

## MEETING NO.

### Minutes of the FEOCK PARISH COUNCIL MEETING held on Monday 9<sup>th</sup> September 2019 at 7pm at the Parish Council Office, The Old Market Hall, Market Street, Devoran

|          |              |                     |                |                   |
|----------|--------------|---------------------|----------------|-------------------|
| Present: | <b>WARDS</b> | <b>CARNON DOWNS</b> | <b>DEVORAN</b> | <b>FEOCK</b>      |
|          |              | R Brickell          | S Parker       | R Andrew          |
|          |              | C Kemp              | B Thomas       | K Hambly-Staite   |
|          |              | P Allen             | A Allen        | H Freeman         |
|          |              | P Lightfoot         | M Steel        | R Andrew          |
|          |              | K Gason             |                | C Blake (in part) |

In attendance: Cornwall Councillor Martyn Alvey  
Debra Roberts, Parish Clerk & Responsible Finance Officer

CHAIRMAN: Councillor Lightfoot

#### 1. INTRODUCTION BY CHAIRMAN

The Chairman welcomed everyone to the meeting.

#### 2. APOLOGIES

Apologies had been received from Cllr Blake who would be late to the meeting as he had another meeting to attend earlier in the evening but would join the meeting as soon as he could.

#### 3. MINUTES OF PREVIOUS MEETING HELD ON 8<sup>TH</sup> JULY 2019

**RESOLUTION: CLLR KEMP PROPOSED THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8<sup>TH</sup> JULY 2019 AS CIRCULATED BY THE CLERK BE SIGNED BY THE CHAIRMAN AS A TRUE AND ACCURATE RECORD OF THE MEETING, THIS WAS SECONDED BY CLLR HAMBLY-STAITTE AND WAS CARRIED UNANIMOUSLY BY THE MEETING.**

#### 4. DECLARATIONS OF INTEREST

Cllr Andrew gave the following statement:- "I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working in the Place Shaping team. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes. I am currently seconded part-time to the Ministry of Housing, Communities and Local Government and due to this declare an interest in Item 11 Planning".

#### 5. CO-OPTION TO DEVORAN WARD CASUAL VACANCY

The Chairman welcomed Mike Steel to the meeting who had expressed an interest in joining the Parish Council to fill the Devoran vacancy. Mike gave a brief overview of his background and his reasons for wishing to join the Parish Council.

**RESOLUTION: CLLR THOMAS PROPOSED THAT MIKE STEEL BE CO-OPTED TO THE PARISH COUNCIL AS A DEVORAN WARD COUNCILLOR, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.**

Cllr Steel and the Clerk both signed the Acceptance of Office form and Cllr Steel joined the meeting as a Councillor for Devoran ward.

## **6. PUBLIC PARTICIPATION**

There was one member of the public present who did not wish to raise any issues.

## **7. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MINUTES**

The Clerk reported as follows.

Carnon Downs Feasibility study on Old Carnon Hill and road from Carnon Gate roundabout to crossroads at the bottom of Old Carnon Hill, the Clerk was waiting for Cormac to confirm the price of the feasibility study, as long as this was less than the £6K budgeted the Clerk would give the go ahead to start work immediately without bring this back to Full Council.

Weed control, the Clerk advised that a pilot was being carried out during the next couple of weeks. This would concentrate on Chychoose Parc which was particularly bad and the worst areas of Carnon Downs and Devoran (car parking permitting). This was being carried out with a wire brushing machine and did not involve the use of any chemicals.

Installation of water point at Point Quay – the Clerk advised that permission now been given by South West Water's byways team for the installation of water point as per the design supplied.

Pengelly Meadows new Recreation area – the Clerk advised that two quotations for the groundworks had now been received, the Clerk had been chasing a third company for a price. The Clerk advised that there was approx. £13.5K remaining from the S106 funding, however as discussed previously the groundworks alone would cost more than the remainder of the S106 funding and in additional budget would need to be agreed for the second half of the work, the pathway surfacing and outdoor gym equipment.

The £400 contribution to Devoran Village Hall for the PA system, to be used amongst others by the Meet & Eat group has now been made.

The External Audit now completed and the accounts and notices published on website.

The Point Road development is going to be called Drovers Way as suggested by the Parish Council.

The letter of support had been sent to the AONB Monumental Improvement project co-ordinator.

The letter regarding the translation of Feock had been sent to the Cornish Language translation panel.

## **8. MATTERS FOR REPORT**

Cllr Hambly-Staite had attended the Parish Police Liaison Meeting which was attended by Alison Hernandez. It was emphasized at the meeting that crimes must be reported on 101 as this builds up a picture and then this impacts on the way Police time is allocated. There was a Councillor Advocate Scheme in place and our representative was Cllr Lightfoot. The additional funding from the Government was only for 1 year, 70 officers had been allocated to Devon and Cornwall and one would be based in Truro. Cllr Hambly-Staite said he felt we needed to monitor the level of Police staffing locally.

Cllr P Allen attended the Mining Trail Forum last week which included all the parishes along the mining trail area, he had raised the Bottle Refill idea that we are putting in at Point Quay and the Clerk would be providing more information to them on this. They were keen on replicating the Feock Trails for the cycle trail and also to improve signage and to take on maintenance of their own sections. This was a big project that required a lot of effort. Cormac have a very small budget to keep on top of maintenance of the cycle trail and only where this impacted on safety.

Cllr P Allen said we have two meetings coming up about cycling links to Truro, one with Simon Murray from Sustrans and Mark O'Brien from Cornwall Council. We also have a meeting with Sarah Newton about the same issue.

A property on Restronguet Point is being developed and there will be no room for a septic tank on the site, therefore they have put in an application for a treatment plant and outfall and Cllr Allen has raised this with the Harbours Board who had now deferred their decision on this application until they have more information about the planning situation. Truro Harbour own the foreshore upon which the treatment plant would be built and this came to light as part of the Marine Management Organisation application as the homeowner required an MMO license. This will be discussed further at the Planning Committee meeting on Wednesday.

Cllr Kemp said that several Parish Councillors had taken up the invitation from Fal River Ferries to ride on and view the new hybrid engine ferry and heard a presentation about the transport links that can be provided to Truro and Falmouth. The Clerk would write to Fal River Ferries to thank them for the invitation.

Cllr Hambly-Staite had attended a meeting with the National Trust regarding their future plans at Trelissick and integrated transport had been discussed.

## **9. CURRENT REPORTS**

### **Cornwall Council**

Cllr Alvey gave the following report.

There had been lots of contact over the Summer with regards to parking at Restronguet Point and road safety issues at Penelewey and Mount George Road. It was suggested that a meeting be held with the Feock ward Councillors, residents of Restronguet Point, Viv Bidgood from Cormac and Cllr Alvey. With regards to Penelewey road issues, Kea Parish Council would be very interested in supporting any bids for funding to make improvements here.

The planning appeal for a new house in Pill Lane was not successful. There was still one further outstanding planning appeal to be decided in the same area. The appeal for the caravan site at Carnon Downs was successful, however the condition that was put on the appeal has resolved the concerns the Parish Council and Cornwall Council had and the reason the application was objected too. Cllr Freeman said that it was important we have consistency between Inspectors decisions and she hoped that the Inspector now allocated to the second Pill Lane appeal was aware of the Pill Lane orchard decision.

At present if a telecoms company wishes to put up a 5G mast they can do this under permitted development rights. Cllr Alvey felt this should not apply to AONBs and designated landscapes, they should also have to prove that there was no alternative site for the mast and discussions were ongoing about this.

The new recycling site in Truro and would be opening imminently.

### **Police report**

The Clerk reported the figures for June and July.

#### June total of 4 crimes reported in the parish

Carnon Downs x 4

Bissoe Road x1 burglary

Quenchwell Road x 1 antisocial behaviour

The Forge x 1 criminal damage and arson

Forth Coth x 1 violent and sexual offences

July total of 3 crimes reported in the parish

Carnon Downs x 2

West Corner x 1 antisocial behaviour

Quenchwell Road x 1 other theft

## **10. LOCAL WARD REPORTS**

### **Feock ward**

Cllr Andrew said the vegetation at the top of Mount George Road has been cut back and this has improved visibility.

Cllr Hambly-Staite advised that the boulders at the turning circle at Restronguet Point which were impeding the new library van turning, had now been removed after pressure from residents.

Cllr Hambly-Staite said that on the road to Trevilla from Fourturnings the verge is getting very overgrown and growing into the road. He fully agreed with verges being left for wildlife but this road was now growing in. The Clerk would raise this at the Highways meeting.

Cllr Freeman said that some works had been carried out to a hedge in Feock by another resident without the landowners permission and the owner had contacted the Parish Council as they were very upset by this.

### **Devoran ward**

Cllr Thomas had been approached by the landlord of the Old Quay Inn with regards to the brown sign that was removed as part of the sign decluttering, the same issue had been raised by the Bike Hire & Cafe at Bissoe. This would be raised at the Highways meeting. It was agreed that the Council would support these businesses in getting their brown signs back.

Cllr A Allen said that she had been approached by residents who were concerned about the style of the fencing that had been installed on a section of land just off the Tram Road in Devoran. Cllrs P and A Allen would investigate this.

Cllr Kemp said that on Thursday this week it is 100 years since the park was gifted to the village in memory of the men lost in World War I, there would be celebratory cake and a cream tea. All were welcome to attend. A tree was also being planted to commemorate the occasion.

With regards to the Bonemill Pond archaeological dig Cllr Thomas suggested that a new/revamped sign be put in place to show the result of the excavations, it was understood that Restronguet Creek Society were looking into doing this.

### **Carnon Downs ward**

Cllr P Allen said that after correspondence with Highways, although we couldn't work on the roundabouts ourselves using volunteers, Cormac had supplied manpower to do the necessary work for us and he was very pleased with the work carried out by the gang in a very short space of time on both evenings that the lane closures were in place at the end of August. Cllr P Allen said we needed to discuss the top roundabout at Access & Amenities and any future work needed to improve the appearance of this.

## **11. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT**

The Clerk circulated to those present the list of accounts for payment since the last meeting. These totalled £24,982.72 which was for 2 months invoices as there had been no meeting in August. This

included the £5K contribution to the Community Connect project, audit fees of £400, and £900 for newsletter delivery.

A bank reconciliation had been carried out and all was in order, the bank balances matched the balances on the electronic banking system.

The Audit report had been returned from the External Auditors with only one minor issue raised relating to a technicality.

**RESOLUTION: CLLR FREEMAN PROPOSED THE ACCOUNTS FOR PAYMENT BE APPROVED AND SIGNED BY THE CHAIRMAN, SECONDED BY CLLR HAMBLY-STAITE AND CARRIED UNANIMOUSLY.**

#### **12. WELLBEING PROJECT REPORT**

Cllr Hambly-Staite said that the HAIRE project funding application had now been submitted by the University, he thanked the Clerk and Assistant Clerk for their help in putting this together.

A meeting had been held with Dr Margie Shaw, Roger Gazzard, the Clerk for Truro City Council and one of their Councillors with regards to progress with the project. Community Connect continues to progress well, all 118 clients that Sharon Nettleton has worked with have shown an improvement in their wellbeing scores which was excellent news. A further report would be provided by the end of December on the second 6 months of the project and then Truro and Feock would be considering whether to fund this project further.

#### **13. CLIMATE EMERGENCY PROJECT UPDATE**

Cllr Morgan-Lundie said that all focus groups have been working separately and a meeting for them all was being held on 19<sup>th</sup> September. The Climate Emergency event – What can you do? Is being held on the afternoon of Saturday 12<sup>th</sup> October in Carnon Downs Village Hall, speakers and information stalls have been booked for this. Stithians Energy Group had offered us booklets to give out on the day and it was suggested that we should make a donation to them for these.

**RESOLUTION: CLLR THOMAS PROPOSED THAT A £100 DONATION BE MADE TO STITHIANS ENERGY GROUP, SECONDED BY CLLR FREEMAN AND CARRIED UNANIMOUSLY.**

#### **14. ACCESS & AMENITIES COMMITTEE REPORT**

Cllr Allen would like to plant a number of oak saplings at Carnon Yard to improve the area and asked the Council to consider allocating budget for this.

**RESOLUTION: CLLR ALLEN PROPOSED THAT THE COUNCIL ALLOCATE £200 FOR 4/5 OAK SAPLINGS, SECONDED BY CLLR HAMBLY-STAITE AND CARRIED UNANIMOUSLY.**

#### **Pengelly Meadows Recreation Ground**

Cllr P Allen advised that two quotations for the groundworks but were still trying to seek a third. There were some areas of the quotations that needed clarification. Cllr P Allen suggested that he go back to the lower quotation to establish the quality of fencing provided and also the price for seeding the football pitch and this be taken back to the Access & Amenities Committee for a decision later this month. He also suggested splitting the work into two parts (levelling/groundworks and the footpaths and then the fencing and other works in the second part). There would also be additional cost of surfacing approx. £5K, it was expected the total cost for the whole project would be around £35K, of which approx. £13.5K would come from the S106 funding.

**RESOLUTION: CLLR P ALLEN PROPOSED THAT ACCESS & AMENITIES COMMITTEE ARE GIVEN DELEGATED AUTHORITY TO MAKE A DECISION REGARDING THE DETAILED QUOTE FOR THE**

**GROUNDWORKS BASED ON THE LOWER QUOTE AND THE WORK BE ARRANGED IN TWO PARTS, SECONDED BY CLLR LIGHTFOOT AND CARRIED UNANIMOUSLY.**

**Point Road footpath**

Cllr P Allen has written to the landowner and waiting for a response.

**Agree members of Working Party for Carnon Valley Community Woodland**

A meeting had been held with Cornwall Council and members of Kea Parish Council and a report on the meeting had been circulated with the agenda, together with a potential draft Terms of Reference for a working group. Trees could be obtained from the Woodland Trust in November and March and Cllr P Allen would like to start the planting of the area in March 2020. The issues around the development of the Carnon Valley would be discussed with Sarah Newton at the meeting later this month.

**RESOLUTION: CLLR ALLEN PROPOSED THAT A WORKING PARTY FOR THE COMMUNITY WOOD AS SET OUT IN THE TERMS OF REFERENCE CIRCULATED IS SET UP, SECONDED BY CLLR PARKER, CARRIED UNANIMOUSLY.**

Cllr Blake joined the meeting at 8.45pm.

**15. HIGHWAYS ISSUES**

**40mph limit on King Harry Ferry Road**

Cllr Hambly-Staite said that there were still concerns about the speed limit on this road and safe access to Trelissick for pedestrians. There were issues at Penelewey where the speed limit changes several times along the road. The Trelissick parkland is listed and permission would be needed to create new pathways on this land to provide off road pedestrian access. Cllr Hambly-Staite felt that we should consider funding a feasibility study from Penelewey through to Fourturnings and down towards Trelissick to take into account a more appropriate speed limit and safer pedestrian access. The National Trust were speaking to Cornwall Council about potential changes to the road layout nearer to Trelissick. Cllr P Allen said that if Trelissick were going to put in a planning application in the near future that it would be useful to wait until the detail of this and any changes to the highway as part of this application are known before committing budget to a feasibility study.

The Clerk would ask Highways to carry out a traffic survey to establish the volume of traffic from Penelewey to Fourturnings and then from Fourturnings to Trelissick. Cllr Andrew had suggested the junction give way line at Fourturnings be brought out slightly on both sides (Trelissick and Come to Good), this would give better visibility to emerging vehicles and also narrow the main road slightly at the crossroads which would encourage people to slow down.

Cllr Morgan-Lundie felt that Trelissick should be encouraging people to use different methods of transport to get to Trelissick other than cars.

**Funding from Community Network Panel Highways funding**

The suggestions from Councillors for ideas to be put forward for funding had been circulated prior to the meeting.

Cllr Allen felt strongly that we should look at applying for funding for a feasibility study to look at improving cycle routes in the parish to give better and safer access to Playing Place and Trelissick, combined with improvements to the Devoran to Truro cycle route (as included in the Neighbourhood Plan). It was felt that improvements to the Fourturnings crossroads, and Mount George Road junction at Penelewey should also be included in the same feasibility study.

**RESOLUTION: CLLR P ALLEN PROPOSED THAT AN EXPRESSION OF INTEREST BE MADE TO THE COMMUNITY NETWORK PANEL HIGHWAYS BUDGET FOR FUNDING FOR A FEASIBILITY STUDY TO IMPROVE THE CYCLE ROUTES BETWEEN FERRIS GARAGE IN FEOCK, TRELISSICK AND PLAYING PLACE AND TO LINK WITH IMPROVEMENTS TO THE DEVORAN TO TRURO CYCLE ROUTE AND IMPROVEMENTS TO MOUNT GEORGE ROAD JUNCTION AT PENELEWEY AND FOURTURNINGS JUNCTON, SECONDED BY CLLR ANDREW AND CARRIED BY A MAJORITY.**

Cllr Andrew left the meeting at 9.07pm.

#### **Carnon Downs Traffic Flow**

A report written by Cllr P Allen has been circulated with the agenda regarding the issues with volume of traffic in Carnon Downs, there were issues with blockages at the Carnon Gate roundabout and also bypassing Truro by using Quenchwell Road (past the garden centre) and it was expected in future with the new large development at Langarth that this traffic problem for Carnon Downs would only increase. We would wish to discourage through traffic in Carnon Downs. The road along the Bissoe Valley has recently been resurfaced and is now a very good road, this comes out at Dangerous Crossings and acts as a bypass to traffic in Truro. Cllr Allen asked that the Parish Council agree his letter be sent to Cornwall Council to request their response as to their plans to accommodate the increased traffic accessing Langarth and negate the impact on Carnon Downs village and the residents. The pinch points were the main barrier to traffic using this road and if they could be removed this would be a very suitable road to bypass Carnon Downs and Truro.

**RESOLUTION: CLLR MORGAN-LUNDIE PROPOSED CLLR P ALLEN'S LETTER AS CIRCULATED BE SENT TO THE HEAD OF HIGHWAYS, SECONDED BY CLLR BRICKELL AND CARRIED BY A MAJORITY, CLLR GASON ABSTEINED.**

#### **16. INCIDENT REPORTING PILOT – FLYTIPPING, LITTERING AND DOG FOULING**

The Clerk and Assistant Clerk had attended an information session about this pilot, reporting cards were available for Council staff and Councillors to complete when they witnessed dog fouling, littering or flytipping. The Clerk asked if the Council wished to be part of this pilot.

**RESOLUTION: THE CHAIRMAN PROPOSED THE PARISH COUNCIL TAKE PART IN THIS PILOT, SECONDED BY CLLR BLAKE AND CARRIED BY A MAJORITY, WITH 1 AGAINST AND 3 ABSTENSIIONS.**

#### **Flytipping**

A resident had reported to the Clerk fly tipping on 3 footpaths in Carnon Downs and had suggested the Parish Council write to residents in the vicinity to ask them not to flytip. It was agreed to include an article on flytipping and the penalties for this, rather than write to residents who may not be responsible for the flytipping. The Clerk had reported the tipping to Cornwall Council. suggested write to residents local to the area. Cllr P Allen would write an article for the next edition of Connect.

Cllr Morgan-Lundie commented that community composting areas may be useful as a lot of our flytipping was garden waste.

#### **17. PLANNING COMMITTEE REPORT**

A report form Cllr P Allen was circulated with regards to the large earthworks on Restronguet Point and the impact on the AONB landscape this had had. Cllr P Allen asked the Parish Council for permission to raise this with Sarah Newton as an example of a poor decision by the Planning Inspectorate and this had caused on impact on the AONB. Cllr Hambly-Staite said we should draw this to the attention of the Director of Cornwall AONB.

**RESOLUTION: CLLR P ALLEN PROPOSED THE ISSUE BE RAISED WITH SARAH NEWTON, SECONDED BY CLLR PARKER AND CARRIED UNANIMOUSLY.**

**18. PHONE SYSTEM IN PARISH COUNCIL OFFICE**

The Clerk advised that the phones in the Parish Council Office needed renewing and suggested moving to a Cloud based internet voice system. The current cost of the phone system and Broadband was £78.80 a month, the new system would cost £68.49 a month plus an upfront cost of £150 for 3 new handsets required to work with the cloud system.

**RESOLUTION: CLLR HAMBLY-STAITE PROPOSED THAT THE NEW SYSTEM BE ARRANGED AT A COST OF £68.49 A MONTH, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.**

The Clerk would investigate if the phones were available at a cheaper price elsewhere.

**19. BONFIRES**

The Clerk advised that a resident had requested that a bylaw be put in place to stop bonfires being lit during the day. The Parish Council were sympathetic to the issues caused by bonfires however felt that such a bylaw would not be able to be enforced and that affected residents should report the nuisance to Public Protection.

**20. AMBITIONS AS A PARISH COUNCIL**

Cllr Hambly-Staite reported that at the last Community Network Panel Meeting, Cllr Edwina Hannaford asked for our comments about our role in the future and how we see our relationship with Cornwall Council so that this can be included in the Localism Conference in November. Cllr P Allen said that we needed a business plan meeting to review our plan and we could include this discussion in this. The Clerk would arrange a Business Plan Review meeting in October.

**21. NALC POLICY CONSULTATION – INDEPENDENT REVIEW INTO LOCAL GOVERNMENT AUDIT**

The Clerk had circulated a consultation to the Council with her comments, it was agreed to respond as suggested by the Clerk.

**22. MEET & EAT SURPLUS DONATION**

The Clerk advised that the Meet & Eat Volunteers had decided they would like to give £400 each to the Carnon Downs Memory Café and Feock Carers Groups which was surplus from the Meet & Eat Devoran money. Although this was not Parish Council money, the Parish Council administered the Health & Wellbeing Community Fund and therefore needed to authorise these payments.

**RESOLUTION: THE CHAIRMAN PROPOSED £400 EACH BE AWARDED TO CARNON DOWNS MEMORY CAFÉ AND FEOCK CARERS GROUP, SECONDED BY CLLR KEMP AND CARRIED BY A MAJORITY.**

It was noted that if money was to be awarded in the future that the Parish Council would like to see a younger age group considered.

The Chairman suggested that the start time of Full Parish Council meetings be brought forward to 6.30pm so that meetings did not finish so late. This was agreed to try for the meetings for the remainder of the year with effect from October.

There being no further business the meeting closed at 9.50pm.