLR ANDREW AND CARRIED UNANIMOUSLY.

21. POINT QUAY ASSOCIATION

CLlr Allen said the regatta would be being held the following weekend.

22. COUNCIL TO CONSIDER REQUESTS TO USE COUNCIL FACILITIES FOR EVENTS

The Clerk advised that written requests had been received to use Council facilities as follows:

Churches Together up the Creek to use Carnon Downs Playing Field on 9th July 2017

Devoran Pre-School to use Devoran Park for Sports day on 21st July 2017

Point & Penpol WI request to use Point Orchard for tea party on 14th August 2017

RESOLUTION: CLLR THOMAS PROPOSED THAT ALL 3 REQUESTS BE AUTHORISED SUBJECT TO THE NECESSARY INSURANCE BEING IN PLACE, CLLR MACDONALD SECONDED AND THIS WAS CARRIED UNANIMOUSLY.

There being no further business the meeting closed at 10.00pm.

The next meeting would be held at 7.15pm on Monday 10th July 2017.